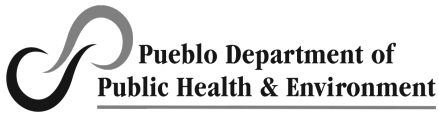


COLORADO Death Certificate Request



Vital Records Section
 101 W. 9th Street
 Pueblo, CO 81003
 719-583-4300 (press 4)
 pueblohealth.org

File Number
ABN Certificate Number Issued
Invoice Number

Information about person whose death certificate is being requested - please type or print.

Full name of deceased	First	Middle	Last
Date of death	Month	Day	Year
		Age at Death	State of Birth
Place of death	City	County	COLORADO
Reason for Request	Today's Date		Email Address:

Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000, or imprisonment in the county jail for not more than one year or both such fine and imprisonment.

By signing below, I have read and understand that there are penalties for obtaining a record under false pretenses. All requests must be accompanied by a copy of the requestor's identification before processing. PLEASE RETURN YOUR REQUEST WITH A PHOTOCOPY OF YOUR DRIVERS LICENSE, STATE ID OR PASSPORT. Full list of Primary and Secondary Identification listed on other side.* Lists are subject to change!

Signature of person making request X	Your Relationship to deceased			
Address	City	State	Zip	Daytime Phone ()

Make check or money order payable to Pueblo Department of Public Health & Environment. Please do not send cash through the mail. Additional funds received of \$5.00 or less will not be refunded unless requested in writing.

- Ways to Order:** Office hours are 8:00 am - 4:30 pm. Monday - Friday
 Apply in person for same day service. Cash, checks, money orders, VISA and MasterCard accepted.
 Mail in request, certificate will be mailed within three-four business days.
 Credit card orders accepted by ordering online at www.vitalchek.com
 Genealogy request will be mailed within two weeks. Pueblo County has death certificates from 1903 to present. For genealogy research, years available are 1887-1902.
- Cost:** All fees assessed are NON-REFUNDABLE.
 \$20.00 for one copy (or search when no record found).
 \$13.00 for each additional certificate of same record ordered at same time.
 \$1.00 Search fee per year where date of death is unknown.
- Type:** Standard Death Certificate (entire record) requested: _____ (1st copy) _____ (additional copies)
 Legal Death Certificate (all legal and no medical information) requested: _____ (1st copy) _____ (additional copies)
 Verification of Death (limited legal information and no medical information) requested: _____ (1st copy) _____ (additional copies)

Office Use Only!

Today's Date _____

Type Ordered: Standard Legal Verify

1st Copy	Additional/Replacement	Total
_____	_____	_____

Total Amt. Due \$ _____

Free Certificate Issued to: _____

ID Copied _____ Issued By _____
Staff Initials Staff Initials

\$ _____	\$ _____	\$ _____	\$ _____
<small>Cash/Ck#</small>	<small>Check</small>	<small>CC</small>	<small>Total</small>

Identification and Proof of Relationship is Required: Documents not containing an issue or expiration date are not acceptable. If you cannot provide acceptable identification, it is suggested that you ask a spouse, parent, grandparent, sibling, or adult child, who can provide appropriate identification to request the certificate. *(List Revised 03-01-2018)*

Current spouse. Must be listed on the death certificate. **Ex-spouse.** Must present proof of direct and tangible interest (i.e. insurance policy, letter from SSA). **Parent.** Must be listed on death certificate. **Stepparent.** Marriage certificate proving relationship to a parent listed on death certificate. **Grandparents/Great grandparents.** Birth certificate(s) proving relationship required. **Siblings/Half Siblings.** Birth certificate showing at least one same parent required. **Children/Grandchildren/Great grandchildren.** Birth certificate(s) showing relationship is required. **Step Children.** Marriage certificate and birth certificate proving relationship required. **Legal representative/Paralegals.** Proof of client relationship required, as well as proof of the client's relationship to the registrant. **Genealogists.** Notarized signed release from immediate family member required as well as proof of the family member's relationship. Certificate marked "For Genealogical Use Only". **In-laws/aunts/uncles/nephews/nieces/cousins.** For death certificates 25 years or younger - must present proof of direct and tangible interest (i.e. insurance policy, personal will, etc.). For death certificates over 25 years - must present proof of relationship (a family tree would be acceptable for this case.) Death certificate marked "For Genealogical Use Only." **Probate Researchers, Creditors, Employer.** Proof of direct and tangible interest required. **Beneficiaries.** Proof of direct and tangible interest required (i.e. letter on insurance company/pension company letterhead that clearly states the applicant is a beneficiary or is eligible to file a claim). **Insurance companies.** Proof of tangible interest required (insurance policy). **Hospital/Nursing home/Hospice/Physician.** Proof of patient relationship required. **Funeral Directors.** Must be listed on death certificate. **Informant.** Must be listed on death certificate. **Others who may demonstrate a direct and tangible interest when information is needed for determination or protection of a personal or property right.** Death certificates become **public records** after 75 years, therefore, no proof of relationship is required for these certificates.

At least 1 of the following: (No expired documents accepted)

- | | | |
|---|----------------------------------|---|
| Alien Registration Receipt or Permanent Resident Card | Foreign Passport | US Certificate of Naturalization |
| Certificate of U.S. Citizenship | Government Work ID | US Citizenship ID Card (INS Form I-197) |
| City of Denver/Denver Cty Jail Temp Inmate ID | Job Corps ID Card | US Merchant Mariner Card |
| County of Pueblo Jail Inmate Temporary ID | School, University or College ID | US Military ID Card |
| CO Department of Corrections ID Card | Card | US Passport Book or Card |
| CO Depart. of Human Services Youth Corrections ID | Temporary Resident Card | US State or Territory Photo Driver License or Photo ID Card |
| CO Temp. Driver's License (State ID) | US B1/B2 Visa Card | |
| Employment Authorization Card (INS Form I-766) | | |

Or at least 2 of the following: (Documents expired more than six months will not be accepted)

- Acknowledgement of Parentage Document
- Birth Certificate of the Applicant (US Local, State, Territorial or Federal Government)
- Court Order for Adoption or Name Change
- Craft or Trade License (Issued by DORA)
- DD-214 (US Military separation document)
- Divorce Decree (US court only)
- Gaming License (Colorado)
- Hospital Birth Worksheet (within 6 months)
- Hunting/Fishing License (CO Department of Parks & Wildlife)
- IRS-ITIN Card or Letter
- Marriage License/Certificate (US State or territory)
- Medicare Card (Issued by US Social Security Administration)
- Mexican Voter Registration Card (Mexican Federal Government)
- Motor Vehicle Registration or Title (US State or Territory)
- Non-U.S. or International Driving License
- Pilot License (Issued by FAA)
- Selective Service Card/Letter (US Selective Service)
- Social Security Card (Issued by US Social Security Administration)
- State, Territorial, Federal Prison or Corrections Card
- Weapon or Gun Permit (US only)
- Work ID, Paycheck Stub, Pay Statement (within 3 months) or W-2 (last tax year)

Office Use Only! (Proof of Relationship)

Birth Name of Person Requesting Certificate _____
 Date of Birth _____
 Maiden Name _____
 SF # _____

Birth Name of Person Requesting Certificate _____
 Date of Birth _____
 Maiden Name _____
 SF # _____

Birth Name of Person Requesting Certificate _____
 Date of Birth _____
 Maiden Name _____
 SF # _____

CO Dept. of Public Health and Environment
Vital Records Section
4300 Cherry Creek Drive South
Denver, CO 80246-1530
Telephone 1-303-692-2200, www.cdph.state.co.us
 Death Application & Picture ID Final Revision 3.2018