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COLORADO
Energy Office

WEATHERIZATION APPLICATION INSTRUCTIONS

- Applicant needs to fill out and sign ALL appropriate pages: 2, 3, 5 & 6.
- List **ALL** persons living in the household in HOUSEHOLD SECTION on page 1, including **applicant**.
- If you rent, landlord or property manager needs to complete and sign Permission Form on Page 4- pertains to rental property.
- **A copy of Colorado Driver’s License, Colorado State I.D. Card, Military I.D., or passport of applicant must accompany the application. Note: We cannot accept an out of state driver’s license.**
- Current phone number – home or cell phone to contact applicant for scheduling purposes.
- **A recent copy of your electric and natural gas/or propane bill.**
- **Sign attached applicable utility consent form (electric, natural gas, or propane) sign and return with application.**

ADDITIONAL REQUIRED INFORMATION

- To automatically qualify, provide **CURRENT** proof of assistance from one of the following programs:
LEAP / SNAP / TANF / AND / OAP / SSDI / SSI (Supplemental Security Income)
 (Send a recent copy of your LEAP eligibility award letter or an eligibility letter from Social Services Office. Note: You will not need to send any income proof if you provide proof of eligibility from one of the above programs.)
- To qualify by income, please provide one of the following:
 - Most recent pay stubs for each employed person in the household for the past **3** months.
 - Current proof of income from: most recent social security award letter, retirement pension, annuity, VA benefits, disability, proof of alimony, worker’s comp, rental property, or unemployment.
 - Self Employed – copies of business ledgers for the past 3 months. Receipts of services for past 3 months.(Request an income affidavit form that needs notarized)

Housing and Human Services office hours are Monday through Friday 8:00 am-5:00 pm. Return your CEO application as soon as possible so that you can be placed on the waiting list. Pueblo County Weatherization serves Pueblo, Custer, Crowley, Otero, Bent, Prowers, Huerfano, Las Animas, Kiowa and Baca counties. Our current waiting list varies depending upon our current county applicant list and funding available.

**Please submit your completed application to:
Housing and Human Services - Weatherization
2631 E. 4th St./ Pueblo, CO 81001
(719) 583-6315 fax (719) 583-4442
e-mail: acuna@co.pueblo.co.us**