

## **Board of Health AGENDA**

A Board of Health meeting will be held **Wednesday, March 29, 2023**, at **12:00 p.m.** in the **THIRD FLOOR CONFERENCE ROOM C**, at the Health Department, **101 W. 9th Street**.

(Lunch for Board Members will be served at 11:30 noon)

- A. 12:00 - 12:03 p.m. – Call to Order and Approval / Changes to Agenda **(Action Required)**
- B. 12:03 - 12:05 p.m. – Approval of Board of Health Meeting Minutes held **February 22, 2022 (Action Required)**
- C. 12:05 – 12:10 p.m. – **Public Forum**
- D. 12:10 – 12:20 p.m. – **Action Items**
  - Proposed Revisions to BOH Bylaws – Randy Evetts
- E. 12:20 – 12:30 p.m. – **Discussion Item**
  - Temp Event Fee Analysis – Georgia Alfonso/Chad Wolgram
- F. 12:30 – 12:45 p.m. - **Budget and Finance** - Georgia Alfonso
  - Monthly Financial Report **(Action Item)**
  - Contracts **(Action Item)**
- G. 12:45 -1:00 p.m. – **BOH Updates/ Reports**
  - Public Health Director’s Report – Randy Evetts

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# Pueblo Board of Health Meeting Minutes February 22, 2023

The Pueblo Board of Health meeting was held at the Pueblo Department of Public Health and Environment on February 22, 2023.

**Board Members Present:**

Donald Moore, Board President  
Michael J. Nerenberg, Board Vice President  
Ed Brown, Board Member  
Eileen Dennis, Board Member  
Eppie Griego, County Commissioner

**Legal Counsel:**

Marci Day, Assistant County Attorney

**Administrative Staff Present:**

Randy Evetts, Public Health Director  
Katie Davis, Deputy Director  
Georgia Alfonso, Budget, and Finance Director  
Vicki Carlton, Environmental Health Program Manager  
Denise DeNardo, Human Resources Manager  
Maria Telfer, Community Health Services Director  
Ramona Chisman-Ewing, Executive Assistant

**Medical Officer:**

Dr. Brad Roberts

**Others Present:**

Brian Comfort	Scott Cowan	Denise DeNardo	Shylo Dennison	Jim McGahan
Sarah Joseph	Desiree Mondragon	Toni Ousley	Alicia Solis	Chad Wolgram

**Guests:**

Jeannine Natterman, *Colorado Department of Public Health & Environment*  
Beth Archer, Amanda Bartley, Sydney Chan, Sabrina Forrest, *Environmental Protection Agency*  
Josue Perez, *The Pueblo Chieftain*

**Approval of Agenda**

**MOVED** by Michael Nerenberg, seconded by Eileen Dennis, to approve the February 22, 2023, Board of Health meeting agenda.

**MOTION CARRIED UNANIMOUSLY**

**Approval of Minutes**

**MOVED** by Ed Brown, seconded by Eppie Griego, to approve the January 25, 2023, BOH meeting minutes as submitted.

**MOTION CARRIED UNANIMOUSLY**

**Public Comments**

None

**Featured Presentations**

- *EPA Update* – Sabrina Forrest from EPA and her team updated the Board regarding the Colorado Smelter Superfund Site. The update included residential and commercial updates. An air dispersion modeling study will take place, including an updated background study in 2023, to detect lead contamination in specific areas. A smelter area timeline was also presented, with past and future plans to manage contamination. There has been good success for those who participated with neighborhoods cleanups, but not everyone wanted to participate.
- *Update on Infectious Disease* – Medical Officer Dr. Brad Roberts updated the Board regarding communicable and reportable diseases in Pueblo County such as pertussis, rabies, tuberculosis, sexually transferred infections, COVID, etc. He also acknowledged the PDPHE communicable disease team and the great work

everyone does. A Board member asked about any correlation between some of the viruses going round to RSV, but currently RSV is not a reportable disease. CDPHE is proposing to make RSV a reportable disease in all Colorado counties. Testing for syphilis is still taking place in the jail through the Congenital Syphilis Elimination grant. Dr. Roberts stated in the future, local public health medical officers hope to convene to discuss public health issues happening throughout Colorado.

**Action Items**

- Election of 2023 Board Of Health Officers (President and Vice President)

**MOVED** by Eileen Dennis, seconded by Michael Nerenberg, to elect Donald Moore as President and Ed Brown as Vice President effect today, March 1, 2023.

**MOTION CARRIED UNANIMOUSLY**

- Fee Analysis - Body Art - Environmental Health Program Manager Vicki Carlton presented Body Art Fee Analysis including an increase in fees effective April 1, 2023, for body art inspections, complaints, plan review, temporary single event and temporary multiple events. Fees have not been increased since 2017. A comparison of rates was done with Denver, El Paso, and Weld County public health. A stakeholder meeting will take place before any 'regulation changes' are implemented in the future. These proposed 'fee changes' will also be included in a newsletter that goes out to all stakeholders.

