

## **Board of Health AGENDA**

**NOTICE REGARDING COVID-19 (Novel Coronavirus):** To adhere to COVID-19 social distancing precautions, The July 27, 2022, Board of Health Meeting will be held by Zoom. To allow access to this meeting, call 719-583-4513 for more information. The public may make any public comments by email to Executive Assistant Ramona Chisman-Ewing, at mona.ewing@pueblounty.us.

The Board of Health meeting will be held **Wednesday, July 27, 2022, at 12:00 Noon By Zoom.**

- A. 12:00 - 12:03 p.m. – Call to Order and Approval / Changes to Agenda **(Action Required)**
- B. 12:03 - 12:05 p.m. – Approval of Board of Health Meeting Minutes held **June 22, 2022 (Action Required)**
- C. 12:05 – 12:10 p.m. – **Public Forum**
- D. 12:10 – 12:20 p.m. – **Special Milestone Years of Service Recognitions** – Randy Evetts
- E. 12:20 p.m. – 12:35 p.m. – **Budget and Finance** - Georgia Alfonso
  - Monthly Financial Report **(Action Item)**
  - Contracts **(Action Item)**
  - Public Accommodation Fee Analysis **(Action Item)**
- F. 12:35 p.m. -12:50 p.m. – **BOH Updates/ Reports**
  - Public Health Director Report – Randy Evetts
  - Conflict of Interest and Code of Conduct Review and Sign – Randy Evetts
  - BOH Survey Results – Randy Evetts

**ADJOURN**



The regular Board of Health meeting was held by Zoom on June 22, 2022, at 12:00 noon.

**Board Members**

**Present:** Donald Moore, Board President  
Michael J. Nerenberg, Board Vice President  
Ed Brown, Board Member  
Eileen Dennis, Board Member  
Eppie Griego, County Commissioner

**Legal Counsel:** Marci Day, Assistant County Attorney

**Administrative Staff**

**Members Present:** Randy Evetts, Public Health Director  
Katie Davis, Deputy Director  
Georgia Alfonso, Budget and Finance Director  
Chad Wolgram, Environmental Health Director  
Denise DeNardo, Human Resources Manager  
Ramona Chisman-Ewing, Executive Assistant

**Staff Members:** Vicki Carlton, Brian Comfort, Chelsea Hollowell, Sarah Joseph, Alicia Solis

A. **Call to Order and Approve or Make Changes to the Agenda**

Board President, Donald Moore, called the meeting to order and asked for approval of the Agenda as presented.

**MOVED** by Eileen Dennis, seconded by Michael Nerenberg, to approve the Agenda.

***MOTION CARRIED UNANIMOUSLY***

B. **Approval of Minutes**

**MOVED** by Ed Brown, seconded by Michael Nerenberg, to approve the May 25, 2022, BOH meeting minutes as submitted.

***MOTION CARRIED UNANIMOUSLY***

C. **Public Forum**

None

D. **Featured Presentation – 2023 PDPHE Budget**

Budget and Finance Director Georgia Alfonso and Public Health Director Randy Evetts presented the proposed 2023 PDPHE Budget to the Board. Director Evetts noted this is a deficit budget and will require reserves to balance the budget. Evetts also noted this is the preliminary budget. The final budget will be presented to the BOH in December for approval. The preliminary budget presented will be submitted to the City and County in June and July. The details of the preliminary budget were reviewed last week at the Board of Health Work Session. Georgia also highlighted some factors effecting the budget such as decrease in CDPHE funding due to a decrease in COVID response funding, decrease in Federal funding due to the completion of the HUD funding, personnel increase, etc.

**MOVED** by Eileen Dennis, seconded by Ed Brown, to approve the 2023 PDPHE Budget for submittal to the City and County as presented.

***MOTION CARRIED UNANIMOUSLY***

E. **Budget and Finance**  
**Financial and Contract Cost Reports**

Financial reports for the end of May 2022, were presented to the Board. Expenditures exceeded revenues by (\$28,698.57). Budget and Finance Director Georgia Alfonso stated expenses and revenues are currently in line with funding from grants, revenue, etc. this point in the budget.

**MOVED** by Michael Nerenberg, seconded by Ed Brown, to accept the May financial report as presented.

**MOTION CARRIED UNANIMOUSLY**

**INFORMATION ON OTHER CONTRACTS OR FUNDING. NO BOH ACTION REQUIRED:**

**Pueblo County Partnerships for Data – IIR extended to 2/28/2023 \$39,999**

This Contract is between the Institute for Intergovernmental Research and PDPHE. This agreement is to extend the partnerships to support data-driven responses to the emerging drug threats project in Pueblo County (Subaward funding 2019-PARTNER-036). This amendment extends the date and amount of this contract, so no legal review or BOH action is required.

