

Board of Health AGENDA

A Board of Health meeting will be held **Wednesday, September 28, 2022**, at **12:00 Noon** in the **THIRD FLOOR CONFERENCE ROOM C**, at the Health Department, **101 W. 9th Street**.

(Lunch for Board Members will be served at 11:30 a.m.)

- A. 12:00 - 12:03 p.m. – Call to Order and Approval / Changes to Agenda **(Action Required)**
- B. 12:03 - 12:05 p.m. – Approval of Board of Health Meeting Minutes held **August 24, 2022 (Action Required)**
- C. 12:05 – 12:10 p.m. – **Public Forum**
- D. 12:10 p.m. – 12:25 p.m. – **Action Items**
 - FAMILI Act – Denise DeNardo
- E. **Budget and Finance** - Georgia Alfonso
 - Monthly Financial Report **(Action Item)**
 - Contracts **(Action Item)**
 - Fee Analysis – Mobile Home Parks **(Action Item)**
- F. 12:40 p.m. -12:55 p.m. – **BOH Updates/ Reports**
 - Public Health Director Report – Randy Evetts
 - BOH Meeting Dates for November and December – Randy Evetts

ADJOURN

The regular Board of Health meeting was held at the Pueblo Department of Public Health and Environment on August 24, 2022, in the Third Floor Conference Room C, at 12:00 noon.

Board Members

Present: Donald Moore, Board President
Michael J. Nerenberg, Board Vice President
Ed Brown, Board Member
Eileen Dennis, Board Member

Excused Absence: Eppie Griego, County Commissioner

Legal Counsel: Marci Day, Assistant County Attorney

Administrative Staff

Members Present: Randy Evetts, Public Health Director
Katie Davis, Deputy Director
Georgia Alfonso, Budget and Finance Director
Maria Telfer, Community Health Services Director
Chad Wolgram, Environmental Health Director
Denise DeNardo, Human Resources Manager
Ramona Chisman-Ewing, Executive Assistant

Medical Officer: Dr. Brad Roberts

Staff Members: Ariana Cassio-Weldon, Brian Comfort, Michelle Liwo, Sarah Joseph, Adler Mercado Martinez, Shannon Roybal, Alicia Solis, Kirsty Toupal, Pearl Valdez

Guests: Mitch Downs and Dustin Mueller, *Erickson, Brown & Kloster, LLC*

A. **Call to Order and Approve or Make Changes to the Agenda**

Board President, Donald Moore, called the meeting to order and asked for approval of the Agenda as presented.

MOVED by Ed Brown, seconded by Eileen Dennis, to approve the Agenda.

MOTION CARRIED UNANIMOUSLY

B. **Approval of Minutes**

MOVED by Michael Nerenberg, seconded by Ed Brown, to approve the July 27, 2022, BOH meeting minutes as submitted.

MOTION CARRIED UNANIMOUSLY

C. **Public Forum**

None

D. **Special Presentation - 2021 Audit Report**

Mitch Downs and Dustin Mueller from *Erickson, Brown & Kloster, LLC* reviewed the finding from the 2021 Draft Audit Report with the Board. The financial statements of the Department activities and each major fund of the Health Department for the year ending December 31, 2021, and the related notes to the financial statements, which collectively comprise the Health Department's basic financial statements, were audited. No major accounting policies were adopted in 2021. The following is a summary of the written audit results.

- No significant deficiencies related to internal control were disclosed in the audit of the financial statements
- No instances of noncompliance material to the financial statements of the Pueblo Department of Public Health and Environment were identified during the audit
- No significant deficiencies or material weaknesses were identified during the audit of the major federal award program of the PDHE

- The compliance report for major federal award programs for PDPHE expresses an unmodified opinion of all major federal programs
- There were no audit findings relative to the major federal award programs for PDPHE
- The Program tested as a major program was Department of Health and Human Services Epidemiology and Laboratory Capacity for Infectious Diseases (ELC) CFDA 93.323
- The threshold for distinguishing Types A and B programs was \$750,000
- PDPHE was determined to be a low-risk auditee

Findings: Financial statements Audit:

- None

Findings and questioned Costs – Major Federal Award Program Audit:

- None

The Board was invited to ask questions about the audit as presented. The Board asked if there were any significant changes to accounting policies or standards compared to last year, and the auditors replied there were none. The auditors also stated they had no difficulties getting any information needed to complete the audit. Donald Moore observed that the long-term pension liability is very large. He asked if the Board could consider the pension liability as solvent if PDPHE can fund the annual pension liability each year, and the auditors replied that is correct. They also stated pension liabilities will always have a negative figure based on actuarial assumptions and will vary from one year to the next. Auditors addressed questions regarding PERA and referred to schedule of PDPHE's proportionate share of the net pension liability. Director Evetts informed the Board, both the employee and employer contributions to PERA have increased in recent years. Donald Moore wants to ensure PDPHE is meeting its obligations to employees. Staff members from the Business and Finance Office were all acknowledged for doing a great job throughout the year to ensure a successful audit.

