

DIRECT INSTALL PROGRAM



The Direct Install Program is administered by Pueblo County. This program works to offer free energy efficiency upgrades to customers who are at or below 80% of the area median income. Through your participation in the program, you may qualify for the installation of the following ENERGY STAR® certified equipment:

- Refrigerators
- Evaporative coolers (swamp coolers)
- LED light bulbs

If you are interested in this program, please fill out this application and return it to Pueblo County by email to DIP@pueblocounty.us, fax to 719-583-6768, or mail to Pueblo County Direct Install Program, 2631 E. 4th Street, Pueblo, CO 81001.

Please include the following required documents, along with your completed and signed application:

1. A copy of the applicant's Colorado ID.
2. Copies of the front and back of the applicant's most recent gas and electric bills from Black Hills Energy and Xcel Energy.
3. Proof of the applicant's qualifying benefit(s), such as LEAP, TANF, WIC, OAP, AB, AND, SNAP, Medicaid, Section 8 housing OR one (1) full month of pay stubs for all employed members of the household.

Questions about the Direct Install Program? Email DIP@pueblocounty.us or call 719-583-6110.

We also encourage you to apply for the LEAP program which can help you pay for a portion of your winter heating costs from Nov 1, 2023, through April 30, 2024. For more information, please call 1-866-HEAT-HELP.

Section 1 Applicant Information

Full Name	Email Address
Primary Phone	Date of Birth
Have you received help paying your utility bill: <input type="checkbox"/> Yes <input type="checkbox"/> No Through LEAP or another program? <input type="checkbox"/> LEAP <input type="checkbox"/> Other Program	Other Program Name
Number in Household (Enter ALL in household, counting each person once):	Adults Children With Disability Senior
Gender Identity: <input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Non-Binary <input type="checkbox"/> Prefer Not To Say	
Employed: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Race: <input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> Caucasian <input type="checkbox"/> Hispanic/Latinx <input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Pacific Islander/Native Hawaiian <input type="checkbox"/> Other _____	
How did you hear about the program? <input type="checkbox"/> Flyer/Doorhanger <input type="checkbox"/> Newspaper Article/Advertisement <input type="checkbox"/> Referral from _____ <input type="checkbox"/> Local Nonprofit <input type="checkbox"/> Other _____	

Questions? Contact Pueblo County at **719-583-6110**

DIRECT INSTALL PROGRAM APPLICATION



Section 2 Address Information

Physical Address	County	
City	State	ZIP
<input type="checkbox"/> Please check if physical address and mailing address are the same.		
Mailing Address	County	
City	State	ZIP

Section 3 Household Information

Please check one: ☐ Apartment / Condo / Townhome ☐ House ☐ Mobile Home

Please check one: ☐ Own ☐ Rent (Please note: If household is a rental, the Landlord **MUST** provide approval.)

Section 4 Current Energy Providers

You can find this information on your utility bill. This information **MUST** be provided and be accurate to receive these program services.

Black Hills Electric Account #	
Gas Utility Provider	Account #
Utility Account Holder's Full Name	Relation to Applicant

Section 5 Household Appliance Information

See page 5 of this application for more information.

Window Details:	Size of Window Opening _____ " x _____ "	Slides open? <input type="checkbox"/> Yes <input type="checkbox"/> No	On ground floor? <input type="checkbox"/> Yes <input type="checkbox"/> No	Water faucet within 50 ft.? <input type="checkbox"/> Yes <input type="checkbox"/> No	Electrical outlet within 10 ft.? <input type="checkbox"/> Yes <input type="checkbox"/> No
Refrigerator Details:				Light Details:	
Manufacturer: _____		Model: _____		# of incandescent lights in the household:	
Serial Number: _____		Manufacture Date: _____		_____	

Section 6 Household Income

Annual **Household** Income Pre-Tax (entire household income must be represented): \$

The table below shows 80% **Area Median Income by household size**. These are the income levels that are eligible for the program. Staff will evaluate your application and documentation to determine if you qualify to receive services through the Direct Install Program..

County	1 Person	2 People	3 People	4 People	5 People
Crowley, Custer, Fremont, Otero, Pueblo	\$46,080	\$52,640	\$59,200	\$65,760	\$71,040
Teller	\$49,520	\$56,640	\$63,680	\$70,720	\$76,400

Section 7 Household Assistance

You will **AUTOMATICALLY** qualify for the Direct Install Program if you receive any of these benefits. Please select all that apply.

- ☐ Aid to the Blind (AB) ☐ Section 8 Housing Program ☐ Medicaid ☐ Aid to the Needy Disabled (AND) ☐ Women, Infants, and Children (WIC)
☐ Temporary Aid to Needy Families (TANF) ☐ Supplemental Nutrition Assistance Program (SNAP) ☐ Old Age Pension (OAP) ☐ LEAP (Utility Bill Assistance)*

* If you are currently receiving LEAP benefits or enrolled in the most recent program year, no income verification documentation is needed.

