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**BOARD OF HEALTH**  
Eileen Dennis, RN, President  
Michael J. Nerenberg, MD, Vice President  
Ed Brown  
Terry A. Hart  
Donald Moore

**PUBLIC HEALTH DIRECTOR**  
Sylvia R. Proud, MS, IPMA-CP

## **AGENDA**

The regular Board of Health meeting will be held **Wednesday, June 24, 2015**, at **12:00 noon** in the **THIRD FLOOR CONFERENCE ROOM**, at the Health Department, **101 W. 9th Street**. (Lunch for Board members will be served at 11:30 a.m.)

- A. 12:00 –12:05 p.m. - Call to Order and Approval / Changes to **Agenda**
- B. **Approval of Board of Health Meeting Minutes** held Wednesday, May 27, 2015
- C. 12:05-12:10 **Special Recognitions**
- D. 12:10 – 12:40 p.m. - **Featured Programs**
  - \* *2015 Audit Report*
  - \* *Access Pueblo/Southern Colorado AIDS Project Update* – Richard Rivers
- E. 12:40 -12:55 p.m. - **Public Health Director's Report**
  - 2016 Budget
  - Collaborative Summer Internship Project with CDPHE
- F. 12:55 -1:15 p.m. - **Division Reports**
  - Community Health Services Division**
    - Family Planning Funding
  - Operations & Administrative Services Division**
    - Financial and Contract Cost Reports
- G. 1:15-1:20 p.m. - **Old Business**
  - Further discussion on Director's Employment Agreement
- H. 1:20–1:25 p.m. - **New Business**

**PUEBLO CITY-COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH**

**MINUTES**

The regular Board of Health meeting was held at the Health Department on May 27, 2015, in the **Third Floor Conference Room**, at 12:00 p.m.

**Board Members** Eileen Dennis, RN, MBA, President  
**Present:** Michael J. Nerenberg, MD, Vice President  
Ed Brown, City Council Member  
Donald Moore, CEO Pueblo Community Health Center

**Absent:** Terry A. Hart, Pueblo County Commissioner

**Staff Present:** Sylvia Proud, Public Health Director  
Jody Carrillo, Disease Prevention and Emergency Preparedness Division Director  
Katie Davis, Disease Prevention and Emergency Preparedness Associate Division Director  
Lynn Procell, Community Health Services Division Director  
Jo Miller, Community Health Services Associate Division Director  
Ken Williams, Environmental Health Division Director  
Sherri Crow, Fiscal Officer  
Ramona Chisman-Ewing, Executive Assistant

Mary Davis, Chad Wolgram

**Guests:** Hannah Andreas, *CSU-Pueblo Intern*, Jessi Mitchell, *Channel 5 News*, Gale Perez, *The Pueblo Chieftain*

A. **Call to Order and Approve/Changes In Agenda**

Board president, Eileen Dennis, called the meeting to order and asked for approval of the Agenda.

**MOVED** by Ed Brown, seconded by Michael Nerenberg to approve the Agenda.

***MOTION CARRIED UNANIMOUSLY***

B. **Approval of Minutes**

**MOVED** by Donald Moore, seconded by Michael Nerenberg, to approve the April 22, 2015, BOH meeting minutes as submitted.

***MOTION CARRIED UNANIMOUSLY***

C. **Featured Program**

**Colorado Smelter Superfund Site**

Environmental Health Program Manager Chad Wolgram informed the Board of the public outreach and education events planned for the residents of the Eilers neighborhood. Lead hazard screenings will be done on products brought to the June 13 event. Lead paint testing, consumer products, dust sampling, soil screening, water testing and blood lead screenings will be offered by various entities involved in the Superfund site. If a client's blood tests high for lead levels, a voucher will be issued to go to a lab for more extensive testing.

D. **Public Health Director's Report**

**Vital Statistics – Electronic Death Registration System Update**

The Department was notified by the Colorado Department of Public Health and Environment (CDPHE) there will be a delay for starting the electronic death records system; some performance issues still have to be worked out.

