

Board of Health AGENDA

A Board of Health meeting will be held **Wednesday, December 18, 2019** at **12:00 noon** in the **THIRD FLOOR CONFERENCE ROOM C**, at the Health Department, **101 W. 9th Street**.

(Lunch for Board Members will be served at 11:30 a.m.)

- A. 12:00 - 12:05 pm – Call to Order and Approval / Changes to Agenda
- B. 12:05 - 12:10 pm – Approval of Board of Health Meeting Minutes held **November 26, 2019**
- C. 12:10 – 12:15 pm – **Special Recognitions/Celebrations**
- D. 12:15 - 12:20 pm - **Public Comment**
- E. 12:20 - 12:35 pm – **Special Presentation** – 2020 Budget Approval – Budget and Finance Director
Georgia Alfonso
- F. 12:35-12:40 pm - **New Business**
- G. 12:40- 12:45 pm – **Unfinished Business**
- H. 12:45 – 1:00 pm – **Public Health Director’s Report**
 - General Updates
- I. 1:00 – 1:30 pm - **Division Reports**
 - Operations & Health Promotion Division**
 - Monthly Financial Report
 - Contracts

The regular Board of Health meeting was held at the Pueblo Department of Public Health and Environment on November 26, 2019, in the Third Floor Conference Room C, at 12:00 noon.

Board Members

Present: Eileen Dennis, RN, MBA, Board President
Michael J. Nerenberg, MD, Board Vice President
Donald Moore, CEO, Pueblo Community Health Center
Ed Brown, City Council Member
Garrison Ortiz, County Commissioner

Legal Counsel: Marci Day, Assistant County Attorney

Staff Present: Randy Evetts, Public Health Director
Lynn Procell, Community Health Services Division Director
Jody Carrillo, Environmental Health and Emergency Preparedness Division Director
Katie Davis, Operations and Health Promotion Division Director
Georgia Alfonso, Budget and Finance Director (by phone)
Ramona Chisman-Ewing, Executive Assistant

Jenny Case, Margaret Comstock, Shylo Dennison, Sarah Joseph, Aaron Martinez, Sarah Martinez, Ayanna Marshall, Ronald Sasaoka, Scott Schulle, Alicia Solis, Zak VanOoyen, Dr. Christopher Urbina (by phone), Chad Wolgram

A. **Call to Order and Approve or Make Changes to the Agenda**

Board President, Eileen Dennis, called the meeting to order and asked for approval of the Agenda. A request was made to remove the update regarding *Candida auris* under Community Health Services Division, as the Medical Officer's update will cover this topic.

MOVED by Ed Brown, seconded by Michael Nerenberg, to approve the changes to the Agenda.

MOTION CARRIED UNANIMOUSLY

B. **Approval of Minutes**

MOVED by Ed Brown, seconded by Donald Moore, to approve the October 23, 2019, BOH meeting minutes and the November 14, 2019, Special BOH meeting minutes as submitted.

MOTION CARRIED UNANIMOUSLY

C. **Special Recognitions/Celebrations**

CSU-Pueblo 2019 Distinguished Young Alumni Award

Operations and Health Promotion Program Manager Shylo Dennison was awarded the 2019 Distinguished Young Alumni award for the Colorado State University-Pueblo Foundation and Alumni Association. Congratulations Shylo!

Vanessa Brazee was awarded the Moving Mountains award for her work in emergency response and preparedness. She was one of two recipients in the state recognized for her outstanding contribution in the region. Congratulations Vanessa!

The Hepatitis A response team was recognized for their outstanding prevention efforts in Pueblo, which includes Margaret Comstock, Zak Van Ooyen, Ronald Sasaoka, and several other staff members throughout the Department. Good job everyone!

At the state level, work is being done to standardize food inspectors throughout Colorado. The standardization includes food competencies and guidelines. Environmental Health Specialist Justin Gage took the lead to standardize the Department's food inspection team. The State came and conducted an audit of the standardization food competencies and guidelines; the Department passed with a perfect audit. Good job Justin!

The response team to the *Candida auris* outbreak was acknowledged for doing a great job to keep the community safe.

D. **Public Comment**

Garrison Ortiz informed the Board there was an article in the newspaper stating the Trash Task Force locked in its funding thanks to the efforts of everyone involved. Garrison appreciated the help the Department gave to the County Commissioners to secure these funds. ~~The use of some of the funds to clean up the homeless camp sites, is being investigated.~~ **Minutes corrected at December 18, 2019 Board meeting as follows:** Some of the funds will be utilized to offer temporary employment to homeless individuals to help clean up some illegal dump sites. Cooperative Care will serve as the hiring agency and will work under a subcontract. Maybe mid-2020 another Trash Task Force update will be given to the Board.

