



Pueblo Area Council of Governments
Metropolitan Planning Organization (MPO)
Transportation Planning Region (TPR)



Urban Transportation Planning Division
www.PACOG.net

**Meeting Agenda of the
TRANSPORTATION ADVISORY COMMISSION
February 13, 2020
8:30 a.m.**

Community Room of the Pueblo Municipal Justice Center, 200 South Main Street
Agenda items marked with * indicate additional materials are included in the packet.

Individuals Requiring Special Accommodations Should Notify the City MPO's Office (719) 553-2242 by Noon on the Friday Preceding the Meeting.

AGENDA

1. Call Meeting to Order
2. Introductions and Public Comments **(non-agenda items only)**
3. Approval of Minutes*
January 9, 2020
Action Requested: Approve/Disapprove/Modify
4. CDOT Region 2 Updates **(Informational)**
5. Resolution to Amend the FY2020-2021 UPWP to Partially Fund the Public Agency Transportation Safety Plan*
Action Requested: Approve/Disapprove/Modify
6. Resolution to Amend the FY2020-2021 UPWP for an Additional \$125,000 for Metropolitan Transportation Plan Update*
Action Requested: Approve/Disapprove/Modify
7. Statewide Travel Demand Survey Participation with Multimodal Funds in FY 2021
Action Requested: Approval/Disapprove/Modify
8. 1-A/PACOG Southwest Chief Amtrak Pueblo Station Location Update
(Informational/Discussion)
9. 1-A Union Ave. Pedestrian Plan Update **(Informational/Discussion)**

10. **CDOT Region 2 requests for PACOG MPO/TPR TIP Formal Amendment
FY 2020-23 TIP***

Action Requested: Approve/Disapprove/Modify

Project Name: **Bridge Construction of structure K-18-U -1-25 MP111.9**

STIP Number: SR26710.022

Project Location and Description: **Bridge reconstruction and maintenance**

Fund Source(s): **FY 2020 Bridge Enterprise funding**

Federal Program Funds: \$

State Matching Funds: \$2,971,300

Local Matching Funds: \$

Other Match: \$

TOTAL PROJECT FUND AMENDMENT: \$2,971,300

Adding Construction Funds:

The Administrative TIP Amendment request above is to program funds for the balance needed for the construction of the bridge project located on I-25 at MP 111.9. This project has been designed in the last year and had minor repairs done in 2015.

11. **MMOF Project Interest Deadline Reminder – February 29, 2020**

(Informational/Discussion)

12. **Next TAC Meeting and Location (Discussion)**

13. **Items from TAC Members or scheduling of future Agenda Items**

(Roundtable Discussion)

14. **Adjourn at or before 10:30 am**



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**Minutes of the
TRANSPORTATION ADVISORY COMMISSION**

**January 9, 2020
8:30 a.m.**

REVISED

Community Room of the Pueblo Municipal Justice Center, 200 South Main Street
Agenda items marked with * indicate additional materials are included in the packet.

Individuals Requiring Special Accommodations Should Notify the City MPO's Office (719) 553-2242 by Noon on the Friday Preceding the Meeting.

AGENDA

1. Call Meeting to Order

Chairman: John Adams

Time of Call: 8:34 a.m.

MPO Members Present: John Adams, Hannah Haurert

TAC Members Present: Wendy Pettit, Ben Valdez, Greg Pedroza, Don Bruestle, Aaron Willis, Shawn Winters

CAC Members Present: Kevin Sparks, Heather Norton

Others Present: Scott Hobson, Glenn Krause, Lachelle Davis, Sal Piscitelli, Teresa Guagliardo

2. Introductions and Public Comments (non-agenda items only)

There were no introductions nor public comments.

3. Approval of Minutes*

December 12, 2019

Motion to Approve: Sal Piscitelli

Second: Don Bruestle

Unanimous:

**4. CDOT Region 2 requests for PACOG MPO/TPR TIP Formal Amendment
FY 2020-23 TIP***

Project Name: US 50 Purcell Interchange

STIP Number: SPB7004

Project Location and Description: **US 50 Purcell Interchange and Westbound Widening from MP309.0 to 312.0 McCulloch to Wills**

Federal FY20 PWQ Program Funds: \$3,146,020

State Matching Funds: \$ 653,980

Local Matching Funds: -0-

SB 267 Project Funds: \$37,000,000

TOTAL PROJECT FUND AMENDMENT: \$40,800,000

Motion to Approve: Don Bruestle

Second: Shawn Winters

Unanimous:

There were no public comments on this item. Don Bruestle wanted to know when the work schedule would start. Wendy Pettit said that it is a continuation.

