

Board of Health AGENDA

NOTICE REGARDING COVID-19 (Novel Coronavirus): To adhere to COVID-19 social distancing precautions, all on-site public Board of Health meetings are postponed until further notice. To allow access to this meeting, and future Board of Health meetings, call 719-583-4513 for more information.

The Board of Health meeting will be held **Wednesday, February 24, 2021, at 12:00 noon by Zoom.**

- A. 12:00 - 12:03 p.m. – Call to Order and Approval / Changes to Agenda (**Action Required**)
- B. 12:03 - 12:06 p.m. – Approval of Board of Health Meeting Minutes held **January 27, 2021 (Action Required)**
- C. 12:06 - 12:10 pm - **Public Comment**
- D. 12:10 – 12:15 pm – **Election of Officers**
- E. 12:15– 12:45 pm – **Special Presentation:** Medical Officer Update – Presenter: Dr. Chris Urbina
Presentation: Model Aquatic Health Code –
Presenters: Megan Collins, Dayton Ryden, and Autumn Whittaker
- F. 12:45-1:00 pm **Budget and Finance** – Georgia Alfonso
 - Monthly Financial Report (**Action Required**)
 - Contracts (**Action Required**)
- G. 1:00-1:15 pm- **Public Health Director’s Report**
 - COVID-19 Update
 - General Updates
- H. 1:15 – 1:45 pm – **Executive Session**
 - For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of the Board; the appointment of any person to fill an office of the Board; or personnel policies that do not require the discussion of matters personal to particular employees.

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The Board of Health meeting was held by Zoom January 27, 2020, at 12:00 noon.

Board Members

Present: Donald Moore, Board President
Michael J. Nerenberg, Board Vice President
Ed Brown, City Council Member
Eileen Dennis, Board Member
Garrison Ortiz, County Commissioner

Legal Counsel: Marci Day, Assistant County Attorney

Administrative Staff

Members Present: Randy Evetts, Public Health Director
Katie Davis, Deputy Director
Georgia Alfonso, Budget and Finance Director
Jody Carrillo, Environmental Health and Emergency Preparedness Division Director
Maria Telfer, Community Health Services Division Director
Ramona Chisman-Ewing, Executive Assistant

Staff Members: Denise DeNardo, Shylo Dennison, Chelsea Hollowell, Sarah Joseph, Chad Wolgram, Zak Van Ooyen

A. **Call to Order and Approve or Make Changes to the Agenda**

Board President, Donald Moore, called the meeting to order and asked for approval of the Agenda. Garrison Ortiz requested to present an update from attorney Marci Day regarding a property situation on Birdsong Dr. and an update regarding Bumperz, a Pueblo West business that was in violation of Public Health Orders under the Public Health Director's Update Report

MOVED by Michael Nerenberg, seconded by Eileen Dennis, to approve the changes to the Agenda.

MOTION CARRIED UNANIMOUSLY

B. **Approval of Minutes**

MOVED by Michael Nerenberg, seconded by Eileen Dennis, to approve the December 23, 2020, BOH meeting minutes as submitted.

MOTION CARRIED UNANIMOUSLY

C. **Special Recognitions/Celebrations**

Public Health Director Randy Evetts thanked the Board for their continued support to the Department during the COVID-19 response. Randy also acknowledged and thanked several community partners who are assisting with the COVID-19 response. Eileen Dennis suggested sending a letter to the various agencies on behalf of the Board thanking them for their support. The Board agreed with the suggestion and asked Executive Assistant Ramona Chisman-Ewing to coordinate sending the letters out.

D. **Public Comment**

None

E. **Special Presentation**

Community Health Assessment and Reaccreditation Updates

Program Manager Shylo Dennison gave an update to the Board regarding the status of the Community Health Assessment (CHA) and reaccreditation. Thirty-two health departments have been reaccredited. Currently, El Paso County is the only Colorado health department to be reaccredited. PDPHE is eligible for reaccreditation in the fourth quarter of this year; everyone is currently working on the requirements. Shylo also reviewed the timelines and steps involved for reaccreditation. The final application will be submitted to the Public Health Accreditation Board (PHAB) in December 2021. Accreditation places significant emphasis on six main plans and documents. PHAB wants to see PDPHE is using these plans/documents to support and build off each other and not just remain independent plans. The

Strategic Plan, the Board approved in December, has objectives that will help meet accreditation requirements. Specifically, completion of the Workforce Development Plan and updating the Public Health Emergency Operations Plan. There are also several objectives related to Quality Improvement and Performance Management. Domain 12 pertains to the Board of Health and its governance; documentation of the Board's involvement with the Department is in this domain. Updates will be given to the Board later in the year.

