

Zoning Compliance Review Checklist

All submittal materials listed below must be submitted electronically in .pdf format.

- _____ Letter of Request (Project Narrative)
 - _____ Date of Application.
 - _____ Owner and Owner’s Representative or Consultant (Addresses, telephone numbers and email)
 - _____ Site location, dimensions, and size of property (in feet and acres), and present zoning.
 - _____ Project description
 - _____ Action requested and the reason/purpose for the request.
 - _____ Existing and proposed facilities, structures, roads, etc.
- _____ [Site Plan/Plot Plan](#)