



101 W. 9<sup>TH</sup> STREET  
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**BOARD OF HEALTH**  
Eileen Dennis, RN, President  
Michael J. Nerenberg, MD, Vice President  
Ed Brown  
Terry A. Hart  
Donald Moore

**PUBLIC HEALTH DIRECTOR**  
Sylvia R. Proud, MS, IPMA-SCP

## **AGENDA**

A Board of Health meeting will be held **Wednesday, November 30, 2016**, at **12:00 p.m.** in the **THIRD FLOOR CONFERENCE ROOM C**, at the Health Department, **101 W. 9th Street**.

(Lunch for Board Members will be served at 11:30 a.m.)

- A. 12:00-12:05 pm – Call to Order and Approval / Changes to Agenda
- B. 12:05-12:10 pm – Approval of Board of Health Meeting Minutes held **Wednesday, October 26 and November 8, 2016**
- C. 12:10-12:15 pm - **Special Recognitions**
- D. 12:15-12:35 pm - **Public Health Director's Report**
  - 2017 Budget Update
  - 2017 Health Insurance Update
  - PHAB (Public Health Accreditation Board) Update
  - Lead Presentation to City Council
- E. 12:35-12:55 pm - **Division Reports**

### **Operations & Health Promotion Division**

- Monthly Financial Report
- Contracts
- Community Health Assessment (CHA) Event

### **Disease Prevention & Emergency Preparedness Division**

- Fire/Communicable Disease Update
- Public Accommodations

- F. 12:55-1:00 pm - **Old Business**
- G. 1:00-1:05 pm - **New Business**

**PREVENT • PROMOTE • PROTECT**  
*A Handicapped Accessible Facility*

**PUEBLO CITY-COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH**

**MINUTES**

The regular Board of Health meeting was held at the Health Department on October 26, 2016, in the Third Floor Conference Room C, at 12:00 p.m.

**Board Members**

**Present:** Eileen Dennis, RN, MBA, President  
Donald Moore, CEO, Pueblo Community Health Center  
Ed Brown, City Council Member  
Terry A. Hart, County Commissioner

**Absent:** Michael J. Nerenberg, MD, Vice President

**Legal Counsel:** Marci Day, Assistant County Attorney

**Staff Present:** Sylvia Proud, MS, Public Health Director  
Lynn Procell, Community Health Services Division Director  
Katie Davis, Operations and Health Promotion Division Director  
Jody Carrillo, Environmental Health and Emergency Preparedness Division Director  
Georgia Alfonso, Fiscal Officer  
Ramona Chisman-Ewing, Executive Assistant  
  
Vicki Carlton, Aaron Martinez, Alicia Solis, Chad Wolgram

**Guests:** Samina Archuleta, Olivia Cisneros, Morgan Cookrum, Megan Deverich, Trennea Harrod, Li'ana Martinez, Jordan McDonough, Rachel Moore, Oriana Muasau, Felicia Ortiz, Sonia Ridley, Jordan Waller, Samantha Yoder, *Nursing Students*

A. **Call to Order and Approve or Make Changes to the Agenda**

Board President, Eileen Dennis, called the meeting to order and asked for approval of the Agenda. A request was made to add an update regarding the PHAB (Public Health Accreditation Board) and 2017 health insurance to the Public Health Director's report.

**MOVED** by Ed Brown, seconded by Donald Moore, to approve the changes to the Agenda.

**MOTION CARRIED UNANIMOUSLY**

B. **Approval of Minutes**

**MOVED** by Ed Brown, seconded by Donald Moore, to approve September 28, 2016, BOH meeting minutes as submitted.

**MOTION CARRIED UNANIMOUSLY**

C. **Special Recognitions**

None

D. **Featured Program**

**Colorado Smelter Update**

Environmental Health Specialists Aaron Martinez and Alicia Solis updated the Board regarding the Colorado Smelter Superfund study area lead program activities. A Public Health: Lead Characterizations and Risk Reduction presentation was given outlining the focus areas pertaining to lead outreach and education, blood lead screening, staff education, and quarterly lead reporting to the EPA (Environmental Protection Agency), CDPHE (Colorado Department of Public Health and Environment), PWT (Pacific Western Technologies), and the Colorado Smelter CAG (Community Advisory Group). In the last 10 months, 14 lead hazard risk screenings were done; also, 3 elevated

blood lead level investigations in the Eilers' neighborhood. Department Environmental Health and Epidemiologist staff members have been doing outreach with education and case management of the clients screened. Lead education outreach is also occurring at schools and other places within the community.

E. **Public Health Director's Report**

**Beulah Hill and Junkins Fire Updates**

Public Health Director Sylvia Proud also thanked Board and all staff members for their response during the Beulah Hill and Junkins fires. Board members were informed public health had an extensive role during the fires. Staff members were at the Emergency Operations Center, Joint Information Center, Disaster Assistance Center, attended community residents' information meeting, inspected shelters, and did food disposal site monitoring and much more. The Medical Reserve Corp was activated. The Pueblo Chieftain recognized how Public Health, Law Enforcement and the Fire Department all worked together to assist during the disasters. Since this was typed as a 'local disaster,' the state will reimburse 75 percent to the Department; 25 percent will have to be reimbursed at the local level from the County.

**Ratification of Fee Waivers from Beulah Hill Fire**

Based on an email/phone poll to Board members, a request was made to waive fees pertaining to private well water testing for Beulah residents affected by the fire. One initial test and one follow up test; administrative fees for tetanus shots given to individuals at risk, inspection of septic system fees (none have been done to date); and the fee for issuing lost birth certificates. Board members approved the initial request to waive fees associated with the Beulah Hill fire.