Legislative Update

- *HB- 1226* – Retail Food Establishments was passed with some changes. CDPHE is responsible for convening various stakeholders to present another bill in 2016 with full support from all parties involved. Fees will be discussed along with uniformity of regulations and issues concerning the ‘grading system’ still need to be worked out
- *HB 1194* – LARC (Long Acting Reversible Contraceptive) passed in the House but failed when it was sent to a ‘kill committee.’
- *HB 1257* - Penalty removal for local tobacco tax – this bill was postponed indefinitely.

Board of Health Retreat

The Board retreat will be held June 30, 2015. Sylvia announced the following items will be presented at the retreat:

- Accreditation
- Legislative Update
- Department Branding Strategy

E. DIVISION REPORTS:

**Community Health Services Division**

LARC (Long Acting Reversible Contraceptive) Update

The Department has a limited supply of LARC left for uninsured teens who qualify. Insurances or direct pay will be necessary for future supplies of LARC. CDPHE is working to find some possible private donors and will also bring the bill forward again, but any future funding will not be obtained until January 2016.

Narcan Standing Orders

The Colorado Governor did sign into law in April 2015, the authority for any prescribing provider to write a standing order for Narcan that can be utilized by family and friends for people who use opioids and are at risk for overdose. Public health will assist with education and promotion regarding this order and the types of Narcan available. A standing order will be issued by Dr. Larry Wolk, Executive Director and Chief Medical Officer for CDPHE statewide allowing a caregiver to obtain Narcan to assist with overdose issues.

**Disease Prevention and Emergency Preparedness Division**

Healthy Food Retail Pilot Project

A food system assessment was conducted in Pueblo County in 2013. Out of this assessment a *Healthy Corner Store Pilot Project* was conducted. Five Loaf N Jug stores, in high-poverty, low access neighborhoods were identified. Customers were asked about their purchasing habits and healthy food options available in the stores. The goal of this project is to expand health options available to people in poverty areas. It was suggested to invite Loaf N Jug representatives to a future Board meeting to recognize their efforts for participating in the project.

APIC (Associated Professionals in Infection Control and Epidemiology) Article

Margaret Comstock, Regional Epidemiologist for the Emergency Preparedness and Response Team, is a member of the national team for infection control practitioners. This team will be writing an article for a cover story that will be coming out in the fall regarding being a prevention strategist. Margaret will be writing from a public health perspective. When the article is complete, it will be shared with Board members.

CSEPP (Chemical Stockpile Emergency Preparedness Program) Exercise Update

CSEPP exercise held in May. Several Department staff members participated and facilitated. Exercise went well and was considered a success; this was a positive experience for everyone invited. An after action report is being completed and will be available for public review in few months.

CSEPP Recovery Workshop Invitation

Recovery is the longest phase of emergency preparedness. CSEPP is hosting a workshop on June 9 at the Department. All board members are invited to attend; RSVP to Ramona Chisman-Ewing. This particular workshop is medical based and Dr. Nevin-Woods is one of the guest speakers for the event.

**Operations and Administrative Services Division**

Financial and Contract Cost Reports

Financial reports for the end of March 2015 (first quarter) were presented to the Board. Expenditures exceed revenues by (\$74,911.12).

Pueblo Tobacco Education and Prevention Partnership 7/1/15 – 6/30/16 \$228,631.00

This project serves to reduce secondhand smoke exposure, promote cessation and work with healthcare systems to recognize and treat tobacco dependence as a chronic condition in Pueblo County. Plans are to work with Health Care Agencies and providers to integrate AAR (Ask, Advise, Refer) into the routine clinical care system, developing ways to track provider cessation interventions and working with partners to host community cessation classes. This is a new contract and has been approved by legal.

Per Capita - CDPHE 7/1/15–6/30/16 \$291,879.00

An option letter has been received from the Office of Planning of Partnerships for an additional term for \$280,879 to use in Core Public Health Services and Public Health planning. An additional \$11,000 is being provided for Child Fatality Prevention funding. This contract has been approved by legal.