Shylo informed the Board a Community Health Assessment (CHA) is required to be done every five years; the last assessment was in 2016. The CHA determines priorities for the community. In turn, the Community Health Improvement Plan (CHIP) addresses the priorities determined with the assistance from partners such as both local hospitals, Pueblo Community Health Center, Crossroads, United Way, Health Solutions, SRDA, Pueblo West Parks and Recreation, Pueblo Triple Aim, CSU-P, in addition to several other community members. Shylo asked the Board to provide their input into the proposed CHA process, and in the future assist with connecting to community leaders and members. Shylo reviewed the process and timelines for the CHA and stated the goal of having the CHA finalized by the end of 2021 to eliminate a gap between the CHA and when the CHIP implementation begins.

The current priorities in the CHIP are obesity and behavioral health. Shylo reviewed secondary data collection and community outreach details with the Board. There will be a heavy emphasis on social determinant of health data, root cause identification and looking at information at the neighborhood level. Shylo also noted that the CHA data will be helpful and used to implement several of the Department strategic plan objectives: 1) By December 31, 2023, the Department will identify and implement strategies to address health inequities among populations that are at risk for poor health outcomes and sources of vulnerability. 2) By December 31, 2023, the Department will implement at least three strategies to improve environmental sustainability in Pueblo County with an emphasis on environmental justice to develop healthy places where people live, learn, work, and play. Garrison asked what platform is used for data dashboard collecting. Shylo stated Tableau is currently being used for the data dashboard. Quarterly progress updates will be given to the Board. Board members offered to assist as needed.

F. **Action Items**
Operations and Health Promotion Division
Financial and Contract Cost Reports

Financial reports for the end of December 2020, were presented to the Board. Revenues exceeded expenditures by \$715,380.30. Garrison asked about COVID-19 response funding from the County and if the Department is having any issues obtaining those funds. Georgia stated she thinks it is a slow process for the County to receive the CARES reimbursement funds and then in turn assist the Department. However, when the County receives the funds, they are in turn sending it to PDPHE in a very timely manner.

MOVED by Michael Nerenberg, seconded by Eileen Dennis, to accept the monthly financial report as presented.

MOTION CARRIED UNANIMOUSLY

Contracts

<u>Buell Foundation</u>	<u>1/1/2021 -12/31/2021</u>	<u>\$27,500</u>
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PDPHE received a grant Award Letter from the Buell Foundation for the Adolescent Pregnancy Prevention Program. This grant will support ongoing adolescent pregnancy prevention education in Pueblo County. This Award Letter has been reviewed by legal and requires a BOH signature. (Grant #10540)

MOVED by Garrison Ortiz, seconded by Michael Nerenberg, to accept the above contract as presented.

MOTION CARRIED UNANIMOUSLY

INFORMATION ON OTHER CONTRACTS OR FUNDING. NO BOH ACTION REQUIRED:

Family Friendly Pueblo County 2/01/2021 – 1/31/20222 \$112,137

This is a contract between CDPHE and PDPHE. This funding is to continue the work to ultimately strengthen economic supports for women and families in Pueblo County. The project works with employers to support adoption and implementation of family-friendly business practices. This project also supports increased access to affordable and quality childcare. Since this is an Amendment with only date and funding changes, and is included in the 2021 budget, no legal review or BOH action is required. (Amendment #2 2019*3604)

Sunshine Law

C.R.S. 24-6-402 (2) (c)-Sunshine Law -Designation of 1st Floor Vestibule for BOH Meeting Notice

Public Health Director Randy Evetts requested the 1st floor vestibule be the designated site to post notices for the Board of Health meetings/work sessions for 2021. The Board asked about other avenues of notification and was informed the monthly meeting Agenda is also posted on the Department's website.

MOVED by Eileen Dennis, seconded by Michael Nerenberg, to approve the 1st floor vestibule for the public place of notice for the Board of Health 2021 meetings/work sessions notices.

