SUBDIVISION APPLICATION AND SUMMARY FORM

PLEASE READ NOTE AND SIGN BELOW:

THE SUBMITTED APPLICATION PACKAGE REQUIRES SPECIFIC REPORTS/INFORMATION WHICH MAY NOT BE ADEQUATE AS DETERMINED THROUGH THE REVIEW PROCESS. ADDITIONAL INFORMATION MAY BE REQUIRED. ALSO, THE ACCEPTANCE OF THE APPLICATION PACKAGE DOES NOT MEAN THE SPECIFIC INFORMATION HAS BEEN APPROVED AND IN FINAL FORM. REVISIONS TO THE PLAN AND/OR REPORTS MAY BE REQUIRED. REQUESTS FOR WAIVERS OF ANY OF THESE REQUIREMENTS MUST BE ACCOMPANIED BY A LETTER OF JUSTIFICATION. THE BOARD OF COUNTY COMMISSIONERS WILL HEAR THE WAIVER REQUEST CONCURRENTLY WITH THE APPLICATION. DENIAL OF THE WAIVER REQUEST SHALL RENDER THIS APPLICATION INCOMPLETE AND RESULT IN THE REQUIREMENT FOR A NEW SUBMITTAL ACCEPTANCE DATE AND REVIEW PERIOD. YOUR SIGNATURE BELOW INDICATES ACCEPTANCE OF THESE CONDITIONS.

Date: Type of Application:

Owner's/Applicant's/Representative's Signature

Final Plat No.

ssessor's Tax Parcel	No			
			Filing No.	
ocation of Subdivision:	Township	Range	Section	1/4
ot Block	Subdivision			
egal Description and Acre	age (attach if neces	sary):		_
linimum Lot Size		_ Existing Zone		
Proposed Zoning Change:	MA No.	P	Proposed Zone District	
Owners(s): Name				
Address				
Email			Telephone	
Subdivider(s): Name				
Address				
			Telephone	
ingineer or Surveyor: Nam	ne		Reg. No	
Address			Telephone	
Email				

FINAL PLAT_APP.DOC

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Type of Subdivision	Number of Dwelling Units	Area (Acres)	% of Total Area*
 □ Single Family □ Apartment □ Multi-Family □ Condominium □ Mobile Home 			
☐ Total:			
□ Commercial□ Industrial□ Other (Specify)	N/A N/A		<u> </u>
	Street Walkways Dedicated School Sites Reserved School Sites Dedicated Park Sites Reserved Park Sites Private Open Areas Easements Other (Specify)		
* By Map Measure	Total		
Estimated Water Requirem	nents.		gallons/day
Proposed Water Source (s)		
Estimated Sewage Disposa	al Requirement		gallons/day
Proposed Means of Sewag	e Disposal		
•	COMPLETED BY DEPT. OF PL	_ANNING & DI	≣V.)
Appropriate Approp	mmission Recommendation oval () al	(10) (d)	()

FINAL PLAT REQUIREMENTS

SUBMITTAL CHECKLIST THIS CHECKLIST MUST BE INCLUDED WITH YOUR APPLICATION ONLY A COMPLETE APPLICATION PACKAGE WILL BE ACCEPTED

