

Board of Health AGENDA

A Board of Health meeting will be held **Wednesday, August 23, 2023**, at **12:00 p.m.** in the **THIRD FLOOR CONFERENCE ROOM C**, at the Health Department, **101 W. 9th Street**.

(Lunch for Board Members will be served at 11:30 a.m.)

- A. 12:00 – 12:03 PM – Call to Order and Approval / Changes to Agenda (**Action Required**)
- B. 12:03 – 12:05 PM – Approval of Board of Health Meeting Minutes held July 26, 2023 (**Action Required**)
- C. 12:05 – 12:10 PM – Public Forum
- D. 12:10 – 12:20 PM – Budget and Finance
 - Monthly Financial Report – includes June and July 2023
 - Contracts (**Action Required**)
- E. 12:20 – 12:40 PM – 2024 – 2026 Strategic Plan Overview
- F. 12:40 – 12:45 PM – Organizational Chart Review
- G. 12:45 – 1:00 PM – BOH Updates/ Reports

ADJOURN

Pueblo Board of Health Meeting Minutes July 26, 2023

The Pueblo Board of Health meeting was held at the Pueblo Department of Public Health and Environment (PDPHE) on July 26, 2023.

Board Members Present:

Donald Moore, Board President
Ed Brown, Vice President
Eileen Dennis, Board Member
Zsuzsa Glasscock, Board Member
Zolanye McCulley-Bachicha, Board Member (Attendance by Zoom)

Legal Counsel:

Marci Day, Assistant County Attorney

Administrative Staff Present:

Randy Evetts, Public Health Director
Katie Davis, Deputy Director
Maria Telfer, Community Health Services Director
Chad Wolgram, Environmental Health Director
Shylo Dennison, Community Engagement, Prevention, and Response (CEPR) Director
Jonathan Hontz, Administrative Assistant

Other Staff Members Present:

Dr. Brad Roberts, Chief Medical Officer
Denise DeNardo, Human Resources Manager
Sarah Joseph, Public Information Officer
Vicki Carlton, Program Manager
Frank Whatley, Environmental Health Specialist
Lee LaJeunesse, Food Lead

Guests:

Introduction of New Board Member

Zolanye McCulley-Bachicha introduced herself as the new board member, gave some personal background. The Board members introduced themselves to Zolanye.

Approval of Agenda

MOVED by Ed Brown, seconded by Eileen Dennis, to approve the July 26, 2023 Board of Health meeting agenda.

MOTION CARRIED UNANIMOUSLY

Approval of Minutes

MOVED by Ed Brown, seconded by Eileen Dennis, to approve the June 28, 2023 BOH meeting minutes as submitted.

MOTION CARRIED UNANIMOUSLY

Public Forum

There were no requests for public comment.

Special Presentations

Randy Evetts recognized the service anniversaries of PDPHE employees Katie Davis (20 years), Pam Flores (10 years), Tim Owens (10 years), Juanita Gomez (5 years), Lee LaJeunesse (5 years), Ron Sasaoka (5 years), and Frank Whatley (5 years). Randy read biographies of Lee, Frank, and Katie, and mentioned those not in attendance.

Randy recognized Sarah Joseph, who is retiring in August after nearly 25 years of service with PDPHE. Randy gave a list of accomplishments and past projects that Sarah has been involved with, including the Risk Communication Network, Joint Information Center, and the PDPHE Brand Identity Guide.

Budget and Finance

Monthly Financial Reports

There was no monthly report from the Budget and Finance Office in July. Financial reports for June 2023 will be presented at the August 23, 2023, Board of Health Meeting.

CONTRACTS

Healthy Beverage Choices for All: 7/1/23 – 6/30/24, \$88,694.61

This contract is between the Denver Health and Hospital Authority (DHHA) and PDPHE. This program is to decrease consumption of sugary drinks to prevent chronic disease and address health inequities in Colorado, specifically in populations most burdened by too much weight for health, type II diabetes, heart disease, cancer, and high blood pressure. Approved by Marci Day, Legal Counsel. (Subaward A23-00056-S006)

MOVED by Ed Brown, seconded by Zsuzsa Glasscock, to approve the above contracts as presented.

MOTION CARRIED UNANIMOUSLY

INFORMATION ONLY CONTRACTS

CDC Recreational Water & Data: 9/1/2023 – 8/31/2024, \$99,092

This Contract is between the Center for Disease Control (CDC) and PDPHE. This Program is to continue the adoption and education of the Model Aquatic Health Code (MAHC) for recreational pools. No legal review or Board of Health action required. (5NUE1EH001429-04-00)

Health Disparities: 7/1/23 – 6/30/24, \$147,010

This contract is between CDPHE and PDPHE. This program is to build partnerships to mobilize community power and transform systems to advance health equity and environmental justice in underrepresented communities. No Board of Health action or legal review required. (Purchase Order PO,FAAA,202200010872-3).

NACCHO: 1/1/23 – 7/31/2023, \$14,000

This contract is between NACCHO and PDPHE. This program is to support NACCHO in develop a Model Aquatic Health Code (MAHC) at the local Public Health level. PDPHE will share their experience in adopting and implementing the MAHC at the Health Department as well as the materials used and created. Legal review completed. No Board of Health action required. (Contract #2023-060501)

PFAS: 7/1/23 – 6/30/24, \$10,000

This contract is between CDPHE and PDPHE. This program is to support the testing of water for perfluoroalkyl and polyfluoroalkyl substances (PFAS) used in firefighting foam and personal products. This chemical can get into the groundwater and surface water. No legal review or Board of Health action required. (Purchase order PO,FEGA,202400001178).