MOTION CARRIED UNANIMOUSLY

Personnel Policies Approval

Human Resource Manager Denise DeNardo asked for approval of the changes/updates to the Department's Personnel Policies for PDPHE. The suggested updates to the policies were discussed at the December 17, 2021, BOH work session. Denise also worked with Employer's Council and attorneys Marci Day and Peter Blood to ensure the policies were legally sound as well. The suggested change areas are as follows:

- 5.2 Hours Worked: remove excess language
- 6.10 Holidays: holidays observed by the Department
- 7.2 Workplace Violence: explanation of what constitutes workplace violence
- 7.5 Inspections: explains when a search may be conducted with consent on a case-by-case basis. Questions were asked about the legal ramification of inspections/searches. Attorney Marcie Day explained the reasons/logic behind the policy wording.
- Social Media: section removed
- Data Disposal: section removed

MOVED by Eileen Dennis, seconded by Ed Brown, to approve the changes/updates to the Department's Personnel Policies as presented.

MOTION CARRIED UNANIMOUSLY

2021 Proposed Holiday Schedule

Human Resource Manager Denise DeNardo presented the proposed Department 2021 Holiday Schedule to the Board for approval.

MOVED by Eileen Dennis, seconded by Michael Nerenberg, to approve the proposed 2021 Department Holiday Schedule as presented.

MOTION CARRIED UNANIMOUSLY

G. **Public Health Director's Report**

Public Health Director Randy Evetts gave a written updated to the Board regarding the Department's COVID-19 response, in addition to the following oral report:

- Pueblo's current positivity rate is 2.9%
- Hospitalizations have steadily declined for the past 14 days or have remained stable

COVID Vaccination Updates:

- This week 3,700 first dose vaccines are planned be administered with 300 second dose vaccines to follow
- After this weekend, the total vaccinations given could be over 8,300 doses of vaccine to the 70+ population
- Community effort- many partners contributing to staffing and support
- Centura, Kaiser, Safeway, and Parkview are also offering limited vaccines for those 70+

Pueblo County received its 5-star program approval yesterday. There are approximately five approved businesses in Pueblo with more applying. Garrison thanked the PDPHE team for their assistance. Michael Nerenberg stated the current numbers are very close to being yellow on the dial. Randy stated as long as Pueblo continues to improve, yellow would be the next step on the dial.

Bumperz Update by Attorney Marci Day

Marci stated a temporary protection order was sought against Bumperz to comply with state Public Health orders. When the state moved to red on the dial, Bumperz closed down. The Company has been sold and the LLC has been dissolved. Bumperz owner stated they will now be landlords and not owners. The property is being leased to a new owner. The business has reopened under new management and a new name: The Gutter House. As a result, the motion will be dropped as soon as the new business owner takes over. As a new business, The Gutter House will also have to be inspected not only by Regional Building, but the Health Department as well.

Property: Birdsong Drive Update by Attorney Marci Day

The property owners have had numerous violations through PDPHE, Regional Building, law enforcement, etc. This property was brought under violation of solid waste enforcement code. The property owner gave permission for the Department to have vehicles removed, but some issues remain with towing companies and the need for titles to vehicles. A judgement is being sought, which could result in a tax lien and possibly a foreclosure as this is a continuous problem property. The issue is current owners have three years to respond to a tax lien. Marci is looking into a reduction period associated with this process. Deeming the property as a public nuisance is also being looked into; if this goes through, the Board would need to assist with any action as needed. The problem is if the property can be remedied by a clean-up, the property cannot be seized. Sewage is the main problem from RV's running raw sewage out onto the open ground, as well as junk on the property. The property was cleaned up once with County funds, but is again accumulating junk. Electricity has also been turned off, so PDPHE placard the property as uninhabitable in addition to the other health issues. Law enforcement is encountering several issues such as drive-by shootings, etc. with these property owners. The Sheriff's office, in addition to several other agencies, is working together as needed to deal with this problem.

H. **Unfinished Business**

None

I. **New Business**

None

J. **Executive Session**

MOVED by Garrison Ortiz, seconded by Michael Nerenberg, to convene into Executive Session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of the Board; the appointment of any person to fill an office of the Board; or personnel policies that do not require the discussion of matters personal to particular employees.

MOTION CARRIED UNANIMOUSLY

MOVED by Michael Nerenberg, seconded by Eileen Dennis, to reconvene into the Board of Health meeting.

MOTION CARRIED UNANIMOUSLY

The next BOH Work Session is scheduled for Friday, February 12, 2021, at 9:00 a.m. by Zoom and the next regular BOH meeting is scheduled for Wednesday, February 24, 2021, at 12:00 noon by Zoom.

MOVED by Michael Nerenberg, seconded by Ed Brown, to adjourn the Board of Health meeting.

MOTION CARRIED UNANIMOUSLY



Donald Moore, Board of Health President



Randy Evetts, MPA, Public Health Director