All submittal materials listed below shall also be submitted electronically, in .pdf or .dwg format (as applicable). Water Supply Information Summary Form (Office of State Engineer Requirement) **Attached** Plat shall conform to Preliminary Plan as approved by BCC. However, BCC may approve a Final Plat which has been modified under certain conditions. Revision of a Final Plat a Copy of the Old Plat shall be provided Subdivision Application and Summary Form Pages 1 & 2 of this Application Letter of Request Please follow requested format as shown on page 6 The Final Plat shall be drawn such that the accuracy of location of alignments, boundaries & monuments are certified by a Registered Land Surveyor in the State of Colorado. A poorly drawn or illegible Plan is sufficient cause for its rejection. Final Plat (2 copies folded no larger than 9" x 12") Plan map shall be 24" x 36" that contains: Name of subdivision Final Plat Subtitle containing Lot, Block, Subdivision Name/Pueblo West Tract Number/Colorado City Unit Number, Quarter Section, Section, Township, Range, 6th P.M., Pueblo County, Colorado Name and address of owner(s) Name and address of subsurface mineral right owner(s) & lessees Name and address of designer Legal description of property with total acreage Graphic and written scale: scale not less than 1" = 100'; variations can be accepted in case of large subdivisions & different scale can be used if approved in advance by the Director of the Department of Planning and Development Vicinity All lands within the boundaries accounted for either as lots, walkways, streets, allevs, or excepted parcels Subdivision boundary layout with bearings, distances, and curve data Lot layout with appropriate bearings, distances, and curve data All easements shall be designated as such and bearings and dimensions given. All blocks and all lots within each block, shall be consecutively numbered Excepted parcels marked "not included in this subdivision" or "not included in

this plat" and boundary completely indicated by bearings and distances.

_		s, walkways, alleys, designated and streets named; bearings and
		sions given.
_		division boundary monuments, block corners & lot corners established ant to C.R.S. 38-51-105. In addition, the following monuments, at a
		um, shall be required:
		All monuments that mark the boundaries of the property, both found and set, and all control monuments that were used in conducting the
		survey shall be clearly shown and described. Survey monuments for external boundaries of all platted subdivisions shall be set not more than 1,400 feet apart along any straight boundary line, at all angle points, at the beginning, end, and all points of change of direction or change of radius of any curved boundaries defined by circular arcs, at the beginning and end of any spiral curve, and at all public land corners.
		Permanent internal subdivision survey monuments shall be established at all road centerline intersections, the center of radius for cul-de-sacs, the road centerline PC's and PT's of curves, or the PI's of curves, and at the end of the centerline for dead-end streets. GPS coordinates shall be clearly shown for each internal subdivision survey monument in NAD83 State Plane Colorado South (US Feet) North American Datum of 1992 coordinates. The center point of the permanent marker must be horizontally accurate to within not more than 0.02 feet.
		Proper monuments shall be set at section, quarter, or sixteenth corners, if applicable, and proper records filed in accordance with section 38-53-104, C.R.S. The physical monument marking the locations shall conform to the Physical Standards of Monumentation set fourth by the most recent revisions to the
_		Positioning System (refer to <u>Pueblo County Code</u> , Title 16, IVISIONS, Chapter 16.52).
		e project in <u>.DWG</u> format, positioned correctly in State Plane grid all bearings relative to the State Plane grid Basis of Bearing.
	A .PDF (adobe a	crobat) file of the plat.
	Drawing showing	g layout and detailed design of all proposed utilities and easements.
	Statements from	utility companies as applicable, that service will be provided.
	& other drainage Grading & Draina	age Plan
		sed grading as solid contour lines
		g topography as dashed line contours
) foot intervals for predominantly level topography- 2) foot intervals for predominant ground slopes over five percent
	Grade	

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 Erosion Control Plan when required for Preliminary Plan review or required as a result of
such review.
 Guarantee of public improvements (Subdivision Improvements Agreement) (refer to Pueblo County Code, Title 16, SUBDIVISIONS, Chapter 16.54).
Title Insurance Commitment, Title Policy, or Attorney's Title Opinion, certified to a date not more than 30 days prior to the submittal of the Final Plat to the Department of Planning and Development. Where dedication of land for school or park sites is required, a partial release of interest shall be obtained from all lienholders & said releases shall accompany any deed to school district or board. Where portion of existing easement is contiguous to a proposed easement or right-of-way of a new subdivision, proof of the dedication of the existing easement or right-of-way acceptable to the board must be submitted.
 Where subdivider is to dedicate land for schools, roads, parks, or other public purposes, a letter of intent is required from board stating that board will accept the lands to be dedicated subject to applicable improvement standards.
When a new street will intersect with a state highway; a copy of the state highway permit shall be submitted.
 Copies of deed restriction, including those required by board, to govern future use of each lot & any common land with regard to future construction of water & sewer systems resubdivision, & other potential changes which might significantly alter the subdivision as approved by bcc with regard to criteria & standards of the Code.
 Monument record for required benchmark.
 County treasurer's certification that all prior year's taxes have been paid be submitted a minimum of 15 days prior to consideration by the Board of County Commissioners (refer to Pueblo County Code Title 16 SUBDIVISIONS Chapter 16.20.080).
 Closure sheets reflecting mathematical closure, relative error of closure, & area for subdivision boundary & each lot.