Dr. Michael Nerenberg also thanked the Board for their contribution to Southern Colorado Harm Reduction Association (SCHRA) to assist with supplies for the next few months. The Department also received a thank you card from SCHRA for the donation.

E. **Special Presentation**

Medical Officer Update

Medical Officer Dr. Chris Urbina updated the Board regarding communicable diseases in the community to which the Department responded throughout 2019. Specifically, he discussed rabies, tuberculosis, Hepatitis A, sexually transmitted infections, and currently the *Candida auris* outbreak in a long-term care facility in Pueblo County. Dr. Urbina acknowledged and thanked the Department's communicable team and the hard work they do throughout the year: Communicable Disease Specialists Christina Hopewell, Beth Penrod, Public Health Nurse Brenda Tracy, Regional Epidemiologist Margaret Comstock, and Program Managers Alicia Solis and Zak Van Ooyen and Administrative Assistant Dee Speier.

Dr. Urbina updated the Board about the *Candida auris* outbreak. This is the first *Candida auris* case in Colorado. This patient was transferred to Colorado from a facility in California. The Department was notified by the State about this patient's condition. The Department's Epidemiologist Margaret Comstock, with assistant from the State Health Department, has been training the long-term care facility staff members on enhanced precautions pertaining to environmental cleaning and hygiene throughout the entire facility. Some challenges at the facility have been the amount of staff turnover, a new director of nursing, as well as their infection preventionist is leaving. The goal in Colorado is to improve communication regarding transfer of patients from other facilities or outside facilities in the future to keep public health informed for any CD issues.

F. **New Business**

A Board member asked if PDPHE is involved in the new emergency warming shelter. The Department will be hosting a Hepatitis A clinic when it opens. The Department's food team will also be involved in kitchen inspections.

G. **Unfinished Business**

None

H. **Public Health Director's Report**

General Updates

Public Health Director updated the Board about the following:

- The Department is applying for the Overdose Data to Action Grant - \$91,934/per year
- Annual holiday luncheon is December 6 from 11:30 a.m. to 1:30 p.m. - BOH members are invited
- December 13 is the tentative BOH Work Session to finalize the 2020 Budget
- December 18 is regular BOH meeting

I. **Division Reports**

Operations and Health Promotion Division

Financial and Contract Cost Reports

Financial reports for the end of October 2019 were presented to the Board. Revenue exceeded

expenditures by \$128,056.91.

The question was asked if there will be a Cost of Living Adjustment (COLA) for employees in 2020. The Department has a compensation plan in place. For 2020 salaries will be adjusted according to the plan.

MOVED by Michael Nerenberg, seconded by Ed Brown, to accept the monthly financial report as presented.

MOTION CARRIED UNANIMOUSLY

CONTRACTS: None to present this month

INFORMATION ABOUT OTHER CONTRACTS OR FUNDING:

Fee Review and Approval – On-Site Wastewater Treatment Systems (OWTS)

Fee Analysis – OWTS Permits and Inspections:

- PDPHE has been able to cover the cost of the OWTS program expenses with the fees charged in the past. The increase in complexity of the regulations, the engineer designs of the OWTS, the addition of new OWTS programs, and increase in staff members, has led to PDPHE no longer covering the full cost of the programs based on the current fees. The increase in fees will allow more flexibility with staff time to create public educational materials, provide trainings, and develop a stakeholder process with meetings for the public and people in the industry, as well as continue to provide excellent customer service to clients.

| Service | Current Fees | Proposed Fees |
|-------------------------------|---------------------|----------------------|
| New OWTS inspections | \$567 | \$650 |
| Commercial OWTS inspections | \$567 | \$825 |
| Remodel OWTS inspections | \$490 | \$550 |
| Minor repair OWTS inspections | \$ 75 | \$115 |
| Site and soil evaluations | \$200 | \$225 |

Increase in the fees listed above have not occurred in 11 years. Increased rates were also based on comparison to other health departments: El Paso, Las Animas-Huerfano, Weld, Jefferson, and Boulder County.

- Information regarding the new fees will be given to new home builders, licensed general contractors, and Home Builders Association in 2019 with implementation proposed in January 1, 2020.
- No live on-line permitting is available yet and the timeline is unknown; HealthSpace is working on the proposed on-line software.
- Board wants services to contractors/builders to increase as fees increase, so an increase in fees should be considered when the services increase.
- Develop a timeline for when new fees would increase in relation to permitting improvements.
- Stakeholders need to be formally notified when the new software will be implemented, and the new fees increased.

MOVED by Donald Moore, seconded by Ed Brown, to approve the proposed fee structure as presented, but the implementation date be recommended by staff members at a future meeting based upon the timeline of the automated permitting system.