Women, Infants & Children (WIC) 10/1/14 – 9/30/15 \$62,145.00

This funding brings the total WIC contract amount for this period to \$997,947. This is an amendment to the original Task Order for additional funding and has been approved by legal.

Chronic Disease Health Systems Transformation 10/1/14 – 9/30/15 \$15,000.00

This is additional funding for the purpose of increasing chronic disease prevention capacity by supporting the planning and implementation of evidence-based chronic disease strategies that align with Colorado's Chronic Disease State Plan, County Health Rankings, and the Public Health Improvement Plans. This brings the total award to \$55,000. This contract has been approved by legal.

Emergency Preparedness Response 7/1/15 – 6/30/16 \$317,372.00

These funds from CDPHE are to be used "...to achieve emergency preparedness activities. Contractor shall ensure collaboration with the Colorado Department of Public Health and Environment, the Office of Emergency Preparedness and Response, local public health agencies, and regional epidemiologist and generalist staff members within the designated All Hazards Region" The amount is \$8,993 more than the previous contract. These funds were in the form of a Task Order Amendment and are under legal review.

***To be ratified***

Cancer, Cardiovascular, Pulmonary Disease (CCPD) 7/1/15–6/30/16 \$204,998.00

This project serves to address cancer, cardiovascular disease and related risk factors such as obesity, diabetes and other precursors through implementing policies and programs that protect, promote and support increase access to healthier food retail, and increase consumption of healthy foods and beverages in public, government or worksite settings. This is a new contract and was approved by email poll on May 14, 2015 pending legal approval. (Legal approval was received on May 15, 2015)

**MOVED** by Dr. Nerenberg, seconded by Ed Brown, to approve the above contracts, including those pending legal review.

**MOTION CARRIED UNANIMOUSLY**

F. **Old Business**

None

G. **New Business**

Public Health Board President Eileen Dennis reviewed with Board members personnel policies and precedence that has been set regarding employee agreements and the current policies that are in place. Specifically, discussion occurred about legal guidance regarding the use of an employment contract with the Public Health Director. Precedent with the Department has been an employment agreement, however legal counsel with Pueblo County had presented an alternative of having the Public Health Director be considered an employee. Concerns regarding the current Personnel Policies for PCCHD created many questions with the Public Health Director as an employee.

Legal review through Mountain States Employers Council provided different options for the Board's consideration. Documents were provided to the Board regarding the options available including statute information, past Board meetings when Public Health Director Agreements were approved and general considerations for the decision.

Both legal reviews (Pueblo County and Mountain States Employers Council) provided guidance that ultimately the decision is a Board decision. Pueblo County legal will provide written correspondence with recommendations for proceeding with the Director position configuration for the Board's review and consideration. Public Health Director Sylvia Proud did state in the meantime it is imperative she retain and continue her PERA, medical insurance, and benefits until the issue is resolved at the next Board meeting.

Board members agreed if any personnel issues involving the Public Health Director occur prior to a decision being made defining the Public Health Director's role, the issues can be directed to the PCCHD Human Resources Office for presentation to the Board President.

**MOVED** by Michael Nerenberg, seconded by Ed Brown, to approve PCCHD Human Resource Office representative has the authority to contact the Board President with any issues concerning the Public Health Director role until a decision is made by the Board on how to classify the Public Health Director position.

***MOTION CARRIED UNANIMOUSLY***

The next regular BOH meeting is scheduled for **Wednesday June 24, 2015**, at the Health Department, **Third Floor Conference Room**, at 12:00 noon.

**MOVED** by Ed Brown, seconded by Michael Nerenberg, to adjourn the Board of Health meeting.

***MOTION CARRIED UNANIMOUSLY***



Eileen Dennis, Board of Health President



Sylvia R. Proud, MS, IPMA-CP, Public Health Director