FINAL PLAT SUPPLEMENTAL INFORMATION

The submittal deadline is 2:00 p.m. on the 1st Wednesday of each month. Complete applications will be scheduled before the Pueblo County Planning Commission and the Board of County Commissioners. Information on the specific meeting/hearing dates can be obtained from the Department of Planning and Development or online at http://county.pueblo.org/sites/default/files/documents/2015 BCC PCPCMTGDATES.pdf

Notice of the public meeting (Planning Commission) and hearing (Board of County Commissioners) will be sent to property owners whose property abuts or is within three hundred feet (300 ft.) of the exterior boundaries of the subject property. Notice of the proposed final plat will be posted on or near the subject property and published in the newspaper.

GUIDELINE FOR A "LETTER OF REQUEST"

Where applicable, please provide the following information, in a letter format, to serve as a "Letter of Request" for all Department applications:

- 1. Date of Application.
- 2. Owner and Owner's Representative or Consultant (Addresses, telephone numbers and email).
- 3. Site location, dimensions and size of property (in feet and acres), and present zoning.
- 4. Action requested and the reason/purpose for the request.
- 5. Existing and proposed facilities, structures, roads, etc.

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6. WAIVER OF ANY REQUIRED INFORMATION/REPORTS AND JUSTIFICATION FOR THE WAIVER MUST BE INCLUDED IN THIS LETTER.

NOTICE: THE PUEBLO BOARD OF COUNTY COMMISSIONERS AND THE PUEBLO COUNTY PLANNING COMMISSION ENCOURAGE YOU TO TALK WITH YOUR NEIGHBORS REGARDING YOUR PROPOSED LAND USE OR ACTIVITY.

As a part of the processing of your land use application, notice of your proposed use or activity will be sent to all property owners within three hundred (300) feet of the property, a poster style notice will be posted on or near the property and a public notice will be published in the newspaper. The notice will briefly provide the time and date of the Planning Commission and Board of County Commissioners (when applicable) meetings or hearings related to your request.

The Pueblo Board of County Commissioners and the Pueblo County Planning Commission strongly encourage you to meet with the residents/owners in the area prior to these meetings or hearings to explain your proposed use or activity and to listen to concerns or suggestions the area residents may have. Such meetings <u>may</u> alleviate many concerns of the area residents/owners and may lead to a more efficient public meeting/hearing process.

