

Board of Health: Agenda

A Board of Health meeting will be held **Wednesday January 28, 2026**, at **12:00 PM**
in the **THIRD FLOOR CONFERENCE ROOM C** at **101 W. 9th St.**
Lunch for Board Members will be served at 11:30 AM.

- A. 12:00 PM – Call to Order and Approval / Changes to Agenda (**Action Required**)
- B. 12:01 PM – Approval of Board of Health Meeting Minutes held December 23, 2025 (**Action Required**)
- C. 12:03 PM – Public Forum
- D. 12:05 PM – Board of Health Discussion and Updates
- E. 12:10 PM – Sunshine Law (**Action Required**):
 - *Sunshine Law C.R.S. 24-6-402 (2) (c)*
Requested the 1st floor vestibule and the Department's website, pueblohealth.org, be the designated sites to post notices for the Board of Health meetings for 2026.
- F. 12:15 PM – Immunization Program Presentation
- G. 12:25 PM – Website Data Dashboard Presentation
- H. 12:35 PM – Budget and Finance
 - Monthly Financial Report – December 2025 (**Action Required**)
 - Contracts (**Action Required**)
- I. 12:45 PM – Director's Report and Legislative Updates
 - Riverstone Academy Update

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Pueblo Board of Health Meeting Minutes

December 23, 2025

The Pueblo Board of Health meeting was held at the Pueblo Department of Public Health and Environment (PDPHE) building at 101 W 9th St.

Board Members Present:

Donald Moore, Board President
Zsuzsa Glasscock, Board Vice President
Abel M. Chavez, Board Member
Heather Hankins, Board Member (via Zoom)
Zolanye McCulley-Bachicha, Board Member (via Zoom)

Legal Counsel:

Marci Day, Assistant County Attorney

Administrative Staff Present:

Randy Evetts, Public Health Director
Katie Davis, Deputy Director
Chad Wolgram, Environmental Health (EH) Director
Shylo Dennison, Community Engagement, Prevention, and Response (CEPR) Director
Maria Telfer, Community Health Services (CHS) Director
Georgia Alfonso, Budget and Finance Office (BFO) Director (via Zoom)
Jonathan Hontz, Administrative Assistant

Other Staff Members Present:

Trysten Garcia, Public Information Officer
Aaron Martinez, Program Manager
Ebonie Bense, Environmental Health Specialist
Adam Avina, Environmental Health Specialist
Alicia Solis, Program Manager

Other Guests:

None present.

Call to Order:

Donald Moore, Board President, called the meeting to order at 12:00 PM.

Approval of Agenda

MOVED by Abel Chavez, seconded by Zsuzsa Glasscock, to approve the December 23, 2025, Board of Health meeting agenda, as presented.

MOTION CARRIED UNANIMOUSLY

Approval of Minutes

Donald Moore asked the Board for revisions to the minutes. There were none.

MOVED by Zsuzsa Glasscock, seconded by Abel Chavez, to approve the November 26, 2025, BOH meeting minutes as submitted.

MOTION CARRIED UNANIMOUSLY

Public Forum

There were no requests for public comment.

Board of Health Discussion and Updates

- Zsuzsa Glasscock commented that her clinic is experiencing rampant flu cases. Alicia Solis noted the northern part of the state has been experiencing a rise in flu cases since late November. Pueblo started to see flu prevalence increase in December with a few hospitalizations. She commented that COVID is now detected in the wastewater, but influenza is still not detected in the wastewater stream. Shylo Dennison added that PDPHE respiratory virus dashboard on our website is up-to-date with current case numbers.

Years of Service Recognition

The Board recognized Adam Avina for five years of service to PDPHE.

Residential Housing Program Presentation

Aaron Martinez, Program Manager gave an overview of PDPHE's residential housing inspection program. A copy of the presentation is attached to these minutes.

Abel Chavez asked who handles the inspections for businesses. Aaron answered that PDPHE does the inspections on every business that PDPHE licenses. Other types of businesses may have other inspection requirements via Pueblo Regional Building Department or OSHA, for example. Some issues like sewage may be inspected by PDPHE regardless of other inspection requirements.

Director Evetts stated that City and County funds are used to support the cost of the Program.

Donald Moore asked what percentage of issues are renter-occupied vs. owner-occupied. Aaron answered that the vast majority (~98%) are renter-occupied. He added that many of these cases also have mental health issues as contributing factors.

2026 PDPHE Budget Discussion and Approval

Randy Evetts introduced the proposed 2026 budget. He stated that the 2026 County budget has been approved, but there is a projected \$9.1 million revenue shortfall. This deficit is expected to

be resolved by the Board of County Commissioners in January and February 2026. It is not clear if the BOCC will reduce the PDPHE appropriation. Randy noted for the purposes of the PDPHE 2026 budget, the county funding was held flat with the funding appropriated in 2025. Georgia Alfonso, BFO Director presented the final 2026 PDPHE Budget for approval, explaining the causes for the increases and decreases in each line item. The total proposed 2026 budget is \$9,147,145.12, which represents a decrease of \$243,280.88 (2.66%) compared to the 2025 budget. Use of Unassigned Funds is projected to be up to \$410,514.12. The proposed budget is attached to these minutes.