Section 8 Required Income Verification Documentation

Applicant **MUST** submit one of the paperwork options below with the completed application.

- ☐ Proof of benefit from Section 8 Housing ☐ Most recent income (3 most recent pay stubs) ☐ Social Security Income (SSI) ☐ Most recent Tax Return-IRS Form 1040*
☐ Most recent Tax Return-IRS Form 1040* ☐ Social Security Disability Income (SSDI) ☐ Wages or Tax Statement W-2* ☐ Letter from Employer
☐ Supplemental Security Income (SSI)

* Please remove Social Security Number from documents.

Section 9 Applicant Authorization

I certify that the information given on this application and in any other supporting documentation is accurate and true. I release Pueblo County, my utility provider, and Franklin Energy of any and all liability for supplying or requesting such information. I release Pueblo County to provide information for additional services. Additionally, if work is approved to proceed, I will assure that an adult will be present during any scheduled work inside my home.

Signature of Applicant

Date

Section 10 Application Submittal

Applicants may submit their completed and signed applications, along with the required document listed on page one, to Pueblo County.

Mail

Pueblo County
Attn: Direct Install Program
2631 E. 4th Street
Pueblo, CO 81001

Email

DIP@pueblocounty.us

Fax

719-583-6768

Questions

719-583-6110



Section 11 Program Requirements

- Existing home conditions and mechanical equipment must meet program specification requirements to be eligible for energy efficiency upgrades.
- All dwellings and spaces inside the dwelling must be accessible and provide safe working conditions for the installation contractors.
- Pueblo County's acceptance of a submitted application does not guarantee that the customer or member's home will receive energy efficiency upgrades to the home.
- Franklin Energy, Pueblo County, Black Hills Electric and other utilities reserve the right to conduct an on-site inspection of the funded energy efficiency measures. The customer or member agrees to provide reasonable access to inspect the installation. On-site inspections may be performed up to one year after the installation date of the energy efficiency measures.
- Pueblo County and all of the direct installation program utilities are not responsible for the proper disposal/recycling of any waste generated as a result of this project; are not liable for any damage caused by the operation or malfunction of the installed equipment; and does not guarantee that a specific level of energy or cost savings will result from the implementation of energy efficiency measures or the use of products funded under these programs.

DIRECT INSTALL PROGRAM LANDLORD WAIVER



Your tenant is applying for the installation of free energy efficiency equipment in their home provided by the Black Hills Energy Direct Install Program. These energy efficiency upgrades will help them save money on their utility bill and make their home more comfortable.

The following ENERGY STAR® certified, energy-efficient measures MAY be installed:

- Refrigerators
- Evaporative coolers (swamp coolers)
- LED light bulbs

Landlord Information

Full Name	Role (Manager/Owner)
Address	City, State, ZIP
Email Address	Phone

Liability Release

Limitation of Liability: Pueblo County neither expressly nor implicitly warrants nor assumes any legal liability or responsibility for the performance, quality, safety, installation, or estimated energy and/or cost savings of the Program or any services performed or equipment installed in connection with the Program. Pueblo County shall not be liable to you for indirect, consequential, special, or incidental damages arising out of the Program, whether in contract, tort (including negligence), or any other theory of recovery. Pueblo County shall not be responsible for the advice of the Home Performance Specialist or the work of the Home Performance Specialist or other persons or entities performing services under the Program who are not employees of Pueblo County.

Disclaimer of Warranties: Pueblo County does not warranty the performance of the installed equipment either expressly or implicitly for a particular purpose, or for any specific level of energy savings or that the equipment or its installation, complies with any specifications, laws, regulations, codes, or standards.

Endorsement: Pueblo County does not endorse any particular manufacturer or product associated with the Program. The fact that the names of particular manufacturers, products or systems may appear on a particular Program bid or other related documentation does not constitute an endorsement. Manufacturers, products, or systems not mentioned are not implied to be unsuitable or defective in any way.

Verification, Inspection, and Access: Pueblo County representatives may request access to the property to ensure that energy efficiency measures were installed correctly. Prior to any authorization to disburse any Grant funds to a Participant's contractor, a Program representative may inspect the work and verify that the installed energy efficiency measures meet Program requirements. No warranty of any kind is implied by this verification process. Participant agrees to provide Program representatives reasonable access to the property for the purposes described in this section.

Right to Refuse Service: Pueblo County has the right to refuse to perform services or end the audit/installation in his or her sole discretion in the event he or she determines that conduct or continuing the audit may be unsafe, unlawful, inappropriate, or not in compliance with these Terms and Conditions. Inappropriate behavior that may justify termination of the audit/installation includes, but is not limited to, unreasonable demands for service, threatening or offensive language, threatening or erratic behavior, and inappropriate contact.