FORM NO. GWS-76 02/2005

WATER SUPPLY INFORMATION SUMMARY

STATE OF COLORADO, OFFICE OF THE STATE ENGINEER

1313 Sherman St., Room 818, Denver, CO 80203

Phone - Info (303) 866-3587

Main (303) 866-3581

Fax (303) 866-3589

http://www.water.state.co.us

Section 30-28-133,(d), C.R.S. requires that the applicant submit to the County, "Adequate evidence that a water supply that is sufficient in terms of quantity, quality, and dependability will be available to ensure an adequate supply of water."				
1. NAME OF DEVELOPMENT AS PROPOSED:				
2. LAND USE ACTION:	2. LAND USE ACTION:			
3. NAME OF EXISTING PARCEL A	AS RECORDED:			
	SUBDIVISION: , FILING (UNIT) , BLOCK , LOT			
	4. TOTAL ACREAGE: 5. NUMBER OF LOTS PROPOSED PLAT MAP ENCLOSED? ☐ YES or ☐ NO			
6. PARCEL HISTORY – Please att	ach copies of deeds, plats, or other	evidence or documentation.		
 A. Was parcel recorded with co 	A. Was parcel recorded with county prior to June 1, 1972? ☐ YES or ☐ NO			
B. Has the parcel ever been par	rt of a division of land action since J	une 1, 1972? 🗌 YES or 🗌 NO		
If yes, describe the previous	action:			
7. LOCATION OF PARCEL - Inclu	de a map delineating the project are	ea and tie to a section corner.		
	ection, Township [N or ☐ S, Range ☐ E or	-	
Principal Meridian: ☐Sixth ☐N Optional GPS Location: GPS U	ew mexico ☐Ote ☐Costilia Jnit must use the following settings:	Format must be UTM. Units	Easting:	
	NAD83, Unit must be set to true N		Northing:	
9 DLAT Location of all walls on r	aranarty must be plotted and parmit	numbers provided	Northing.	
8. PLAT – Location of all wells on p	oroperty must be plotted and permit IO If not, scaled hand drawn sket	·		
9. ESTIMATED WATER REQUIRE		10. WATER SUPPLY SOURCE		
		III. WAILK SUFFLI SOURCE	□NEW WELLS -	
USE	WATER REQUIREMENTS	☐ EXISTING ☐ DEVELOPED	PROPOSED AQUIFERS - (CHECK ONE)	
	Gallons per Day Acre-Feet per Year		i	
HOUSEHOLD USE # of units		WELL PERMIT NUMBERS	☐ ALLUVIAL ☐ UPPER ARAPAHOE	
COMMERCIAL USE # of S. F			UPPER DAWSON LOWER ARAPAHOE	
			☐ LOWER DAWSON ☐ LARAMIE FOX HILLS	
			☐ DENVER ☐ DAKOTA	
IRRIGATION # of acres			□ OTHER:	
STOCK WATERING # of head		☐ MUNICPAL ☐ ASSOCIATION	WATER COURT DECREE CASE	
OTHER:		COMPANY	NUMBERS:	
TOTAL		DISTRICT	NOMBERS.	
		NAME		
		LETTER OF COMMITMENT FOR		
		SERVICE ☐ YES or ☐ NO		
11. WAS AN ENGINEER'S WATER			E FORWARD WITH THIS FORM.	
(This may be required before or				
12. TYPE OF SEWAGE DISPOSA				
SEPTIC TANK/LEACH FIE	LD	CENTRAL SYSTEM		
□ LAGOON		DISTRICT NAME:		
- LAGOOM		LOCATION SEWAGE HAULED TO:		
☐ ENGINEERED SYSTEM (A	ttach a copy of engineering design.)	OTHER:		



John W. Hickenlooper Governor

Mike King Executive Director

Dick Wolfe, P.E. Director/State Engineer

CHECKLIST FOR COUNTY SUBMITTALS REGARDING PROPOSED LAND USE ACTIONS

The following checklist should be completed to ensure all submittals to the Division of Water Resources regarding proposed land use actions include the necessary information required by this agency. Please note that by statute, this agency has 21 days to respond to County submittals; therefore, please submit complete packet of materials with all supporting documentation and labeled exhibits at least 21 days <u>prior</u> to the date comments will be needed by. <u>Incomplete submittals will be returned to the County for additional information.</u> <u>Sections A and B are to be submitted to State Engineers Office, 1313 Sherman Street, Rm 818, Denver, CO 80203.</u> For Sections C and D: submit to the Division of Water Resources at 310 E. Abriendo, Ste. B, Pueblo, Colorado 81004.