Abel Chavez asked how management would handle potential future reductions from the City or County. Mr. Evetts answered that the City and County appropriations are general operating funds. Therefore, the City and County won't specify where PDPHE should make reductions. PDPHE will make the determination. He added that most of the City and County funding fills gaps in programs that don't have a direct funding source or have insufficient funding.

MOVED by Abel Chavez, seconded by Zsuzsa Glasscock, to approve the 2026 PDPHE Budget, as presented.

MOTION CARRIED UNANIMOUSLY

Budget and Finance

Monthly Financial Reports

BFO director Georgia Alfonso presented financial reports for November 2025. The YTD income statement reflects a surplus of \$142,992.53. The total variance to the budget is positive \$300,487.06, representing 1.93% less expenses and 3.34% greater revenues than projected. The balance sheet reflects an Unassigned Fund Balance of \$1,441,969.18, an increase of \$85,838.16 over November 2024.

MOVED by Zsuzsa Glasscock, seconded by Abel Chavez, to accept the November 2025 financial reports as presented.

MOTION CARRIED UNANIMOUSLY

Contracts

Buell Foundation Grant

01/01/26 – 12/31/26

\$20,000

The Buell Foundation awarded PDPHE a grant to support its Adolescent Pregnancy Prevention Program (APPP). This grant supports ongoing efforts to provide adolescent pregnancy prevention education in Pueblo County. This grant award does not require legal review, but the Grantor does require a BOH signature. (Grant #8726)

MOVED by Abel Chavez, seconded by Zsuzsa Glasscock, to approve the Buell Foundation Grant, as presented.

MOTION CARRIED UNANIMOUSLY

Information Only, No BOH Action Required:

Preventive Block Grant **12/16/25-9/30/26** **\$14,000**
This contract is between CDPHE and PDPHE. This program supports Community Health Improvement Plan activities. No additional FTEs are required. No Board action or legal review is required. (Purchase Order FAAA.2026*6380)

Chronic Disease Framework **1/1/26-6/30/26** **\$84,585**
This contract is between CDPHE and PDPHE. This program will address chronic disease prevention and management through capacity building, planning, and implementation of strategies that reduce chronic disease risk factors. No additional FTEs are required. No Board action or legal review is required. (Task Order 2026*2723)

Director's Report

- Chad Wolgram and Marci Day gave an update on the Riverstone Academy:
 - Meetings have been held with area agencies about the Academy's violations, and some progress has been made.
 - The Academy has made significant progress on the public health violations identified during PDPHE's initial inspection, including access to drinking water and restrooms, and properly storing chemicals.
 - The major issue of non-compliance is with life safety and fire code requirements set forth by Pueblo Regional Building Department and the Rural Fire District.
 - Compliance deadline is 12/31/2025.
 - Management will keep the Board informed of developments.

- Director Evetts thanked the Board and PDPHE staff for their efforts with the many funding and other challenges faced in 2025.

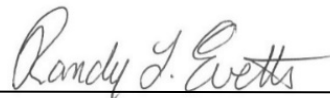
Donald Moore adjourned the Board of Health Meeting at 1:01 PM.

Next BOH Meeting

Wednesday, January 28, 2026, at 12:00 PM.



Donald Moore, Board of Health President



Randy Evetts, MPA, Public Health Director

Submitted by Jonathan Hontz
Administrative Assistant

Pueblo Department of Public Health and Environment
2026 Budget Proposal compared to 2025
As of December 23, 2025