Property Rights: Participant represents that he/she has the right to install the energy efficiency measures at an eligible home and that if Participant is not the owner, Participant has obtained any necessary consents from the owner.

Media Release: I agree to give the Program and their assigns, licenses and legal representatives, the irrevocable right to use my name, picture, portrait, or photograph, in all forms and media and in all manners, including composite, for advertising, trade, or any other lawful purposes. I waive any right to inspect or approve the finished product, including written copy, which may be created in connection therewith. Additionally, I waive any right to royalties or other compensation arising or related to the use of the photo.

Combustion Appliance Safety Provision: I understand that the energy auditor is not a licensed heating contractor and that the auditor does not ensure my heating system is safe now or at any time in the future. As well, I understand that if the auditor does not recommend having a licensed heating contractor inspect my heating system, that does NOT mean my heating system is safe or that it does not need an inspection today or in the future. Additionally, if the inspection finds an unsafe condition in the home related to heating, carbon monoxide levels, mold, or other unsafe conditions, I understand that it is my responsibility to contract with a certified professional to remedy the situation. Failure to do so immediately might result in bodily harm, injury, or death.

Landlord Authorization

My signature below indicates that I have read, understood and agree to the conditions of this agreement, that I am at least 18 years of age, and that I give consent for Pueblo County to perform energy efficiency upgrades at my property through the Black Hills Energy Direct Install Program.

Landlord Signature _____ Date _____

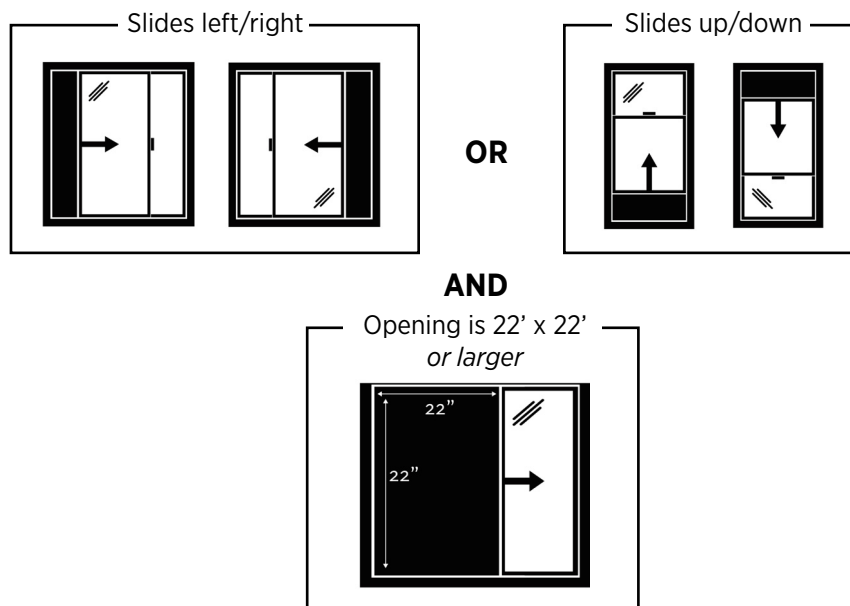
Questions? Contact Pueblo County at 719-583-6110

DIRECT INSTALL PROGRAM INFO SHEET



Window Type

Evaporative coolers are mounted inside a window. To install an evaporative cooler in your home, you must have a window that meets the requirements. Approved windows slide open and have an opening that is 22" x 22" or larger when fully open.

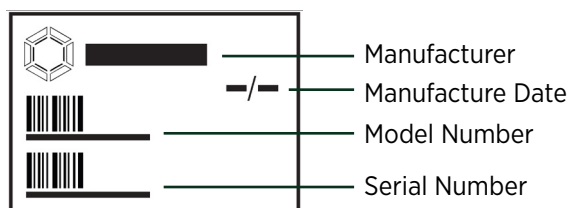


Window Details:

Size of Window Opening _____" x _____"

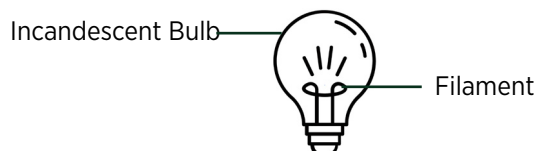
Refrigerator Type

To install a refrigerator in your home, you must own one that meets the replacement requirements. You'll need to gather the serial number, manufacturer, and other details from the upper left side wall OR upper right side wall, inside of the main compartment.



Light Bulb Count

To install efficient light bulbs, you must be replacing inefficient incandescent bulbs. You'll need to count how many inefficient bulbs you have in your household. They are ones that have a filament inside or are not CFL/LED bulbs.



Questions? Contact Pueblo County at **719-583-6110**