

COMPANY:

Date fees paid and all supplemental Documents received

Marijuana Modification of Premise Submittal Requirements

TYPE OF BUSINESS (refer to Section 5.12.060 of the Pueblo County Code): Please check all that apply:

- _____ MEDICAL MARIJUANA STORE # _____
- _____ MEDICAL MARIJUANA CULTIVATION # _____
- _____ MEDICAL MARIJUANA PRODUCTS MANUFACTURER # _____
- _____ MEDIACL MARIJUANA TESTING FACILITY # _____
- _____ MEDICAL MARIJUANA TRANSPORTER # _____
- _____ MEDICAL MARIJUANA BUSINESS OPERATOR # _____
- _____ RETAIL MARIJUANA STORE # _____
- _____ RETAIL MARIJUANA CULTIVATION # _____
- _____ RETAIL MARIJUANA PRODUCTS MANUFACTURER # _____
- _____ RETAIL MARIJUANA TESTING FACILITY # _____
- _____ RETAIL MARIJUANA TRANSPORTER # _____
- _____ RETAIL MARIJUANA BUSINESS OPERATOR # _____
- _____ MARIJUANA RESEARCH & DEVELOPMENT # _____

The Following documents/Information must be submitted along with the **MED DR8545 application** for a Modification of Premise. Please be advised, a signature and stamp on page 3 of the DR8545 is a conditional approval for the Modification of Premise. **A final inspection will be conducted for final approval to begin operating.**

A. Letter authorizing an agent or representative to act on behalf of the business. If the owner of the business is NOT, the person submitting the application or documentation a letter drafted on company letterhead with the date and owner signature is required. If an attorney is representing the company a Letter of Appearance containing the Bar number is required.

B. Existing and Proposed Site Plan drawings of the ENTIRE property identifying ALL Existing and Proposed Structures with the licensed premises outlined in red on legible hard copy 11 X 17. Plans must include

- Business Entity name
- Address of Property
- Assessor’s Parcel Number
- Dimensions and Lot Area of Parcel
- Road Names
- North Arrow
- Location, Exterior Dimensions and Use Identification of ALL Existing and Proposed Structures with Four (4) Distances from Structures to Front, Sides, Rear Property Lines and Distance to Separation between Other Existing Structures and Proposed Structures.

C. Existing and Proposed Plans and specifications for the interior of the licensed premises on legible hard copy 11 X 17 Diagrams must include.

- Dimensions for the entire licensed premises
- room dimensions
- specific room uses
- security cameras with DVR

D. Modification of Premises description must be detailed and match the proposed Site Plan and Diagram. (please use a separate sheet of paper if needed).

E. ORIGINAL & COMPLETE Modification of Premise Project Pre-Approval Plan Form. The description on the MED DR 8545 and Pre-Approval form must be consistent.

Applications can be submitted by mail or taken directly to our office located at 229 W. 12th St. Pueblo, Co. 81003. If you have any questions, please contact. Licensing Manager, Tawnya Stringer stringer@pueblounty.us or call 719-583-6100 for further assistance.

F. Local payment: \$250 **PER LICENSE**. Local fees paid with **Cashier's Check or Money Order** made out to Pueblo County Planning and Development.

NO PERSONAL OR BUSINESS CHECKS WILL BE ACCEPTED.

G. Please contact our office to submit any documents required by departments listed on the Project Pre-Approval Plan and schedule a final inspection.

Applicant's Contact Information

Name: _____

Email: _____

Phone: _____

Owner's Contact Information

Name: _____

Email: _____

Phone: _____

PUEBLO COUNTY

MODIFICATION OF PREMISE PROJECT PRE-APPROVAL PLAN

THIS FORM IS TO BE COMPLETED BEFORE YOU SUBMIT YOUR (MOP) APPLICATION TO THE MARIJUANA LICENSING DEPARTMENT

Name (dba) and Address of Marijuana Establishment:

Brief Description of project plan needed for MOP:

Business Telephone Number: _____

PARCEL# _____

Please contact the following departments to obtain information on applicable authorizations and/or project permits prior to submitting your DR8545 Modification of Premise application to Pueblo County Marijuana Licensing.

<u>DEPARTMENT</u>	<u>DATE & SIGNATURE</u>	<u>COMMENTS</u>
1. Pueblo County Planning & Dev. 229 w.12 TH St., Pueblo Co. 81003 719.583.6100	_____	_____
2. Pueblo Regional Building Dept. 830 N. Main St., Pueblo Co. 81003 719.543.0002	_____	_____
3. Pueblo Dept. of Public Health & Environment* 101 W. 9 th St., Pueblo, Co 81003 719.583.4300 <small>*Does not include Storage Warehouse Licenses</small>	_____	_____

***If no authorizations and/or permits are not needed, please have department enter N/A under comments and sign.**

APPROVED USES:

- | | | | |
|--------------------------|--------------------------|-------------------------|------------------------|
| ____ Medical Store | ____ Medical Cultivation | ____ Medical Prod. Mfg. | ____ Medical Testing |
| ____ Medical Transporter | ____ Retail Store | ____ Retail Cultivation | ____ Retail Prod. Mfg. |
| ____ Retail Transporter | ____ Retail Testing | ____ Storage Warehouse | ____ Research & Dev. |

A FINAL INSPECTION FOR APPROVAL WILL BE CONDUCTED BY THE LOCAL MARIJUANA LICENSING DEPARTMENT PRIOR TO USE OF THE MODIFIED FACILITY.