Name of proposed project:		
Definition of proposed land use action (please select only one below)		
 Cluster development as defined by §30-28-403, C.R.S. Proceed to Section A (Below) Subdivision as defined by §30-28-136(h)(I), C.R.S. Proceed to Section B Land division exempted from statutory subdivision process identified in §30-28-133, C.R.S. 		
- Proceed to Section C Special use, zoning, or other land use action that does not involve a division of land - Proceed to Section D		

Section A - Cluster Development

By March 11, 2011 memorandum from the State Engineer, this office recommended that all Counties forward land use actions that split parcels of land but do not involve the subdivision of land as defined in §30-28-101(10)(a), C.R.S., including cluster developments, for comment in any case where the land has an existing well(s) or permit(s) issued for construction of a well. In such a case, this office will inform the County that upon completion of the cluster development, the existing well owner(s) or permit holder(s) must re-permit the well consistent with a procedure outlined in Section 3, Attachment B of the State Engineer's March 4, 2005 memorandum to all county land use planning directors, and summarized below.

No later than ten days after County approval of a cluster development, the County shall notify this office of such approval and shall provide a copy of the rural land use plan that includes the cluster development. The plan must include a copy of the survey plat that describes the entire land area associated with the plan, identifies the set aside open space area, and describes the residential lots within the land area. Additionally, the plan should include limitations imposed on water usage for each lot and for the development as a whole sufficient to demonstrate that usage in the development does not exceed one acre-foot of annual withdrawal for each full 35 acres in within the development. For example, a cluster development with seven lots on 150 acres contains four full 35-acre parcels. Therefore, four acre-feet annually is available to the lots in the development and split evenly among the seven lots, four acre-feet allows for 0.57 acre-feet annually per lot.

Checklist for County Submittals Updated September 14, 2011 Page 2 of 4

Thi	ction B – Subdivision 's section applies to any division of land considered by the County to be a subdivision, as defined by §30-136(h)(l), C.R.S.
	A plat map of the proposed subdivision with an identified location that includes a quarter-quarter, section, township, range and principle meridian (PLSS) – <i>Please include as Exhibit A to submittal, and flag as such.</i>
	Water Supply Information Summary, Form No. GWS-76 (incomplete forms may be returned to the County for additional information and may subject the submittal to further processing time) – <i>Please include as Exhibit B to submittal, and flag as such.</i>
	Please thoroughly complete Form No. GWS-76. It should be noted that for Item 9, Estimated Water Requirements, standard water use rates used by this office, as found in the <u>Guide to Colorado Well Permits, Water Rights, and Water Administration</u> , are 0.3 acre-foot (97,755 gallons) per year for each ordinary household, 0.05 acre-foot (16,293 gallons) per year for four large domestic animals, and 0.05 acre-foot (16,293 gallons) per year for each 1,000 square feet of lawn and garden irrigation. Any incomplete GWS-76 may be returned to the county, which may subject the evaluation to further processing time. Particular attention should be paid to Item 10, Water Supply Source, to ensure a proposed source of water is included for <u>each parcel of land</u> involved in the subdivision. If the water supply source is a municipality or quasi-municipality, the applicant <u>must</u> provide a letter of commitment which references the subdivision name and the level of commitment in terms uses to be served and quantity of water to be supplied.
	Evidence of physical adequacy (please select only one below) – <i>Please include as Exhibit C to submittal, and flag as such.</i>
	Source is a municipality or quasi-municipality
	 A report is required to document the following: A summary of water rights owned and controlled by the municipality The anticipated yield of said rights in both an average and dry year The present demand on the municipality, and the anticipated demand due to commitments for service entered into the municipality that are not yet supplied The amount of uncommitted firm supply the municipality has available for future commitment and development A map of the municipality's service area
	Please note the SEO maintains files for various municipalities and therefore, this information may not be necessary. However, the SEO may request updated information from the municipality/applicant if the information on file has not been updated within 3 calendar years, or when the commitments reach a total that is approximately 90% of the firm yield.
	☐ Source is wells
	- Information to show the pumping rate(s) of well(s) will be enough to meet said demands