	2026 Proposed Budget	2025 Proposed Budget	Increase/ Decrease	% of Increase/ Decrease
REVENUES				
Pueblo County Funding	\$1,095,000.00	\$1,073,300.00	\$21,700.00	1.98% (1)
City of Pueblo Funding	\$754,370.00	\$869,847.00	-\$115,477.00	-15.31% (2)
Colo Dept of Public Health & Environment	\$4,095,568.00	\$4,392,096.00	-\$296,528.00	-7.24% (3)
Federal Funding	\$235,379.00	\$543,440.00	-\$308,061.00	-130.88% (3)
Other Grants	\$352,288.00	\$271,077.00	\$81,211.00	23.05%
Fees Collected	\$2,040,350.00	\$1,739,004.00	\$301,346.00	14.77%
Interest Income	\$55,000.00	\$55,000.00	\$0.00	0.00%
TOTAL REVENUES	\$8,627,955.00	\$8,943,764.00	-\$315,809.00	-3.66%
Use of Restricted Funds	\$108,676.00	\$94,061.00	\$14,615.00	13.45%
Use of Unassigned Funds	\$410,514.12	\$352,601.00	\$57,913.12	14.11%
Use of Capital, Equipment and Technology Fund	\$0.00	\$0.00	\$0.00	0.00%
TOTAL FUNDING	\$9,147,145.12	\$9,390,426.00	-\$243,280.88	-2.66%
EXPENDITURES				
Personnel Services	\$7,042,374.00	\$7,165,830.00	-\$123,456.00	-1.75% (4)
Employee Benefits	\$757,750.00	\$809,143.00	-\$51,393.00	-6.78%
Operating Costs	\$456,524.12	\$452,522.00	\$4,002.12	0.88%
Travel	\$138,718.00	\$146,658.00	-\$7,940.00	-5.72%
Public Education Expense	\$70,868.00	\$59,610.00	\$11,258.00	15.89%
Supplies	\$260,843.00	\$252,133.00	\$8,710.00	3.34%
Other Expense	\$420,068.00	\$504,530.00	-\$84,462.00	-20.11%
Capital Expenditures	\$0.00	\$0.00	\$0.00	0.00%
TOTAL EXPENDITURES	\$9,147,145.12	\$9,390,426.00	-\$243,280.88	-2.66%
NET INCOME/LOSS	\$0.00	\$0.00	\$0.00	

(1) Additional funding from the County of Pueblo for General Fund

(2) Decrease in funding from the City of Pueblo for General Fund

(3) Decrease in State Per Capita Funding. There are grants that will not be continued like ELC 2.3, CTC, COSAP.

(4) There is an increase in Personnel due to a 5% increase in wages, but an overall decrease due to the eliminations of positions and grants.

Bugs, Filth, and what's that Smell???

Aaron Martinez

Ebonie Bense

Codes and Purpose

Pueblo Municipal Code- Chapter. 8 **International Property Maintenance Code (IPMC)**: “The purpose is to protect public health, safety and welfare from the adverse effects of buildings, structures and parts thereof that are not properly maintained and the problems that poor maintenance of buildings and structures cause, including but not limited to unsafe buildings and structures, accidents, injuries, disease, poor sanitation and fire hazards.”

Pueblo County Code – **Uniform Housing Code (UHC)**: Adopted by the Pueblo City Council on February 23, 1998, to regulate privately and publicly owned buildings and dwellings for the purpose of maintaining adequate sanitation and public health, and to protect the safety of the people and to promote the general welfare by legislation which shall be applicable to all dwellings.

- Applies to both Residential and Commercial Properties
- Non funded program, mandated by the City and County.

Complaints for problems related to:

Pests

Mold

Sewer backups/illicit discharge

Sanitation issues/hoarding

Lack of utilities

Unsafe structures/items in disrepair that are pertinent to healthy living

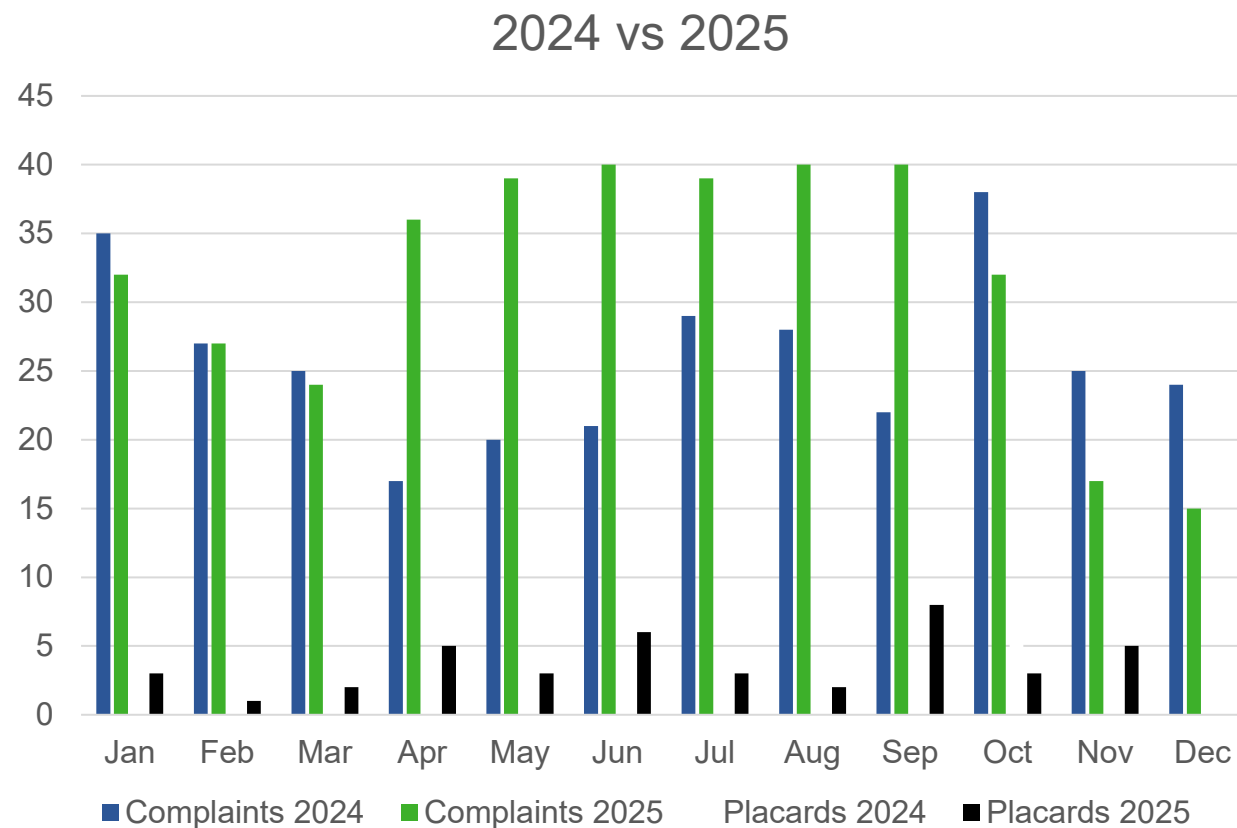


Residential Housing Data

Program Staffing

- EHS – 0.71
- Program Manager – 0.19
- Administrative Assistant – 0.002

- Complaints received in 2024 = 311
- Houses placard in 2024 = 23
- Complaints received in 2025 = 366
- Houses placard in 2025 = 41



Inspections

Complaints

- Tenants
- Agencies
- Family members
- Neighbors
- Landlords



Response time

7 days standard

24 hours – serious health hazard

- Sewage back ups
- Utility shut off
- Sheriff /Police calls



Special Inspections

- Inspection requested by an owner / property manager to confirm conditions.
- Not a complaint
- Fee included



Agencies we work with:

Code Enforcement

Storm Water

Department of Social Services

- Child Protective Services
- Adult Protective Services

Home Health Care Agencies

Police/Sheriff's Department

Fire Department

Animal Control

Housing Authority of Pueblo



WARNING:

**Some of the following images
are graphic in nature and
might be disturbing to some viewers.**

Pest



IPMC

- Pest Elimination – All structures shall be kept free from insects and rodent infestation.
- Owner - The owner of any structure shall be responsible for pest elimination within the structure prior to renting or leasing the structure.



UHC

- Inadequate Sanitation: Infestation of insects, vermin or rodents as determined by the health officer.

