Manufactured Home Checklist
All submittal materials listed below must be submitted electronically in .pdf or format.
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____ Routing Sheet from Pueblo Regional Building Department

____ Foundation Plans *(Prepared and signed by a Colorado licensed professional engineer for this unit and this site.)*

____ Documentation of National Manufactured Housing Construction and Safety Standards Act of 1974 Certification *(Documentation may include sales contract or purchase agreement specifically stating construction code standard, HUD data sheet, or HUD Certification Number from red tag on rear of home.)*

____ Documentation of State of Colorado Home Certification Documentation (*may include sales contract or purchase agreement specifically stating construction code standards, Certification Number from silver and black tag found under kitchen sink*)

____ Site Plan Drawing that includes (at a minimum) the following:

    ____ North Arrow, Written and Graphic Scale at an **even numbered engineer scale (1" = 10', 20', 30', etc.)** - No larger than 11" x 17" in size - Aerial/Google maps will not be accepted

    ____ Property Owner's Name

    ____ Address and Legal Description of the Property

    ____ Current Zone District

    ____ Assessor's Parcel Number(s)

    ____ General Location/Vicinity Map

    ____ Platted/Known Easements/Building Setback Lines (as reflected upon the original subdivision plat, if applicable)

    ____ Location, Exterior Dimensions and Use Identification of **Proposed Structure(s)** with Four (4) Distances* from Structure(s) to Front, Sides, & Rear Property Lines

    ____ Location, Exterior Dimensions and Use Identification of **ALL Existing Structure(s)** with Four (4) Distances* from Structure(s) to Front, Sides, & Rear Property Lines and Distance to/Separation between Other Existing Structure(s) &/or Proposed Structure(s)

*(**Note:** irregularly shaped lots need to have the four (4) distances depicted perpendicular to the closest property line).*

    ____ Location, Type and Height of Existing and Proposed Fences

    ____ Road/Street Name(s) Adjacent to Property