5. Safety Performance Measure 2020 Targets*

Motion to Approve: Don Bruestle

Second: Teresa Guagliardo

Unanimous:

This is to adopt CDOT's Targets for 5 years:

Fatalities - 618

Fatalities Rate - 1.143

Serious Injuries - 3271

Serious Injury Rate - 6.075

Non-motorist fatalities and serious injuries (Ped/Bike) - 670

6. Update of Multi-Modal Option (MMO) Funds (Informational/Discussion)

There is about \$2m and a 50/50 match, there has not been any requests. Scott Hobson said that the City will be having a few applications. Wendy Pettit suggested to go after the MMO funds instead of using Federal Funds for Prairie Ave. It must be spent by June 2023. Ben Valdez said that he spoke with Bill on his concerns with the bus stops/ADAs.

7. 10-Year Strategic Pipeline of Projects*

Motion to Approve: Kevin Sparks

Second: Ben Valdez

Unanimous:

The list is included in the packet. Everyone voted on each project between High/Med/Low. This list can always be updated.

#28 - Low

#60 - High

#62 & #70 - High

#65 - Med

#66 - off - already in process

#35A & #35B - Low - might not be ready in 10 years

#63 - High - \$28m left to fund - CDOT will be at the March PACOG Meeting for 29th St/I-25

#68 - Low - use safety funds

#70 - Bridge Enterprise

#72 - Low

#73 - High

#74 - High - increase to \$2m

#76 - off - too much money

#67 - High - reduce to \$9.5m

#79 - High

#75 - Low



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#7 – High

#16 – High

These plans will be in the years 2025-2030, the target is \$67m to \$68m, this is the projected amount. This still has to go to PACOG and once it has been approved then it will go into the Long-Range Plan.

8. TAP Project Final Applications Deadline Reminder – January 20, 2020

(Informational)*

TAP Applications are due on January 20, 2020 to Wendy Pettit.

9. CDOT Region 2 Updates (Informational)

CDOT has been doing meetings for the TAP Projects.

10. Federal Transit Administration (FTA) (Informational/Discussion)

Emma (FTA) will be coming down for our next meeting.

11. TAC Schedule Poll (Informational/Discussion) *

It was discussed that the next meeting will be the same (February 13, 2020) but TAC's future meetings will be held the 2nd Tuesday of the month starting in March (March 10, 2020) at 9:00 a.m.

12. Statewide 2045 Long Range Transportation Plan (Discussion if Needed)

In April, there will be a draft for this plan and is moving along. Wendy Pettit said that the final adoption will be at the end of June. John Adams said that we went through a RFO for a consultant, and this will be for the Scope of Selection Agreement.

13. Items from TAC Members or scheduling of future Agenda Items (Roundtable Discussion)

There is \$6.83m for Transit, this can be used for buses.

14. Adjournment

Chairman John Adams adjourned the meeting at 10:10 a.m.

PUBLIC TRANSPORTATION SAFETY PLAN SCOPE OF WORK

Introduction

In July 2018, the Federal Transit Administration (FTA) published the Public Transportation Agency Safety Plan Final Rule, which requires operators of public transportation systems that receive federal funds under FTA's Urbanized Area Formula Funding program (49 U.S.C. § 5307) to develop safety plans that include the processes and procedures to implement Safety Management Systems (SMS). The purpose is to improve public transportation safety by guiding transit agencies to more effectively and proactively manage safety risks in their systems.

The Public Transit Agency Safety Plan (PTASP) Rule, 49 U.S.C. §5, requires transit operators who receive 5307 funding to develop a Safety Plan in accordance with 49 C.F.R. Part 673. Under Part 673, operators of public transportation systems shall develop and certify an agency safety plan rooted in SMS principles and methods. SMS is a comprehensive and proactive approach to managing safety. It helps transit agencies understand their safety risk, identify effective ways to manage that risk, and monitor and measure safety performance to drive continuous improvements to safety.

The City of Pueblo is seeking a Consultant to develop a PTASP.

Scope of Work. At a minimum, the PTASPs shall include the following project elements:

Transit Agency Information.

- I. Transit agency name and address.
Identify the accountable executive.
Identify the Chief Safety Officer or SMS Executive.
- II. Mode of service covered by this plan.
- III. List FTA funding types (e.g., 5307, 5310, 5311).
- IV. Mode(s) of service provided by the transit agency (directly operated or contracted service).
Identify if the agency provides transit services on behalf of another transit agency or entity; a description of arrangement(s); and the name and address of transit agencies or entities for which service is provided.

