

Board of Health AGENDA

NOTICE REGARDING COVID-19 (Novel Coronavirus): To adhere to COVID-19 social distancing precautions, all on-site public Board of Health meetings are postponed until further notice. To allow access to this meeting, and future Board of Health meetings, call 719-583-4513 for more information.

The Board of Health meeting will be held **Wednesday, June 24, 2020, at 1:00 p.m. by Zoom.**

- A. 12:00 - 12:03 p.m. – Call to Order and Approval / Changes to Agenda **(Action Required)**
- B. 12:03 - 12:06 p.m. – Approval of Board of Health Meeting Minutes held **May 27, 2019 (Action Required)**
- C. 12:06 – 12:10 p.m. – **Special Recognitions/Celebrations**
- D. 12:10 - 12:15 pm - **Public Comment**
- E. 12:15 – 12:35 – Special Presentations – **2019 Audit Report / 2021 Proposed Budget (Action Required)**
- F. 12:35 – 12:50 pm - **Division Reports**
 - Operations & Health Promotion Division**
 - Monthly Financial Report – Georgia Alfonso **(Action Required)**
 - Contracts – Georgia Alfonso **(Action Required)**
 - Personnel Policy Amendment **(Action Required)**
- G. 12:50 - 12:53 pm - **New Business**
- H. 12:53- 1:56 pm – **Unfinished Business**
- I. 12:56 – 1:10 pm – **Public Health Director’s Report**
 - General Updates – Randy Evetts

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The Board of Health meeting was held by Zoom May 27, 2020, at 12:00 noon.

Board Members

Present: Donald Moore, Board President
Michael J. Nerenberg, Board Vice President
Ed Brown, City Council Member
Eileen Dennis, Board Member
Garrison Ortiz, County Commissioner

Legal Counsel: Marci Day, Assistant County Attorney

Administrative Staff

Members Present: Randy Evetts, Public Health Director
Georgia Alfonso, Budget and Finance Director
Jody Carrillo, Environmental Health and Emergency Operations Division Director
Katie Davis, Operations and Health Promotion Division Director
Maria Telfer, Community Health Services Division Director
Ramona Chisman-Ewing, Executive Assistant

Staff Members: Vicki Carlton, Shylo Dennison, Monica Dupler, Chelsea Hollowell, Sarah Joseph, Aaron Martinez, Briana Rothrock, Kim Sugar, Zak VanOoyen, Chad Wolgram

Guests: Jasmine Johnson, *Operations and Health Promotion Division Intern*

A. **Call to Order and Approve or Make Changes to the Agenda**

Board President, Donald Moore, called the meeting to order and asked for approval of the Agenda.

MOVED by Eileen Dennis, seconded by Ed Brown, to approve the Agenda.

MOTION CARRIED UNANIMOUSLY

B. **Approval of Minutes**

MOVED by Garrison Ortiz, seconded by Michael Nerenberg, to approve the April 22, 2020, BOH meeting minutes as submitted.

MOTION CARRIED UNANIMOUSLY

C. **Special Recognitions**

None

D. **Public Comment**

None

E. **COVID-19 Update**

Public Health Director Randy Evetts and Senior Management staff members gave the following update to the Board regarding the current COVID-19 response:

- There have been 261 positive test results; 4,546 people have been tested; 2,906 at community-based testing site.
- There have been 16 deaths.
- There have been two long-term care facility COVID-19 outbreaks.
- It is the last week of testing for May at the community testing site on the Colorado State Fair grounds.
- COVID-19 testing is anticipated to continue through the end of June.
- The Department received a letter of approval for funding for a non-congregate shelter for the homeless or people who cannot self-isolate at home, etc. Posada received a grant through DOLA to purchase this facility and if needed, rooms will be rented for use.
- The Department will apply for a variance request for Pueblo County through the state; the variance, if approved, will accelerate the reopening for some local businesses, events, and recreation that have currently been excluded.