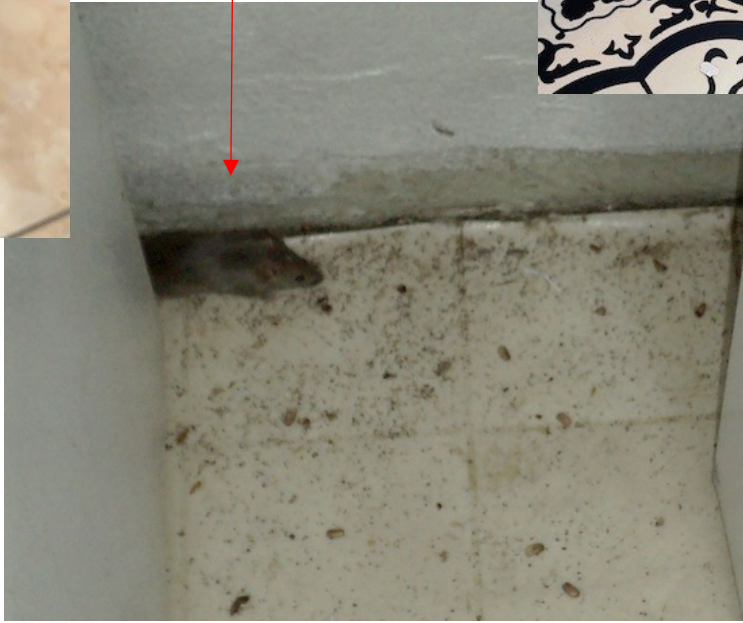


Cockroaches





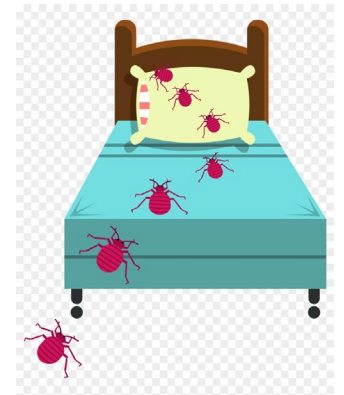
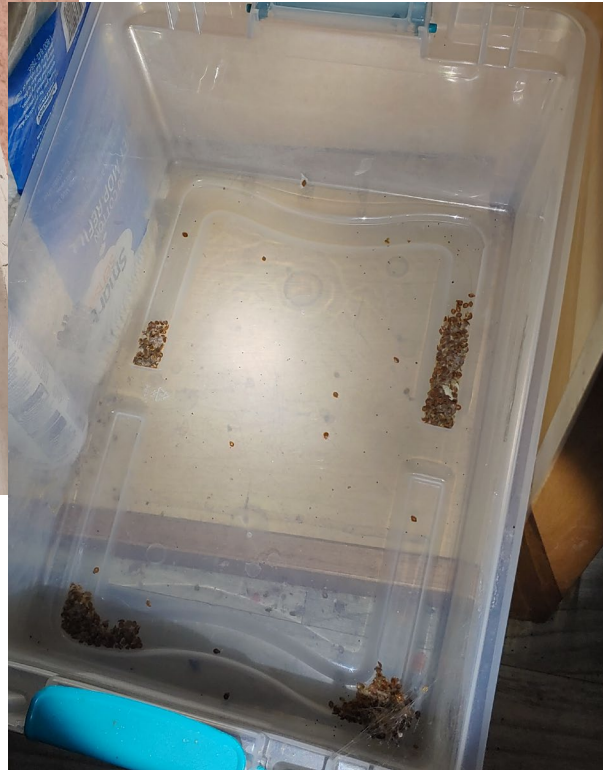
Mice



Rats



Bed Bugs

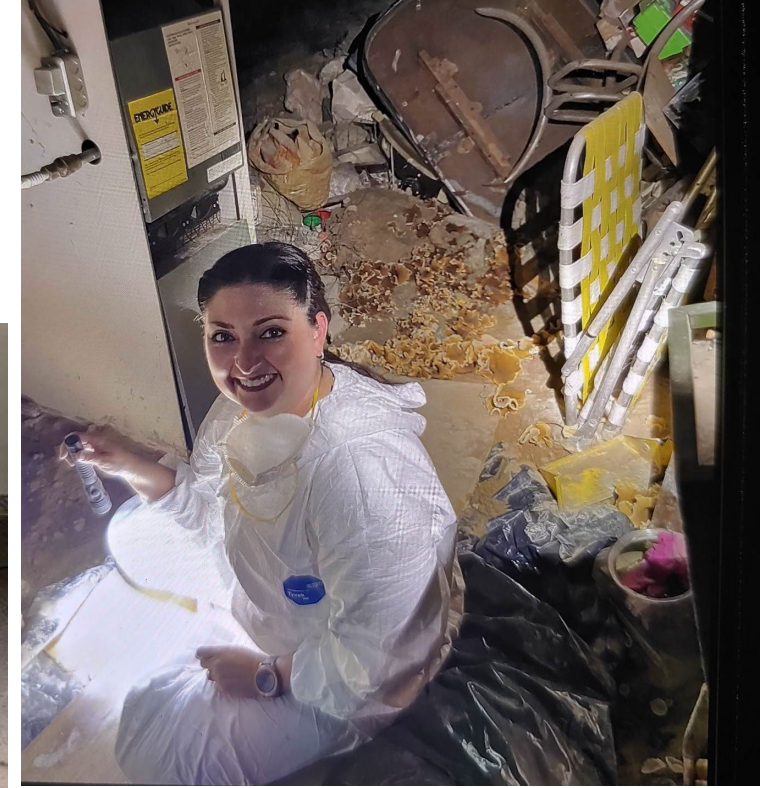


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Water Damage

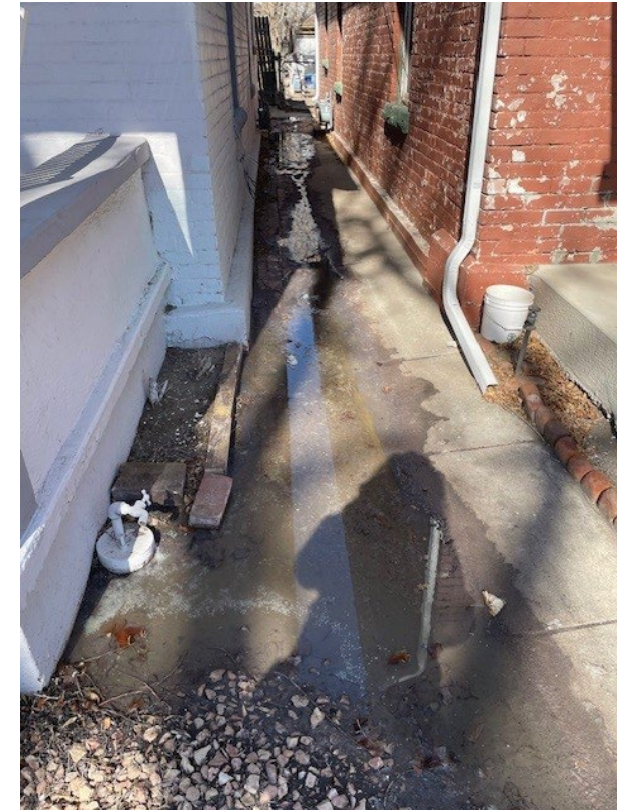
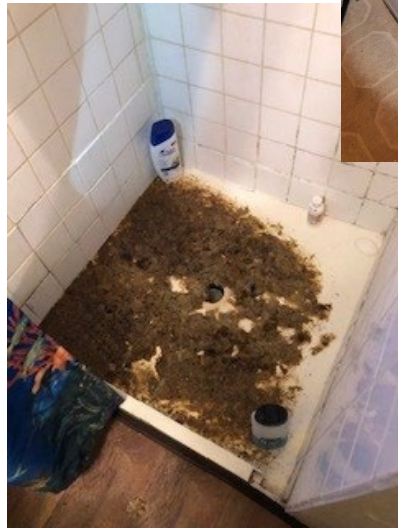
IPMC: All interior surfaces shall be maintained in good, clean and sanitary condition. Interior surface damage is frequently the result of tenant abuse or water damage.