Plan Development Approvals and Updates.

- I. Signature and date block for accountable executive
- II. Signature and date block for approval by the Board of Directors or an equivalent authority, and relevant documentation (title and location).
- III. Certification of Compliance - Name of individual/entity that certified this plan and date of certification.
- IV. Relevant documentation (title and location).
- V. Plan version number and updates – Record the complete history and successive versions of the PTASP by indicating the version number, section/pages effected, reason for the change, and date.
- VI. Annual review and update of the PTASP - Describe the process and timeline for conducting an annual review and update of the PTASP.

Safety Performance Targets.

Specify performance targets based on the safety performance measures established under the National Public Transportation Safety Plan. Targets shall include:

- ✓ Fatalities.
- ✓ Injuries.
- ✓ Safety Events.
- ✓ System Reliability.
- ✓ Other (as appropriate).

Safety Performance Target Coordination - Describe the coordination with the State and Metropolitan Planning Organization(s) (MPO) in the selection of State and MPO safety performance targets.

Safety Management Policy.

- I. Safety Management Policy Statement - Include the written statement of
- II. safety management policy, incorporating safety objectives.
- III. Safety Management Policy Communication -Describe how the safety management policy is communicated throughout the agency's organization. Include dates where applicable.
- IV. Authorities, Accountabilities, and Responsibilities Describe the authorities, accountabilities, and responsibilities of the following individuals for the development and management of the transit agency's
- V. SMS: accountable executive, Chief Safety Officer or SMS executive, agency leadership and executive management, and key staff.
- VI. Employee Safety Reporting Program Describe the process and protections for employees to report safety conditions to senior management. Describe employee behaviors that may result in disciplinary action (and therefore, are excluded from protection).

Safety Risk Management. Describe the Safety Risk Management process, including:

- ✓ Safety Hazard Identification: The methods or processes to identify hazards and consequences of the hazards.
- ✓ Safety Risk Assessment: The methods or processes to assess the safety risks associated with identified safety hazards.
- ✓ Safety Risk Mitigation: The methods or processes to identify mitigations or strategies necessary as a result of safety risk assessment.

Safety Assurance. Safety performance monitoring and measurement include the following:

- I. A description of activities to monitor the system for compliance with

- procedures for operations and maintenance.
- II. A description of activities to monitor operations to identify safety risk mitigations that may be ineffective, inappropriate, or were not implemented as intended.
 - III. A description of activities to conduct investigations of safety events to identify causal factors.
 - IV. A description of activities to monitor information reported internal safety reporting programs.

Safety Performance.

- ✓ Competencies and Training – The plan shall describe the safety training program for agency employees and contractors directly responsible for safety.
- ✓ Safety Communication–The plan shall describe the processes and activities to communicate safety and safety performance information throughout the organization.

Additional Information. Include or reference documentation used to implement and carry out the Safety Plan that are not included elsewhere in the plan. The plan shall also include definitions of Special Terms used in the Safety Plan and a list of acronyms used in the Safety Plan.

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AMENDMENT TO THE FISCAL YEAR 2020-2021 UNIFIED PLANNING WORK PROGRAM (UPWP) FOR FUNDING PARTICIPATION IN THE DEVELOPMENT OF THE TRANSIT PUBLIC AGENCY TRANSPORTATION SAFETY PLAN AS PART OF THE FY2020 WORK PROGRAM IN THE AMOUNT NOT TO EXCEED FORTY THOUSAND DOLLARS (\$40,000)

WHEREAS, the Pueblo Area Council of Governments (PACOG) is the designated Metropolitan Planning Organization (MPO) for the Pueblo area in accordance with 23 U.S.C. 134(b); and

WHEREAS, the PACOG as the MPO has previously developed an annual Unified Planning Work Program (UPWP) and Budget for the 2020-2021 Fiscal Year in compliance with Title 23 U.S.C. and Section 5303 of the Federal Transit Act; and

WHEREAS, the PACOG as the MPO wishes to amend the FY 2020-2021 UPWP and certifies that the planning process will continue be implemented through this document; and

WHEREAS, the PACOG as the MPO receives Consolidated Planning Funds (CPG) for transportation Planning; and

WHEREAS, has requested in assistance for funding a Public Transportation Agency Safety Plan (PTASP) for up to forty thousand \$40,000 Dollars; and

WHEREAS, the 2020-2021 Unified Planning Work Program has CPG funding available to participant in that development: and

NOW, THEREFORE BE IT RESOLVED BY THE PUEBLO AREA COUNCIL OF GOVERNMENTS that the Unified Planning Work Program for Fiscal Year 2020-2021 is amended as follows:

SECTION 1.