**MOVED** by Terry Hart, seconded by Ed Brown, to ratify approval of the above fee waivers associated with the Beulah Hill fire.

**MOTION CARRIED UNANIMOUSLY**

**Ratification of Well Water Testing Fees for Custer County**

Based on an email/phone poll, Board members agreed to charge 75 percent of the private well water testing fee (\$15) for one test for Custer County residents; to date no requests have been made for testing.

**MOVED** by Donald Moore, seconded by Ed Brown, to ratify approval of the reduced private well water testing fee associated with the Junkins fire.

**MOTION CARRIED UNANIMOUSLY**

Board members were asked if the communication received from the Public Health Director was sufficient, were there any areas of concern, or requests for changes during the disasters. Board members replied the communication was well done and very sufficient, not only from the Public Health Director, but all Department staff members involved.

**Annual Holiday Luncheon Closure Request**

A request was made for the Board to approve closing the Department from 11:30 a.m. to 1:30 p.m. on Friday, December 9, 2016, so all staff members can attend the annual holiday luncheon. Board members were also invited to attend.

**MOVED** by Ed Brown, seconded by Donald Moore, to approve closing the Department from 11:30 a.m. to 1:30 p.m. on Friday, December 9, 2016.

**MOTION CARRIED UNANIMOUSLY**

**PHAB (Public Health Accreditation Board) Update**

Board members were informed the Department was assessed on 101 measures; 89 were fully

demonstrated, 11 largely demonstrated, and one was slightly demonstrated. The one measure that was slightly demonstrated dealt with governance and how to assess the governing entities actions over a period of time in order to identify public health successes, patterns of issues, and/or areas where increased communication is needed. Feedback received to improve this measure was to review the governing entities (Board of Health) action over time to develop a trend. After November 14, the Department should know within two weeks if the Department achieves accreditation status.

2017 Health Insurance Update

Usage of insurance rates are extremely high; as a result, health insurance in 2017 would increase by 27.4 percent. Other insurance entities are being looked at for insurance coverage cost. The Department proposes changing its benefit broker to Public Sector Health Care Group. Legal counsel Marci Day is looking over the proposal and will report back in November. The savings of changing insurance coverage will result in \$23,000. A special Board of Health meeting will be held for legal input regarding the proposed new health insurance plan once more information is received by legal counsel.

F. **Division Reports**

**Operations and Health Promotion Division**

Financial and Contract Cost Reports

Financial reports for the end of September 2016 were presented to the Board. Expenditures exceed revenues by (\$56,320.03).

**MOVED** by Terry Hart, seconded by Donald Moore, to accept the financial reports as presented.

**MOTION CARRIED UNANIMOUSLY**

**Contracts**

**Colorado Regional Health Connector Program    11/1/2016 – 12/31/2018                    \$ 230,500.00**

The Regional Health Connector (RHC), facilitates work to improve the coordination of local services to advance health. The RHC will support existing partnerships by strengthening connections between primary care and community organizations, coordinating activities to reduce fragmentation in the health system, and integrating clinical and community-based strategies to address local priorities, social determinants of health (SDoH) and health equity. The Regional Health Connector program is supported through two federally funded initiatives: EvidenceNOW Southwest (ENSW) and the Colorado State Innovation Model (SIM). The program will be developed and managed by the Colorado Foundation for Public Health and the Environment (CFPHE) and the Colorado Health Institute (CHI). The program requires one full time employee.

**MOVED** by Donald Moore, seconded by Ed Brown, to accept the above contract.

**MOTION CARRIED UNANIMOUSLY**

***Information Contracts Only:***

**Tobacco FDA Retail Inspections                    10/1/16 – 9/29/17                    \$285,644.00**

The purpose of this contract is to enforce provisions of the Family Smoking Prevention and Tobacco Control Act by conducting compliance inspections in order to protect children and adolescents. FDA awarded CDPHE with a 3-year contract, in turn CDPHE contracts with local public health departments to conduct the inspections in each region. PCCHD has been awarded this contract since 2011 and currently employs 2 Tobacco Compliance Inspectors for the program. An option letter to renew this contract has been received and requires no action by the Board of Health

**Indirect Cost Negotiation Agreement                    1/1/2017 – 12/31/2017**

The 2017 indirect cost rate will increase from the 2016 rate of 27.64% to 28.34% for 2017 and is used

on grants and contracts with CDPHE. The rate is based on 2015 actual costs and reflects the increase in Administrative (indirect) costs in relationship to direct costs for that period

Auditor Selection Process

A one-year extension to the current auditor contract would see the Department through another year of reporting requirements for PERA. A bid for an auditor's contract is conducted every three years to ensure the Department is paying a fair rate.

**MOVED** by Donald Moore, seconded by Ed Brown, to extend the current auditor's contract one more year.

**MOTION CARRIED UNANIMOUSLY**

Community Health Assessment Public Announcement Event

A community meeting showcasing Pueblo's health priorities will be held Wednesday, November 9, 2016, between 8:00-11:00 a.m. at the Department. Community members have been invited to attend and provide their insight and learn about Pueblo County's 2018-2022 top health priorities and provide input on what should be done to address the priorities.

G. Old Business

None

H. New Business

A budget presentation with the County will be held November 16, 2016, at 1:30 p.m. The City budget presentation will be November 14, 2016, at 5:30 p.m.

**MOVED** by Terry Hart, seconded by Ed Brown, to adjourn the Board of Health meeting.

**MOTION CARRIED UNANIMOUSLY**

The next BOH meeting is scheduled for **Wednesday, November 30, 2016**, at the Health Department, Third Floor Conference Room C, at **12:00 p.m.**



Eileen Dennis, Board of Health President



Sylvia R. Proud, MS, IPMA-SCP, Public Health Director