Plumbing / Sewage

Sanitary Drainage System

Every plumbing stack, waste and sewer line shall function properly and be kept free from obstructions, leaks, and defects. All waste, soil, sewer and vent piping must be installed and maintained to function properly.



Inadequate Sanitation



Structures unfit for human occupancy

A structure is unfit for occupancy whenever the code official finds such structure is unsafe, lacks maintenance, is insanitary, vermin or rat infested, or lacks sanitary or heating facilities. House placard



Compliance

IPMC: Owners or their agents are responsible for maintenance.

- Exceptions

Notice to Person Responsible

- Notice of violation
- Time to correct: 20 – 30 days
- Proof of corrections

How we help

- Discretion
- Provide roll off dumpsters
- Provide resources (utility assistance, home repair programs)
- Involve other agencies

Non-Compliance

Court action

- Summons to court
- Fine, jail, or both
- Property may be deemed unsafe to occupy, utilities will be shut off and the building vacated.

OR

Search warrant

- Signed by Judge
- Valid for 10 days
- Police department assist.



IN THE MUNICIPAL COURT IN AND FOR
THE CITY AND COUNTY OF PUEBLO, STATE OF COLORADO

SEARCH WARRANT

THE PEOPLE OF THE STATE OF COLORADO

CITY AND COUNTY OF PUEBLO

TO: ANY PEACE OFFICER AUTHORIZED BY LAW TO EXECUTE SEARCH
WARRANTS IN THE ABOVE-NAMED COUNTY, GREETINGS:

WHEREAS, Health Officer, [REDACTED], and Animal Law Enforcement Officer
[REDACTED] as made an affidavit and complaint for the issuance of a search warrant, and

WHEREAS the affidavit of the applicant seems proper and it
appears that reasonable grounds or probable cause exists for the issuance of a search warrant for
the reason(s) marked with an "X" below:

- Is stolen or embezzled;
AND/OR
 Is designated or intended for use as a means of committing a criminal offense or is or
has been so used;
AND/OR
 Is illegal to possess;
AND/OR
 Would be material evidence in a subsequent criminal prosecution.

WE THEREFORE COMMAND YOU, with the necessary and proper assistance to search
at any time the following premises, person(s), motor vehicle, or thing(s), within the next ten (10)
days, to-wit:

[REDACTED] PUEBLO CO 81004 LOCATED IN THE CITY AND COUNTY OF
PUEBLO STATE OF COLORADO.

and you will search for the following person(s), property, motor vehicle or things, to-wit

Accumulation of garbage, animal feces, insect infestation, and unsanitary conditions posing
a health nuisance for the occupants and the neighborhood.

And if the same or any part thereof is found, that you seize the goods, property and things found
and safely keep them until further order of this Court, or until they are admitted into any criminal
proceedings conducted by a court of this state; and that you further file a report which inventories
the goods and things which were found and seized or reporting that nothing was found and seized
with this court.

DATED this ____ day of _____, 2024.

BY THE COURT:

JUDGE

Successful Transformation #1

Living room Before



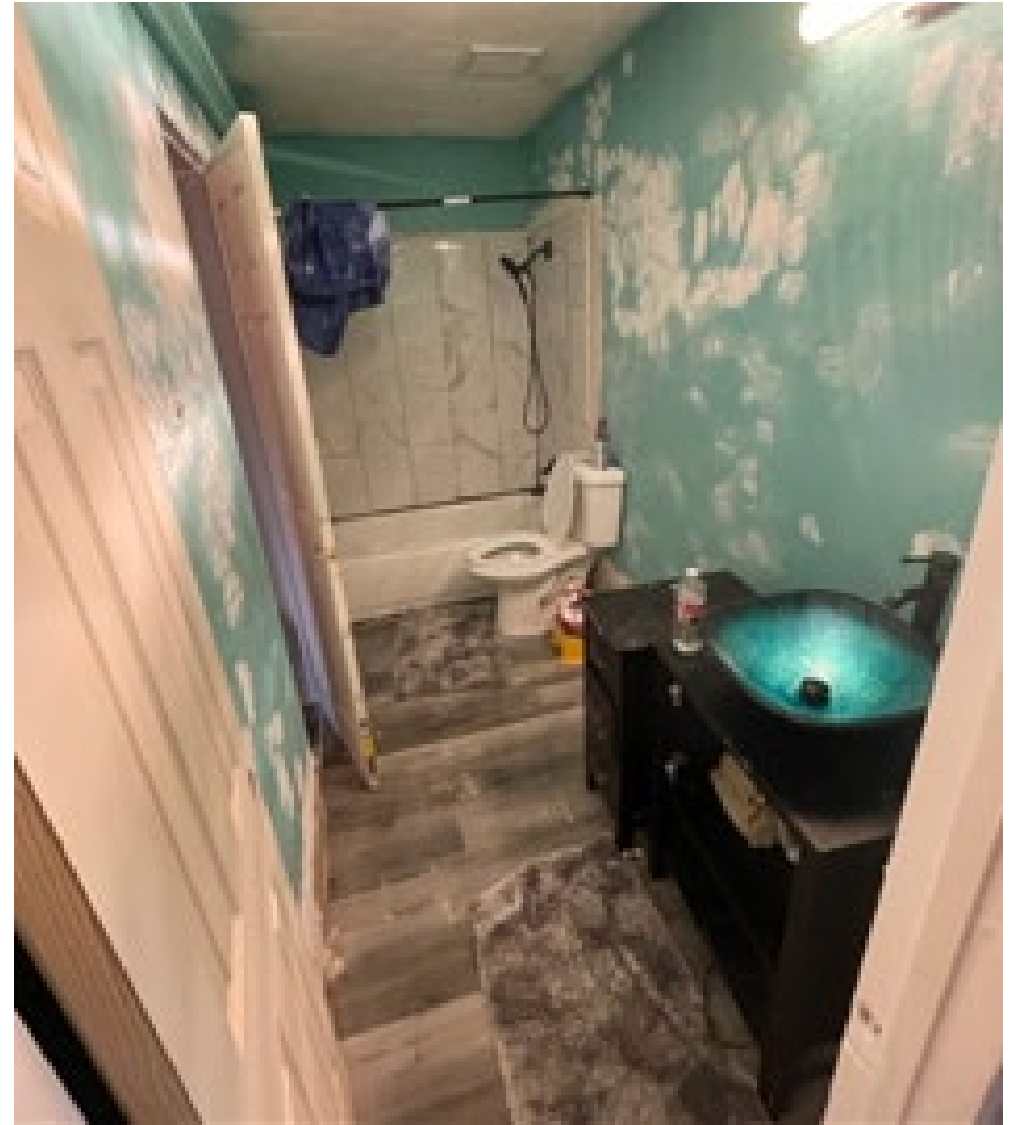
Living room After