**Temporary Event Fee Analysis**

Georgia informed the Board a project analysis was conducted on retail food establishment inspections at special temp events in Pueblo County. Board President Donald Moore asked for clarification about the special event license. Vicki Carlton noted the special event licenses are issued to those vendors who are not previously licensed as a food vendor in Pueblo County. For example, many of the vendors at the State Fair come in from out of town. Georgia Alfonso proposed increases to vendor fees to continue covering the expenses to inspect these events. The following table summarizes the proposed fees effective July 1, 2022.

<u>Limited Prepkge (1 Event 1 Day)</u>	<u>\$100.00</u>
<u>Full Service Event (1 Event 1 Day)</u>	<u>\$150.00</u>
<u>Limited Prepkge (1 Event 2-8 Days)</u>	<u>\$150.00</u>
<u>Full Service Event (1 Event 2-8 Days)</u>	<u>\$200.00</u>
<u>Limited Prepkge (Multi Events &gt;8 Days)</u>	<u>\$270.00</u>
<u>Full Service Event (Multi Events &gt;8 Days)</u>	<u>\$385.00</u>

**MOVED** by Eileen Dennis, seconded by Eppie Griego, to approve the temporary event fee analysis as presented with an implementation date of July 1, 2022.

**MOTION CARRIED UNANIMOUSLY**

**F. BOH Updates/Reports**

**Public Health Director's Report**

**Updates**

- COVID rates in Pueblo County are starting to decrease. Currently the case rate is 241/100,000 in the past seven days with an 8.6% positivity. By CDPHE terminology, Pueblo County is in "orange" and by CDC terminology, Pueblo County is in medium transmission levels.
- At the state level, cases and positivity are declining.
- Southern Colorado continues to be in a sustained growth phase, but the northern metro countries are now in a sustained decline. Pueblo County usually lags behind the northern front range by a week or two, so expect to see Pueblo's numbers begin to decrease.
- Wastewater testing continues and the results are closely aligned with the positivity rates. The wastewater data is diverging from the case rates and hospitalization rates, which is a good sign. People are not as sick with this variant.
- FDA will begin discussions in the next week about modified boosters for the fall. The modifications will allow the vaccine to be more effective specifically against Omicron subvariants.
- An EAP provider will visit the Department June 28 to assist staff members who are still feeling the stress from COVID.
- Chad Wolgram was selected as the new Environmental Health Director. Congratulations Chad!
- Franklin Covey training is continuing with leadership team members. Leadership is currently pursuing the course, "Leadership at the Speed of Trust" and previously completed the "6 Critical Practices for Leading a Team."
- Rebuilding relationship with SCFM residency program. PDPHE is hosting an orientation for new residents Friday, June 24, 2022.
- Exploring with CSU-P the idea of an Academic Health Department (similar to a teaching hospital

- for a medical school). The concept could lend research and data expertise to the Department while at the same time providing more opportunities for students (internships, projects, etc.).
- PDPHE is exploring possibilities for serving as a regional hub for southern and southeastern Colorado Public Health. Certain functions are difficult to maintain at small health departments e.g., data, training, etc. PDPHE is exploring the possibility of providing support to those counties.
  - In the past, the state changed food inspections to a point system. As a result, there have been more closures in the recent months. If a business does not come into compliance, in extreme cases, the Board could impose a fine, or revoke a food license. Staff members are working with legal counsel to review administrative procedures for the BOH to hold hearings if needed. Eileen Dennis suggested Board members will benefit from a training should a hearing of this type be needed in the future.
  - Talks continue regarding Medical Marijuana Hospitality venues. The City of Pueblo has scheduled an internal work session on the topic in coming weeks.

Donald Moore commented on the program reports submitted to the Board. He noted new OWTS permits for wastewater have increased by 54%. Director Chad Wolgram explained this increase is due mainly to the fact Pueblo West released its moratorium on building. Therefore, OWTS permits are returning to the pre-moratorium levels. Donald also reflected on the number of the special temporary events happening in the community, noting especially the impact on staff. Randy Evetts agreed these events do have economic benefit to the community, but also have a negative impact on Public Health and other agencies required to inspect these events. He noted there is an opportunity cost and/or a real cost for overtime expenses for staff members to inspect these events on the weekends and afterhours.

#### BOH Survey Reminder

Director Evetts stated four members have participated in the BOH survey. He asked anyone who has not taken the survey, to please complete it, so he can present the results of the survey at the July 27 BOH meeting.

The next regular BOH meeting is scheduled for Wednesday, July 27, 2022, at 12:00 noon.

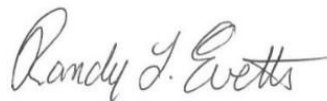
**MOVED** by Michael Nerenberg, seconded by Ed Brown, to adjourn the Board of Health meeting.

#### ***MOTION CARRIED UNANIMOUSLY***



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Donald Moore, Board of Health President



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Randy Evetts, MPA, Public Health Director