- Health Department staff members are working to develop a data dashboard with specific COVID-19 indicators (increased cases, etc.).
- Working with long-term care facilities and hospitals to build better systems for long-term care patients who have been hospitalized to return to their long-term care facility once they have been treated and are no longer symptomatic. Currently, many facilities are requiring two negative tests before the patient can return. The Department is learning patients who have recovered may continue to shed RNA fragments for many weeks following treatment, but they are no longer contagious. Long-term care facilities continue to be concerned about their supplies of PPE, staffing to manage COVID-19 patients, and their facility configurations for isolation.
- The COVID-19 case investigation and contact tracing team consists of seven case investigators and three contact tracers with additional backup if needed.
- The COVID-19 investigation team is averaging approximately five case investigations a day, but cases can range from 0 to 27 cases depending on the day; contacts per case range from 0 to 48 the last few weeks, but contacts are increasing as people are gathering in larger groups.
- The Department is currently training 15 MRC volunteers utilizing an online course for case investigation and contact tracing. Next, the volunteers will do a one-on-one observation and then will begin doing contract tracing and case investigations with additional mentoring and support.
- Internally, the Department remains closed to the general public unless they need direct services such as a clinic appointment. A staff member is always present in the main entrance vestibule to direct/assist clients needing to enter the building.
- All other Department services are being handled on-line or by phone, including most environmental health concerns (Onsite Wastewater Treatment Systems, etc.) and vital records (birth/death records) requests.
- WIC is filling client appointment needs mainly by phone through June 2020.
- The clinic is currently open three days a week; next week family planning and IZs will be taking more client appointments.
- Some staff members continue to work from home and/or are alternating schedules until August.
- March and April 2020 COVID-19 costs were discussed including the loss of indirect, due to COVID-19; total employee hours for the two months total 8,800 hours contributed to the response.
- Environmental Health and Emergency Preparedness has been reviewing various reopening plans from businesses and is following up on complaints regarding non-compliance with Public Health Orders.

F. **New Business**

None

G. **Unfinished Business**

None

H. **Public Health Director's Report**

General Updates

If needed, the June 12, 2020, BOH work session will be left on the calendar for possible budget discussion, due to any COVID-19 budget impacts.

I. **Division Reports**

Operations and Health Promotion Division

Financial and Contract Cost Reports

Financial reports for the end of April 2020, were presented to the Board. Expenditures exceeded revenue by (\$122,103.22).

MOVED by Michael Nerenberg, seconded by Ed Brown, to accept the monthly financial report as presented.

MOTION CARRIED UNANIMOUSLY

Funding Changes/Budget Implications

The Board was informed of possible budget implications due to COVID-19. The programs affected, amount of funding reduction, and the impacts to FTEs, indirect, etc. were discussed. These are only recommendations; items/programs can change as time goes on. The question was asked if the City and County elected officials understand the level of services PDPHE performs for the community to administer and enforce mandated services. Randy has spoken with Mayor Gradisar and was told the City will try to keep the Department as 'whole as possible.' Commissioner Ortiz stated the County expects a large cut in sales tax; all other revenue is stable. The Board will continue to be updated as time goes on.

Audit Update

The Department audit should be completed by the end of June. Some extensions have been asked for, but June is the target date to complete the audit for presentation to the Board.

HB 1451 Memorandum of Understanding 7/1/2020 – 6/30/2021 \$00

This contract is for the County Department of Human Services/Social Services to enter into memorandums of understanding with specific agencies for the purpose of promoting a collaborative system of local-level interagency oversight groups and individualized services and support teams to coordinate and manage the provision of services to children and families who would benefit from integrated multi-agency services. Legal review approved.

MOVED by Michael Nerenberg, seconded by Ed Brown, to approve the above contract as presented.

