



NOTICE OF REPLAT OF EXEMPT PROPERTY

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1. NAME OF PROPERTY OWNER: _____
2. RE-PLATTED DPT FILE AND REPORT NUMBER: _____
3. EFFECTIVE DATE OF REPLAT: _____
4. FORMER PARCEL NUMBER: _____
5. NEW PARCEL NUMBERS: _____
6. PLEASE ATTACH INFORMATION FOR EACH NEW PARCEL INCLUDING SITE ADDRESS, LEGAL DESCRIPTION, AND PARCEL MAP.

VERIFICATION: The above information represents a recent REPLAT of property exempted by the Division of Property Taxation. I certify that no property that is presently taxable (other than a percentage of the value of an otherwise exempt property) has been included in this re-platted parcel.

 SIGNATURE

_____/_____/_____
 DATE

 COUNTY

 PHONE

DIVISION USE ONLY

EXAMINER: _____

***EFFECTIVE DATE:** ____/____/____

1. INSTRUCTIONS FOR EXAMINER:

- ___ Indicate Split Report number. ___ Attach Summary Information sheet.
- ___ Create New Report #s _____
- ___ For each New Report number, attach an Input Sheet and complete the following information:
 - File Number/Report Number
 - Exemption Type
 - SubClass Code (if any)
 - Parcel ID
 - Location
 - Examiner
 - Report Date
 - Legal Description
 - Values and Class Codes
- ___ Forward for approval. Date: _____

2. _____ LEAD APPROVAL / Forward to Admin.

3. ADMIN. INSTRUCTIONS FOR PARCEL FILE:

- ___ Mark Split Report number as "C"; and input "Effective Date" above as Termination Date.
- ___ Input New Report data from Input Sheets attached, using status code of "M" for each Report.
- ___ Use "Effective Date" above as Effective Exemption Date.
- ___ Print out affected summary sheets.
- ___ Return file to Examiner, this form on top.

4. EXAMINER:

- ___ Review, and File.

*Use 01/01/current year, or later if specified.