

Parcel of Record Certificate Checklist

All submittal materials listed below must be submitted electronically in .pdf format.

- _____ Completed Application: [Administrative Certificate Application for CCU, NCU, POR](#)
- _____ Proof of Ownership by Recorded Deed (*including associated Recorded Power(s) of Attorney. POA must be recorded in Pueblo County.*)
- _____ Historical Deeds prior to Subdivision Adoption (*prior to August 13, 1972*)
- _____ Certificate of Good Standing and Operating Agreement or Recorded Statement of Authority (*as applicable to LLC property ownership*).
- _____ Articles of Incorporation and By Laws (*as applicable for Corporation Property ownership*).
- _____ Trust Documents (*as applicable for Trust Property ownership*).