MOTION CARRIED UNANIMOUSLY

Fee Analysis – OWTS Title Transfer and Planning and Development Reviews:

When a home is sold, the OWTS must be inspected by a certified inspector for a transfer of title. This inspection process does not rely on a software system for services, but the new HealthSpace software will assist with correspondence between the Department and clients. The fee increase is also important because outside vendors currently charge more than our rates. We do not want to compete with the private vendors. Adjusting fees will keep the market more competitive.

| Service | Current Fees | Proposed Fees |
|--|--------------|---------------|
| Title Trans Application | \$ 50 | \$ 60 |
| Title Transfer Inspection | \$155 | \$225 |
| Planning & Development Action Review | \$ 50 | \$100 |
| Planning & Development Action Review 2-10 | \$100 | \$150 |
| Planning & Development Action Review 11-30 | \$200 | \$250 |

MOVED by Michael Nerenberg, seconded by Ed Brown, to approve the fee increases as presented.

MOTION CARRIED UNANIMOUSLY

BOH Resolution 19-02- *Tobacco Resolution*

The proposed BOH resolution declaring a public health initiative to eliminate the tobacco and youth vaping crisis in Pueblo County, if approved would be utilized in the Department's efforts to move tobacco policy forward in the City and County.

MOVED by Garrison Ortiz, seconded by Donald Moore, to approve the resolution as presented.

MOTION CARRIED UNANIMOUSLY

Fact Sheet- HB19-1230

The Board was given three fact sheets to review regarding House Bill 19-1230, which gives local communities the option to allow businesses to obtain a license to open marijuana hospitality establishments.

- A PDPHE draft fact sheet – HB 19-1230
- CDPHE draft fact sheet – secondhand marijuana smoke key messages
- GASP (Group to Alleviate Smoking Pollution) – concerns about marijuana smoking and vaping 'hospitality' establishments

The Department is not only focusing on the clean indoor act, but at the reduction of the perception of risk to youth, as well potential impairment of patron of these 'hospitality' establishments.

The information on the handouts will also be presented at a Board of County Commissioners work session and a City Council work session regarding HB 19-1230. The 'fact sheet' the Department has drafted will also give citations/resources for the information listed and be used as an education tool. Legal counsel also suggested some minor corrections to the wording on the proposed document: 'Permitting marijuana smoking/vaping in public places is a *hazardous exception* to the Colorado Clean Indoor Air Act. It is estimated a decision by the City and County regarding HB 19-1230 should be made by January or February of 2020.

MOVED by Donald Moore, seconded by Garrison Ortiz, to adopt the proposed fact sheet as presented with the suggested revisions by legal counsel.

MOTION CARRIED UNANIMOUSLY

MOVED by Donald Moore, seconded by Ed Brown, to direct Public Health Director Randy Evetts to proactively communicate the 'fact sheet' information to the appropriate policy makers.

MOTION CARRIED UNANIMOUSLY

Community Health Services Division

Update on USDA Contract

Lynn and Randy met with the County Manager, City Attorney and Mayor; everyone wants to work together to work out an agreement between the City and County to pay for the services of a person to

fill the position of this contract. Mayor Gradisar will contact the County Manager to work out the details of the contract or intergovernmental agreement.

The Department will work with Animal Control and the USDA contracted person to take care of issues associated with wildlife, capturing, and testing for rabies exposure. The BOH will receive an update once the agreements are finalized.

Naloxone (Narcan) at PDPHE

The Board was informed Naloxone is now available at PDPHE for trained staff members to use in case someone overdoses in the building. Currently only medical personnel can administer the drug, but Community Health Services Division is working to develop training for anyone at the Health Department, so they can administer the medication if a drug overdose occurs on premises. The Department is also applying for a grant pertaining to Naloxone. One of the grant activities will be to promote prescribers who are prescribing opioids on a chronic basis, to include a prescription for Naloxone, so it will be available in their homes.

Flu

To date, there have been seven hospitalized flu cases. Almost all PDPHE staff members have been vaccinated. Updates to the Board will be given as flu season progresses.

Hepatitis A

The Department continues to schedule Hepatitis A clinics in the community. The medical provider for the Jail is working with the State Health Department and PDPHE to be able to provide vaccinations to inmates upon intake with State purchased vaccine.

The next regular BOH meeting is scheduled for Wednesday December 18, 2019, at the Health Department, Third Floor Conference Room C, at 12:00 noon.

MOVED by Michael Nerenberg, seconded by Donald Moore, to adjourn the Board of Health meeting.

MOTION CARRIED UNANIMOUSLY



Eileen Dennis, Board of Health President



Randy Evetts, MPA, Public Health Director