Regional Health Connector: 7/1/23 – 6/30/24, \$58,275

This contract is between CDPHE, administered through the Practice Innovation Program at the University of Colorado, and PDPHE. This program is to continue the efforts to connect primary care practices, other health care providers, public health and community resources. No legal review or Board of Health action required.

Public Health Director's Report

- Shylo Dennison presented a report of the reaccreditation site visit that occurred in June. 2 measures out of 11 were reopened and reviewed by the site visit team. Overall, the site visit team was satisfied with our resubmissions, with just one item needing further review after the team was unable to access our uploaded documents. All measures have met the reaccreditation standards. The reaccreditation board will review and make a decision about our status in August. PDPHE should know the decision no later than September. Shylo also emphasized the value of the accreditation process as a quality assurance measure, with PDPHE being one of nine that have been accredited in CO, out of approximately 56 total departments.

Suggestions for improvement from the reaccreditation board included:

- Annually reminding the Board more formally of their legal authority and what their responsibilities are; which has already been implemented by PDPHE in the orientation given to new board members.
 - A more formalized process for assessing cultural competence in our organization.
 - Being more explicit about recruitment efforts and how those will work to better align PDPHE's internal demographics with those of our community.
 - More formalized processes and procedures for non-emergency communication, and ways to expedite message clearance during an emergency.
- Strategic plan work continues, with goals and objectives to be presented to the Board in the next month or two.
 - Staff turnover continues to be high, whether that be promotions or reassignments, or resignations.
 - Model Aquatic Health Code adoption has been noticed by many other LPHAs across the country, and many want to adopt the code, referring to the "Pueblo model".
 - Trash Task Force and PTEPP programs have both been asked to present at major conventions.
 - West Nile Virus has been identified in the community, and messaging to the community regarding prevention is happening.
 - Calls for testing bats have increased significantly, with no positive rabies results yet.
 - State Fair and Chile Festival gearing up; inspection team preparing for these temporary events.
 - Immunization rates have dropped significantly during the pandemic due to anti-vaccination sentiment in the community. With back-to-school approaching, PDPHE is trying to help the community get caught up with regular immunizations.
 - COVID cases continue to remain low, with CD team resuming case investigation and contact tracing.
 - PDPHE continues to foster relationships with the Southern CO Family Medicine residency program. On 7/28, PDPHE will provide a half day orientation for the residents to introduce them to public health and the programs we offer. Randy emphasized the importance of continuing to build this relationship with the residency, reinforcing the connection between public health and health care.
 - Donald Moore raised a question regarding congenital syphilis, and whether PDPHE's work includes all syphilis. Randy explained that PDPHE is concerned with Syphilis in general and half of all state congenital syphilis cases occur in Pueblo. The grant PDPHE has to focus on those women of childbearing age in the jail is specifically targeting congenital syphilis. Maria Telfer discussed the testing, contact tracing, and treatment process for reported positive syphilis cases in Pueblo. The limited number of disease intervention specialists at the state level has presented challenges to this program. Randy mentioned that the State has identified the need for further syphilis resources on the Front Range, providing additional funding toward that end, allowing PDPHE to hire an additional nurse to support this regional effort.
 - Randy Evetts presented some specific results of the BOH Survey:

- Donald Moore addressed a comment in the survey, that the public isn't always willing or able to speak up about subjects that are difficult to discuss publicly but should be discussed by the Board. Donald reiterated that any Board member can contact Randy directly about any issues that need to be addressed.
 - Randy brought up another question about PDPHE communication with the Board between the regular meetings. Eileen Dennis mentioned that using the direct communication with Randy has always worked for her if she has questions. Donald complimented Randy on the ease with which the Board is able to make decisions based on PDPHE's information and emphasized the accessibility of PDPHE directorial staff between meetings. Donald appreciates education and information in advance of complex and consequential decisions to prepare for decision-making.
 - Randy brought up a question about Board members understanding their roles better. Eileen emphasized the importance of a thorough understanding of member roles, and that specifically calling out those roles is essential to the functioning of our Board. State trainings may be an option.
 - Randy brought up a comment about helping the Board to understand PDPHE programs and services better. Eileen agrees that, especially with new Board members, special presentations and explanatory information that help that understanding are essential to the Board's function. Donald Moore mentioned that the recent Board of Health orientation slides that include the Board's legal responsibilities would be great to re-visit on occasion to make sure members are up-to-date on the role of PDPHE.
- Randy Evetts asked the BOH for input on whether the Board meetings should continue in-person, hybrid or other and also asked the BOH about the cadence (currently monthly).
 - Ed Brown would leave it up to the public, stating that whatever form of meeting works better for them is his choice.
 - Zsuzsa Glasscock would prefer the face-to-face meetings and mentioned that she enjoys the interpersonal connection.
 - Zolanye McCulley-Bachicha would prefer face-to-face with the Zoom option.
 - Eileen Dennis is okay with both in-person and virtual meetings.
 - Donald Moore would prefer in-person meetings, allowing for virtual meetings where appropriate, either to allow attendance when it would otherwise be impossible due to travel or illness, lack of a quorum without the virtual option. Donald also noted if the staff have conflicts for a particular meeting, the BOH is happy to accommodate the staff by meeting virtually.

The BOH concluded it would like to continue to meet in-person monthly with a Zoom option. In special circumstances the BOH will meet virtually but that will be decided at the time.

Board President Donald Moore adjourned the Board of Health meeting at 12:56 PM

Next BOH Meeting

Wednesday, August 23, 2023, at 12:00 noon



Donald Moore, Board of Health President



Randy Evetts, MPA, Public Health Director

BOH/MINUTES/July 2023
Submitted by Jonathan Hontz
Administrative Assistant