


VENDOR APPLICATION FOR TEMPORARY FOOD EVENTS

Temporary Retail Food Establishment Name		Legal Owner's Name	
Establishment Address (Street/ Address/P.O. Box)			
City		State	Zip Code
Contact Name			
Contact Number		Contact Email	

Check all that apply	Number of Events	Number of Days	Type of License	Fee	Code
	1	1	Limited (pre-packaged, low risk foods)	\$75.00	8010
	1	1	Full Service (on-site food preparation, medium risk)	\$100.00	8011
	1	2-8	Limited	\$125.00	8020
	1	2-8	Full Service	\$175.00	8021
	Multiple	>8	Limited	\$235.00	8030
	Multiple	>8	Full Service	\$330.00	8031
	Multiple	Unlimited	Non-Profit	\$0.00	1000
	Multiple	Unlimited	Off-Site Sale Vendor Badge (one badge per vendor)	\$3.00	012



IMPORTANT STEPS TO REMEMBER

1. Failure to submit completed application two weeks prior to event may result in a late fee.
2. Fees for licenses are no longer collected at place and time of Temporary Event. Vendors **MUST** pay for license **PRIOR** to event with cash, check or card.

To pay by phone

719-583-4307
PDPHE accepts only VISA, and MasterCard

To pay by check

Payable to PDPHE
Pueblo Department of Public Health and Environment
EHEP Division
101 W. 9th Street
Pueblo, CO 81003

Have questions?

Call: 719-583-4307
Email: tempevents@pueblocounty.us
Visit: pueblohealth.org

Please list ALL EVENTS and DATES that you plan to participate in PUEBLO COUNTY.

EVENT NAME	EVENT DATE(s)

Please list all individual food products and specific source of these items (name of grocery chain, wholesaler, etc.).
If menu changes from event to event, please call or email to inform of change. *

Food and Drink Items (including ice)	Location Obtained
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

*Attach additional sheet of events or food items if necessary.

HANDWASHING AND FOOD HANDLING FOR EVENTS THREE DAYS OR SHORTER.

A conveniently located hand-washing station within each booth or unit is **REQUIRED** unless only pre-packaged foods requiring no preparation and/or cooking are to be served. Please check below which applies to your booth/unit.

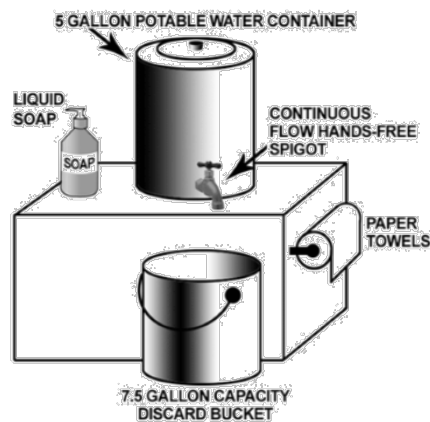
HANDS MUST BE WASHED IN BETWEEN GLOVE CHANGES, NO EXCEPTIONS!

- I will be serving only prepackaged foods that require no preparation and/or cooking.
- I will be serving foods that require preparation and/or cooking and will provide the following for hand-washing:
 1. A minimum 2-gallons of warm potable water that must be refilled as needed in a container with a “hands-free” spigot
 2. Soap
 3. Paper towels
 4. A 5-gallon bucket (minimum) to catch and contain wastewater until it is properly disposed

NOTE: Events lasting longer than 3 days **MUST** have hot and cold water under pressure available for hand washing.

NOTE: Hand sanitizers are **NOT** an acceptable substitute for required handwashing set-up.

NOTE: All chili roasters **MUST** have hot & cold water under pressure.



Pueblo Department of Public Health and Environment
Environmental Health and Emergency Preparedness Division
 101 W. 9th Street, Pueblo, CO 81003 • Phone: (719) 583-4307 • FAX: (719) 583-9902
 Please Return Packet to: tempevents@pueblocounty.us