Checklist for County Submittals Updated September 14, 2011 Page 3 of 4

Section C – Subdivision Exemption This section applies to any land division exempted by the County from the statutory subdivision process identified in §30-28-133, C.R.S.
A plat map of the proposed parcels with an identified location that includes a quarter-quarter, section, township, range and principle meridian (PLSS).
Proposed Residential Parcels Created by Exemption: Are any of the proposed parcels are intended to be used for drinking and sanitary facilities inside an individual commercial business Yes No Proposed Parcel One: Lot name/number: Size of Parcel: Proposed Uses: Residential Only Commercial or Commercial and Residential Proposed number of residences: or number of existing residences to remain on created parcel: Proposed size of home lawn/garden: square feet Proposed non-commercial livestock watering: Yes No Source of water uses listed above: or Existing permitted well, Permit Number: or Unregistered Well: Yes No or Proposed well to be constructed: Yes No or Surface Spring, Court Adjudication Number and Spring Name Other Waste Water Method: Municipal Septic with Leach Field Closed Vault, Waste Water hauled to:
Proposed Parcel Two: Lot name/number: Size of Parcel: Proposed Uses: Residential Only Commercial or Commercial and Residential Proposed number of residences: or number of existing residences to remain on created parcel: Proposed size of home lawn/garden: square feet Proposed non-commercial livestock watering: Yes No (Note: outside watering may not be available outside of Designated or Denver Basin, or in any over appropriated basin.) Source of water uses listed above: or
Additional parcels: copy this information and submit in similar format and attach. If commercial use is requested for any of the parcels utilizing wells, the appropriate Commercial Drinking and Sanitary Well Worksheet, as selected, must also be completed and submitted with this form. For parcels outside of Designated Basin described on Attachment D use Form Number GWS-57 Commercial Drinking and Sanitary Well Worksheet. For Parcels located in the Designated Basins of Colorado use Form Number GWS-61 Commercial Small Capacity Well Water Use Breakdown Worksheet.

Forms available at: www.water.state.co.us

Checklist for County Submittals Updated September 14, 2011 Page 4 of 4

This section applies to special use, zoning, and any other land use action submittals that do not involve a division of land unless the parcel is included in Section C.
A map of proposed improvements with an identified location that includes a quarter-quarter, section, township, range and principle meridian (PLSS) Existing Parcel Information Legal description: Size of existing parcel: Acre\Square feet (circle)
Legal description: Size of existing parcel: Acre\Square feet (circle) Proposed Uses: ☐ Residential Only ☐ Commercial and Residential
What are the current uses of water on this parcel? Each item must be answered, if not applicable, mark as NA Number of existing homes: If one or more, date this use was established: Home lawn/garden irrigation: Yes No If yes, amount: Acre/square feet (circle) Date this use was established: Livestock watering: Yes No - If yes, date this use was established: What will be the proposed use of water for this parcel?
Number of proposed homes (Including the home above if it will remain)
Lawn/Garden watering, amount: Acre/square feet (circle) Livestock watering: Yes No
Number of employees per day days open per year
Number of Customer per day days open per year
Bed / Breakfast Customers per daydays open per year Other water needs described:
Source of water for the uses described above: (If more than one source is utilized for parcel, describe)
☐ Is Municipal water available to parcel: Yes ☐ No ☐ Are the uses described above proposed to be provided by a municipality? Yes ☐ No ☐ ; Name of Provider Is Water Hauled: Yes ☐ No ☐
☐ Existing permitted well – If so, permit number: ☐ Substitute Water Supply Plan, (name) ☐ Unregistered well ☐ Surface Spring, Court Adjudication Number and Spring Name
Waste Water Method: Municipal Septic with Leach Field Closed Vault Waste Water hauled to: