Board of Health
AGENDA

A Board of Health meeting will be held **Wednesday, May 22, 2019, at 12:00 noon** in the **THIRD FLOOR CONFERENCE ROOM C**, at the Health Department, **101 W. 9th Street**.

(Lunch for Board Members will be served at 11:30 a.m.)

A. 12:00 - 12:05 pm – Call to Order and Approval / Changes to Agenda

B. 12:05 - 12:10 pm – Approval of Board of Health Meeting Minutes held **April 24, 2019**

C. 12:10 – 12:20 pm – **Special Recognitions**

D. 12:20 - 12:25 pm - **Public Comment**

E. 12:25 - 12:40 pm – **Special Presentation** – Trash Task Force: presented by Garrison Ortiz

F. 12:40 – 12:55 pm – **Public Health Director's Report**
   ➢ Celebrations
   ➢ Continued Orientation for Public Health Director
   ➢ Measles
   ➢ Legislative Update
   ➢ Board of Health Survey

G. 12:55 – 1:15 pm - **Division Reports**

   Operations & Health Promotion Division
   ➢ Monthly Financial Report
   ➢ Contracts

   Environmental Health and Emergency Preparedness
   ➢ Onsite Wastewater Treatment Systems (OWTS) Update

H. 1:15 - 1:20 pm - **Old Business**

I. 1:20 - 1:25 pm - **New Business**
The regular Board of Health meeting was held at the Pueblo Department of Public Health and Environment on April 24, 2019, in the Third Floor Conference Room C, at 12:00 noon.

**Board Members**

**Present:**
- Eileen Dennis, RN, MBA, Board President
- Donald Moore, CEO, Pueblo Community Health Center
- Ed Brown, City Council Member
- Garrison Ortiz, County Commissioner

**Excused Absence:**
- Michael J. Nerenberg, MD, Board Vice President

**Legal Counsel:**
- Marci Day, Assistant County Attorney

**Staff Present:**
- Randy Evetts, Public Health Director
- Lynn Procell, Community Health Services Division Director
- Jody Carrillo, Environmental Health and Emergency Preparedness Division Director
- Katie Davis, Operations and Health Promotion Division Director
- Georgia Alfonso, Fiscal Officer
- Ramona Chisman-Ewing, Executive Assistant

Vicki Carlton  Sarah Joseph,  Aaron Martinez,  Chad Wolgram

A. **Call to Order and Approve or Make Changes to the Agenda**

Board President, Eileen Dennis, called the meeting to order and asked for approval of the Agenda.

MOVED by Ed Brown, seconded by Donald Moore, to approve the Agenda.

*MOTION CARRIED UNANIMOUSLY*

B. **Approval of Minutes**

MOVED by Ed Brown, seconded by Garrison Ortiz, to approve the March 27, 2019, BOH meeting minutes as submitted.

*MOTION CARRIED UNANIMOUSLY*

C. **Public Comment**

None

D. **Public Health Director’s Report**

Randy Evetts updated the Board regarding his first few weeks in his position as the new Public Health Director. Randy has been busy orientating to the programs and people at the Department and highlighted some of the latest happenings he has participated in:

- Amazing reception from Department staff members
- The Department has celebrated some proud accomplishments:
  - Family Planning audit concluded with no deficiencies
  - Vital Statistics scored 100 percent on their first application audit for the year
  - During National Public Health Week, the following employees were acknowledged by their co-workers for various accomplishments and contributions to the Department:
    - Jenny Case
    - Theresa Clift
    - Lindsay Dunbar
    - Sarah Joseph
    - Sarah Martinez

Randy has also participated in meetings/events involving the following topics:

- Animal control and rabies: has been involved in several discussions at the invitation of Commissioner Ortiz and about public health’s role and the role of other agencies
The following employees were acknowledged for their work involving rabies and the discussion involving animal control: Alicia Solis, Beth Penrod, Vicki Carlton, and Aaron Martinez.

Skunks continue to test positive:
- To date 10 skunks have tested positive for rabies
- Health Department team has been very responsive to this situation especially during the transition with Animal Control
- Medical Officer Dr. Urbina has also been a great information resource for prevention

- Hepatitis A outreach clinics
  - Randy will attend the clinic at the Soup Kitchen this Friday, April 26, 2019
  - To date there have been 290 people vaccinated at 14 events/outreach clinics
- Randy attended the CHIP presentation to City Council and County Commissioners
- Randy plans to attend the tour with various City and County officials during the CSEPP exercise May 8, 2019
- The Department’s annual financial audit will start next week

Board President Eileen Dennis informed everyone that Randy will be evaluated in his position as Public Health Director after six months (October 2019).

E. Division Reports

Operations and Health Promotion Division

Financial and Contract Cost Reports

Financial reports for the end of March 2019 were presented to the Board. Revenue exceeded expenditures by $202,751.01.

MOVED by Ed Brown, seconded by Donald Moore, to accept the monthly financial report as presented.

MOTION CARRIED UNANIMOUSLY

DEPARTMENT INFORMATION CONTRACT:


This is a contract between the Colorado Department of Public Health and Environment and PDPHE. This project serves to facilitate discussions and provide information to the Pueblo County Commissioners and Health Department regarding the chemical demilitarization of the Pueblo Chemical Weapons Depot. Irene Kornelly is the liaison for the community. This contract is an Option Letter and does not require legal review or Board of Health approval. (2019*2115 Option Letter #1)

Community Health Services Division

Lynn Procell informed the Board the Department would like to contract with Nextgen, an electronic health record practice management system. Assistant County Attorney Peter Blood reviewed the contract. The term ‘gross negligence’ is mentioned in the standard Nextgen contract language. Legal would like the word ‘gross’ omitted, but Nextgen wants the language of the contract to remain as is. As a result, the Board was asked to approve the Nextgen contract leaving the term ‘gross negligence’ as is. Legal says there is a difference between regular negligence and gross negligence; it makes a difference when talking about liability. The cost of the Nextgen program is approximately $500/month. The Department has considered several different providers, but Nextgen seems to be the best fit. Nextgen is an established company, which has been around for some time. Nextgen did do addendums to the contract that did satisfy legal. The Department does have the expense for this program budgeted. All setup and training is included in the contract. Nextgen would like the Department to stay with their program for at least 12 months; after the first year, the contract is month-by-month.

The Board would like an update in 90 days to see how the software is working. Lynn will ask Zak VanOoyen to update the Board how the program is working in six months. At the end of the 12 months; it was suggested to continue to explore options as a backup plan. Donald Moore also suggested talking to the Department’s insurance broker to ensure the Department has adequate coverage for this program such as IT, cyber, data failures, etc.
MOVED by Garrison Ortiz, seconded by Ed Brown, to approve purchasing Nextgen, an electronic health record practice management system, contingent upon contract review from Marci Day and staff members concur training included in the contract is adequate.

MOVED by Garrison Ortiz, seconded by Ed Brown, to amend the motion to include Board’s approval to accept the Nextgen contract with the language ‘gross negligence’ in the contract as written.

**MOTION CARRIED UNANIMOUSLY**

**Environmental Health and Emergency Preparedness**

**Onsite Wastewater Treatment Systems (OWTS) Update**

Progress:

- The Department is in the beginning stages of working with Regional Building to come up with a new electronic software system. The Department has reviewed the software to develop its own that would allow inspectors to generate input of information in the field to expedite the process of OWTS permitting.
- Inspection records are also being uploaded into the Pueblo County Accessor’s website and are being updated, so contractors will be able to see what has been done with OWTS inspections at specific properties.
- Program Manager Chad Wolgram is working with contractors regarding the title transfer requirements to prevent any conflict of interest: whoever is doing the inspection shouldn’t do any needed repair.
- Health Space will be used temporarily to contain inspection information until the new software is totally implemented.
- A final timeline for implementation of the new software is currently not known, but everything is being done to progress as quickly as possible.
- Chad attended the national association of Wastewater Treatment Technician training and received his design certification.
- Other staff members are also attending training to ensure the latest OWTS requirements are met.

**F. Old Business**

The Public Health Director’s contract was ratified

MOVED by Donald Moore, seconded by Garrison Ortiz, to ratify the Public Health Director’s contract.

**MOTION CARRIED UNANIMOUSLY**

**G. New Business**

- The Board was informed the Department will be applying for reaccreditation in 2022.
- Trash Task Force – Garrison Ortiz inform the Board the BOCC will be recommending some solutions to the City and County and would like to present them at the May 22, 2019, BOH meeting before the presentations are done.
- LEAD (Law Enforcement Assisted Diversion) program – Garrison would like to also put this topic on the Agenda later in the year. Social referral services would involve the Department, as well as other community partners. Division Director Katie Davis will have Health Educator Ryan Turner contact Garrison Ortiz to discuss how SURE (Substance Use Response Ecosystem) might also be involved.

MOVED by Donald Moore, seconded by Ed Brown, to adjourn the Board of Health meeting.

**MOTION CARRIED UNANIMOUSLY**
The next regular BOH meeting is scheduled for Wednesday, May 22, 2019, at the Health Department, Third Floor Conference Room C, at 12:00 noon.

Eileen Dennis, Board of Health President

Randy Evetts, MPA, Public Health Director