The Fiscal Year 2020–2021 UPWP is hereby amended to include Task 1845C – Public Agency Transportation Safety Plan (PTASP) as a part of the FY2020 UPWP work program, a copy of which is attached, and incorporated by reference.

SECTION 2.

The PACOG certifies that the transportation planning process is being carried out in conformance with all applicable federal requirements; and hereby directs the Urban Transportation Planning Division to implement the necessary revisions to the Fiscal Year 2020–2021 Pueblo MPO UPWP to include this amendment.

SECTION 3.

This resolution shall become effective immediately upon passage and approval.

PASSED AND ADOPTED this _____ day of _____, 2020 by the PACOG Board.

Chairperson, Pueblo Area Council of Governments

ATTEST:

PACOG Recording Secretary

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AMENDMENT TO THE FISCAL YEAR 2020-2021 UNIFIED PLANNING WORK PROGRAM TO INCREASE FUNDING IN THE AMOUNT OF \$100,000 FOR WORK ELEMENT 1845/2045B THE METROPOLITAN TRANSPORTATION PLAN UPDATE

WHEREAS, the Pueblo Area Council of Governments (PACOG) is the designated Metropolitan Planning Organization (MPO) for the Pueblo area in accordance with 23 U.S.C. 134(b); and

WHEREAS, the PACOG as the MPO has previously developed an annual Unified Planning Work Program (UPWP) and Budget for the 2020-2021 Fiscal Year in compliance with Title 23 U.S.C. and Section 5303 of the Federal Transit Act; and

WHEREAS, the PACOG as the MPO wishes to amend the FY 2020-2021 UPWP and certifies that the planning process will continue be implemented through this document, and:

NOW, THEREFORE BE IT RESOLVED BY THE PUEBLO AREA COUNCIL OF GOVERNMENTS that the Unified Planning Work Program for Fiscal Year 2020-2021 is amended as follows:

SECTION 1.

The Fiscal Year 2020–2021 UPWP is hereby amended to increase funding in the amount of \$100,000 for a total estimated project cost of \$250,000 for Task 1845/2045B - from the existing carry-over Consolidated Planning Funds for transportation planning a copy of the scope of work which is attached, and incorporated by reference.

SECTION 2.

The PACOG certifies that the transportation planning process is being carried out in conformance with all applicable federal requirements; and hereby directs the Urban Transportation Planning Division to implement the necessary revisions to the Fiscal Year 2020–2021 Pueblo MPO UPWP to include this amendment.

SECTION 3.

This resolution shall become effective immediately upon passage and approval.

PASSED AND ADOPTED this _____ day of _____, 2020 by the PACOG Board.

Chairperson, Pueblo Area Council of Governments

ATTEST:

PACOG Recording Secretary



COLORADO
Department of Transportation

Region 2
5615 Wills Blvd.
Pueblo, CO 81008-2349

To: PACOG
211 E. D Street.
Pueblo, Colorado 81003
(719) 553-2244 FAX (719) 549-2359
Attn: John Adams

January 22, 2020

CDOT Region II request(s) for PACOG MPO/TPR TIP amendment(s)
FY 2020-2023 Transportation Improvement Program

Administrative notification of Roll Forward Project Funding or TIP/STIP Policy amendment(s) in the MPO and TPR area(s)
-no TAC or Board action required.

Administrative Action:

Project Name: **Bridge Construction of structure K-18-U -I-25 MP111.9**
STIP Number: SR26710.022
Project Location and Description: **Bridge reconstruction and maintenance**
Fund Source(s): **FY 2020 Bridge Enterprise funding**
Federal Program Funds: \$
State Matching Funds: \$2,971,300
Local Matching Funds: \$
Other Project Funds: \$
TOTAL PROJECT FUND AMENDMENT: \$ 2,971,300

Adding construction funds:

The administrative TIP amendment request above is to program funds for the balance needed for the construction of the bridge project located on I-25 at MP 111.9. This project has been designed in the last year and had minor repairs done in 2015.

Please let me know if you have any additional questions about the proposed Administrative Notification.

Sincerely,

Wendy Pettit
CDOT Region 2 Planning