MOVED by Michael Nerenberg, seconded by Ed Brown, to accept the 2021 Audit Report as presented.

MOTION CARRIED UNANIMOUSLY

E. **Budget and Finance**
Financial and Contract Cost Reports

The July 2022 Financial Report, was presented to the Board. Expenditures exceeded revenues by (\$1,652.42). Grants that have been discontinued such as the HUD grant will not show revenue or expenses. A vehicle to pull the mobile clinic will have to be ordered in the near future, so this is an anticipated expense in 2023. Restricted funds have been moved for use. Cash and investments are good and holding. Committed fund balance and unassigned funds are also aligning as planned. Donald Moore asked about deferred income, as it shows a significant increase compared to 2021. Georgia stated the increase is due to funds received for future expenditures that are anticipated this year.

MOVED by Eileen Dennis, seconded by Ed Brown, to accept the July 2022 financial report as presented.

MOTION CARRIED UNANIMOUSLY

No contracts to present for July 2022.

No new information regarding the 2023 budget at this time.

F. **BOH Updates/Reports**
Public Health Director's Report
Updates
COVID:

- CDC community level is low for Pueblo County
- Transmission level is in the yellow
- 36-40 new cases per day
- Hospitalization cases are also dropping
- Cases are anticipated to rise during the fall

- Wastewater surveillance indicates an overall downward trend, but can vary week to week
- In the fall, a bivalent booster vaccination is anticipated (BA4 and BA5)

State school restrictions regarding case investigation and contact tracing have been lifted; COVID is now being treated similar to the flu. An elevated absence is supposed to be reported to PDPHE

Flu

- Predictions are flu may be worse than last year largely due to the low levels of exposure during the past few years due to the COVID prevention measures (distancing, school closures, etc.)

Monkey Pox:

- 18 counties are reporting confirmed cases
- 190 cases in Colorado
- Zero deaths in Colorado
- 6 hospitalizations
- 2 confirmed cases in Pueblo County
- CDPHE is providing Monkey Pox vaccine through the vaccine bus.
- To date, a little over 7,000 vaccines have been given in Colorado

Tularemia

- Two confirmed cases in Pueblo West in close proximity to each other. PDPHE has taken steps to inform the residents of that area of Pueblo West about Tularemia.

Legionella

- 1 case this year

West Nile

- 1 case in Fremont County
- Confirmed cases in northern Colorado
- To date, no positive WNV mosquitoes have been found in Pueblo County

TB

- 6 latent and 1 active case

Syphilis Testing

- Testing and treatment in the jail continues
- Positivity has been running around 28% with a 67% rate of completion for treatment

Environmental Health (EH) Updates

- State Fair inspections start today
- Food safety course was held prior to the fair

Stake Holder Meetings

- OWTS stake holder meetings are being held for local realtors for transfer of titles with several in attendance

HealthSpace

- Progress is being made with several EH programs using it for on-line applications, payment, etc.

OPSI:

- Program Manager Shylo Dennison and Health Equity Coordinator Olivia Leyva are working on opioid settlement plan and convening a stakeholder meeting to prioritize activities

PH Planner and Performance Management Positions

- Recruiting for these positions

Fremont County Health Department

- Fremont County IT system was hacked, so PDPHE has been assisting as needed for Vital Statistics and Emergency Preparedness Response Regional Epidemiologist is assisting with communicable disease investigations when needed

Board President Donald Moore asked if it was still a challenge to get syphilis data information from CDPE. Alicia Solis stated it is taking approximately two weeks to receive information from CDPHE. Director Evetts stated this challenge also happens pertaining to Monkey Pox. Board member Eileen Dennis asked if the Board could assist in any way. Eileen suggested writing a letter on behalf of the Board to CDPHE to possibly help overcome the communication/information sharing challenge. Ed Brown asked if local representatives from the state could assist in any way. Director Evetts noted that the PDPHE team is working with CDPHE. PDPHE will continue to assess the situation and follow up

with a letter from the BOH if needed.

Donald Moore also asked about COVID transmission statistics as they are currently high. He asked when does the high level go to medium. Community Health Services Program Manager Alicia Solis replied when numbers reach less than 200, this constitutes going from high to medium. Alicia stated going to medium transmission level makes masks optional for healthcare settings according to CDC guidance. Board member Michael Nerenberg stated he thinks the wastewater is the most reliable for case indicators. Dr. Nerenberg also asked about the updated data of the opioid overdose death rates for 2022. This system was updated quarterly; Deputy Director Katie Davis will check into the lack of updates.


The next regular BOH meeting is scheduled for Wednesday, September 28, 2022, at 12:00 noon.

MOVED by Eileen Dennis, seconded by Michael Nerenberg, to adjourn the Board of Health meeting.

MOTION CARRIED UNANIMOUSLY



Donald Moore, Board of Health President



Randy Evetts, MPA, Public Health Director