Recommended the follow fee changes effective April 1, 2023:

	Real Costs	Current Fees	Fee Change	% of Change
<b>BODYART001 Body Art Inspection</b>	\$341.83	\$280.00	<b>\$345.00</b>	23.21%
<b>BODYART002 Body Art - Complaints</b>	\$50.00	\$50.00	<b>\$50.00</b>	0.00%
<b>BODYART003 Body Art - Plan Review</b>	\$125.00	\$100.00	<b>\$125.00</b>	25.00%
<b>Temporary Events one day event</b>	\$192.92	\$0.00	<b>\$200.00</b>	0.00%
<b>Temporary Events multiple events</b>	\$341.83	\$0.00	<b>\$345.00</b>	0.00%

**MOVED** by Michael Nerenberg, seconded by Ed Brown, to approve the increase in body art fees, as proposed.

**MOTION CARRIED UNANIMOUSLY**

- Onsite Wastewater Treatment System (OWTS) Variance Request – Environmental Health Program Manager Scott Cowan presented the following variance request to the Board: Request is to install a wastewater vault in lieu of a standard on-site wastewater treatment system (OWTS) for the property located at 9782 Circle Road, Rye, CO 81069, Parcel #4807401025. The request was submitted for a wastewater vault in lieu of a standard on-site wastewater treatment system because the slope of the property eliminates any area available to install a soil treatment area. Based on the lot size and slope, neither a traditional nor engineered designed OWTS can be installed on this property. The Board also asked if there was anyone in the audience who wanted to speak on this variance request; no response was received. Approval is recommended with the following stipulations:
  - 1) The applicant must install a vault with a minimum 1000-gallon effective volume.
  - 2) The vault must have float switches connected to an audible and visual alarm to notify the occupants when the vault is at 75% of its capacity.
  - 3) The applicant must use a licensed OWTS cleaner to pump the vault when it is at or above 75% capacity.
  - 4) The owner must keep records of when the vault is pumped, when the cabin is used and number of occupants. This must be provided to the Pueblo Department of Public Health and Environment upon request.
  - 5) The applicant must apply for an OWTS installation permit and pay all required fees.
  - 6) Prior to permit approval, a site visit must be conducted by PDPHE staff to ensure all setbacks to physical features such as streams and drainages are met.
  - 7) When installed the vault must meet all required setbacks and be inspected by PDPHE.
  - 8) This home cannot be permanently occupied. If permanently occupied after installation of the vault, the variance and permit will be void and the owners of the property must install a conforming OWTS.
  - 9) Public input was requested for concerns/questions if any – none presented

**MOVED** by Michael Nerenberg, seconded by Eppie Griego, to approve the variance request for 9782 Circle Road, Rye, CO with the stipulations presented above.

**MOTION CARRIED UNANIMOUSLY**

**Budget and Finance**

**Financial and Contract Cost Reports**

The January 2023 Financial Report was presented to the Board. Revenues exceed expenses by \$126,365.71. Budget and Finance Director Georgia Alfonso stated billing for many of the required annual licenses occurs at the beginning of the year. Therefore, revenues are higher than projected but will level out over the course of the year. Balance sheet reflects decrease change to committed operating fund of 85 days.

**MOVED** by Eileen Dennis, seconded by Michael Nerenberg, to accept the January 2023, financial reports as presented.

***MOTION CARRIED UNANIMOUSLY***

**Contracts**

None presented at this time.

**Public Health Director’s Report**

- Latino Chamber recognized the Department as outstanding corporate member of the year.
- Dr. Nerenberg was thanked for his dedication to the Board these many years and presented with a gift basket, as he will be completing his term on the Board in the near future.

**Executive Session**

**MOVED** by Eileen Dennis, seconded by Ed Brown, to adjourn the Board of Health meeting and go into Executive Session for the following reason:

- For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of the Board; the appointment of any person to fill an office of the Board; or personnel policies that do not require the discussion of matters personal to particular employees.

***MOTION CARRIED UNANIMOUSLY***

**MOVED** by Ed Brown, seconded by Michael Nerenberg, to adjourn the Executive Session and reconvene into the regular BOH meeting.

***MOTION CARRIED UNANIMOUSLY***

**MOVED** by Ed Brown, seconded by Eileen Dennis, to approve the recommended salary range for the position of the Public Health Director.

***MOTION CARRIED UNANIMOUSLY***

**MOVED** by Michael Nerenberg, seconded by Ed Brown, to adjust the Public Health Director’s salary by 10 percent.

***MOTION CARRIED UNANIMOUSLY***

**MOVED** by Michael Nerenberg, seconded by Eileen Dennis, to adjourn the Board of Health Meeting.

***MOTION CARRIED UNANIMOUSLY***

**Next BOH Meeting**

Wednesday, March 29, 2023, at 12:00 noon.



Donald Moore, Board of Health President



Randy Evetts, MPA, Public Health Director