MOTION CARRIED UNANIMOUSLY

INFORMATION ON OTHER CONTRACTS OR FUNDING:

Pueblo Tobacco Education Prevention Program 7/01/2020 – 6/30/2021 \$215,120

This contract is between the Colorado Department of Public Health and Environment (CDPHE) and PDPHE. This project serves to build/enhance comprehensive tobacco control programming efforts and explore opportunities to significantly impact the tobacco usage rates of low-socioeconomic status (low-SES) community members; increase access to/uptake of evidence-based tobacco treatment services; provide education to facilitate/promote adoption of smoke-free policies to eliminate secondhand smoke/vapor (Option Letter #3 2019*0022). No BOH action or legal review is required; the amendment is only a date and amount change.

Immunization Core Services 7/1/2020 – 6/30/2021 \$100,998

This contract is between CDPHE and PDPHE. This program is to continue to provide core immunization services by increasing and maintaining immunization coverage in Colorado. This contract is an amendment of a program PDPHE has previously worked in. No additional FTE will be hired. There is no significant change in funding (Amendment #4, 2020*3427, 19 FHHA 108900). No BOH action or legal review is required; the amendment is only a date and amount change.

Tuberculous Contract 7/1/2020-6/30/2021 \$30,000

This contract is between CDPHE and PDPHE. This program is to continue to educate and treat individuals with suspected/known TB. This contract is an amendment of a program PDPHE has previously worked in. No addition FTE will be hired (Amendment #2, 2020*3597, 19 FHHA 109278). No BOH action or legal review is required; the amendment is only a date and amount change.

Environmental Health and Emergency Preparedness Division
Onsite Wastewater Treatment Systems (OWTS) Variance Request

The Department received an OWTS variance request from property owners JR Chavez and Vanessa Madrid, to install a wastewater vault in lieu of a standard OWTS for a 0.18-acre lot in Beulah CO. There is an existing home on the property that was built in 1950. There is no record of an OWTS serving the property today. A site visit was conducted on May 5, 2020. Staff member Kristi Bartolo met with the property owners and a local OWTS installer. The conditions of the property were documented, and options were discussed. Due to the location of the existing one-bedroom cabin and that the property

slopes down to the cabin from the road and down to the creek, this eliminates any area available to install a soil treatment area. Ground water in this area is at a one-foot depth and near the floodway. There is also a spring on the property; an OWTS must maintain a 100 ft. setback from the spring. Based on the shallow ground water and the flood plain area, an expensive engineer design would be required for the OWTS. The owners are proposing to use the property as a weekend home sporadically throughout the year. The owners are proposing to install a vault on the property to contain the wastewater and have it pumped on an 'as needed' basis when full. Based on the limited space for a conforming OWTS and the physical features on the property, Department staff members recommend approval of this variance request with the following stipulations:

- Applicants must install a vault with a minimum 1000-gallon effective volume.
- The vault must have float switches connected to an audible and visual alarm to notify occupants when the vault is at 75 percent of its capacity.
- The applicant must use a licensed OWTS cleaner to pump the vault when it is at or above 75 percent capacity.
- The owner must keep records of when the vault is pumped, the cabin is used, and the number of occupants, and provide this information to PDPHE if requested.
- Existing outhouse must be removed or rendered inoperable (for decorative purposes only).
- The applicant must apply for an OWTS installation permit and pay all required fees.
- Once installed, the vault must meet all required setbacks and be inspected by PDPHE.
- This OWTS variance request documentation will stay on record with the current and any future owner's application should the property be sold (transfer of title process).

MOVED by Michael Nerenberg, seconded by Eileen Dennis, to approve the OWTS variance request based on the applicants/owners meeting the PDPHE stipulations listed above.

MOTION CARRIED UNANIMOUSLY

The next regular BOH meeting is scheduled for Wednesday, June 24, 2020, at 12:00 noon.

MOVED by Ed Brown, seconded by Eileen Dennis, to adjourn the Board of Health meeting.

MOTION CARRIED UNANIMOUSLY



Donald Moore, Board of Health President



Randy Evetts, MPA, Public Health Director