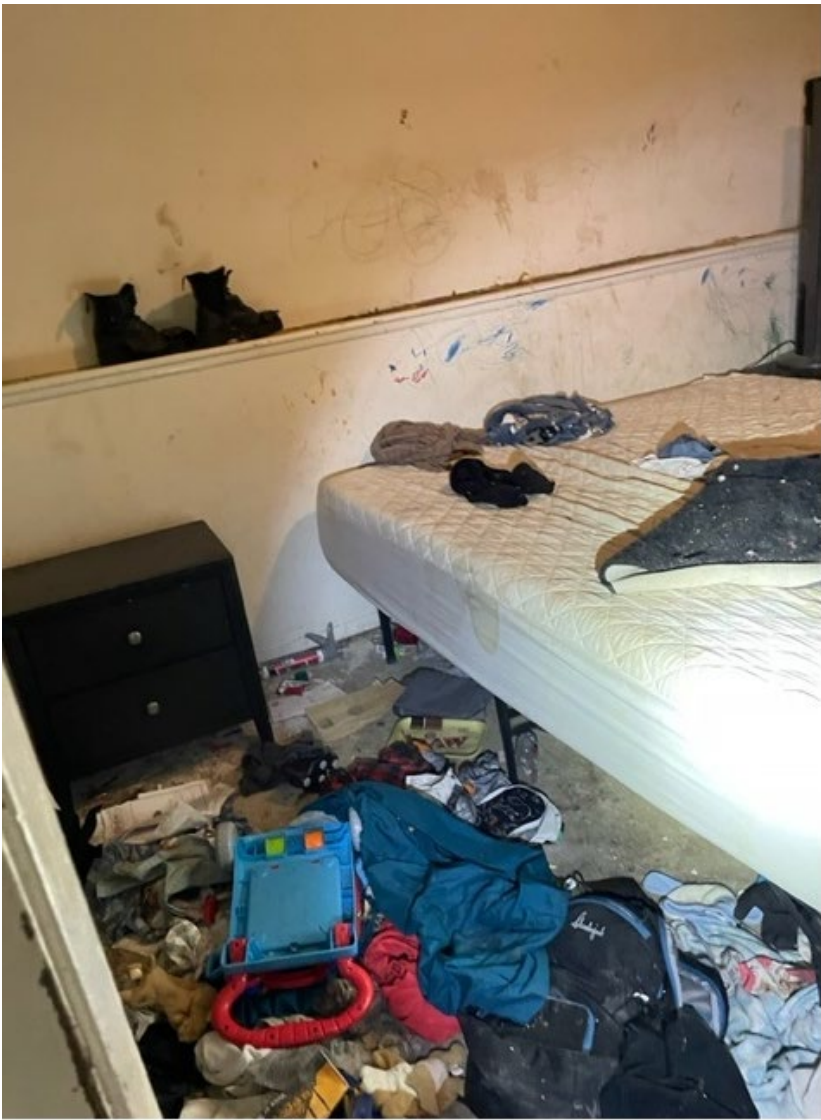


Bathroom

Before



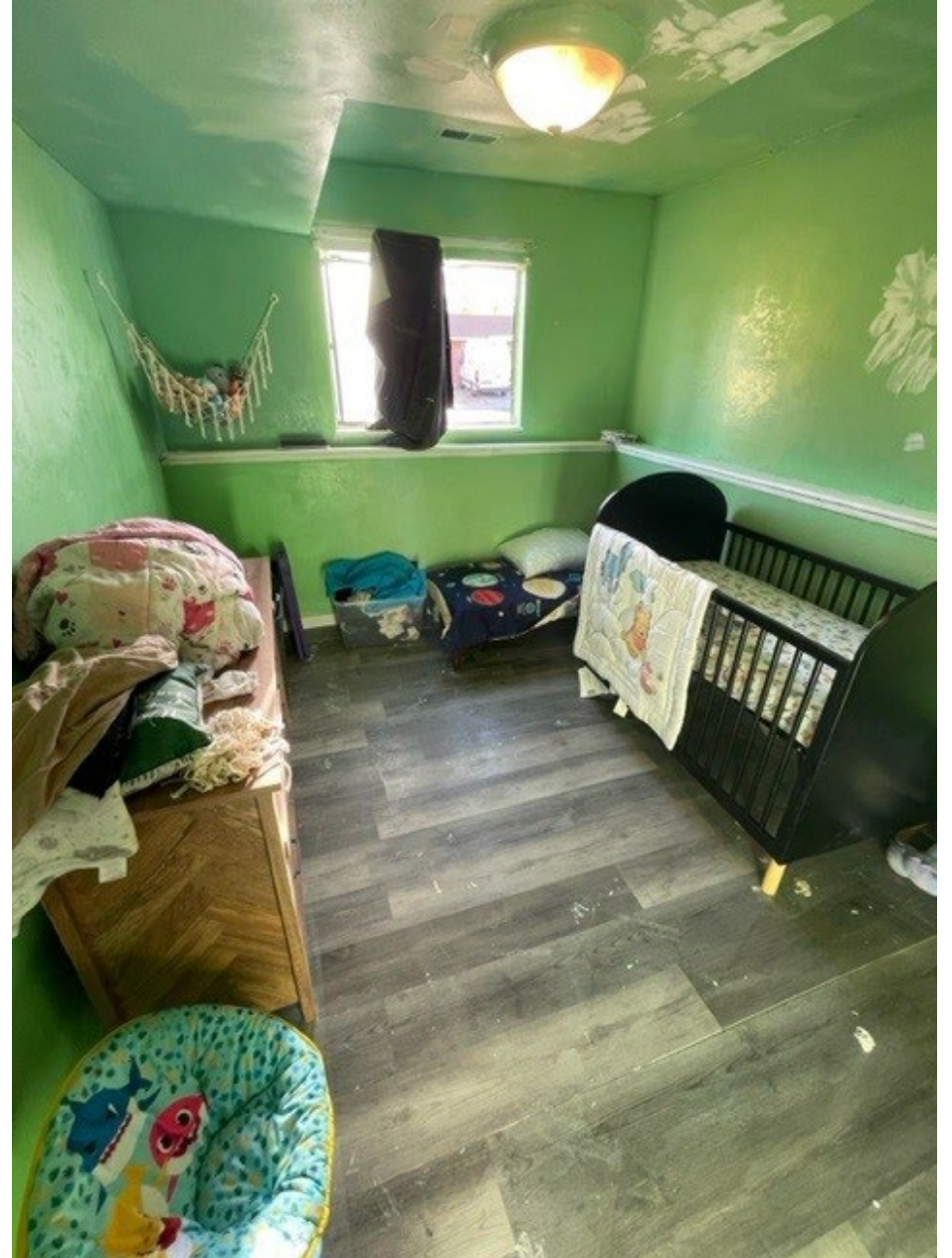
After



Kids bedrooms Before



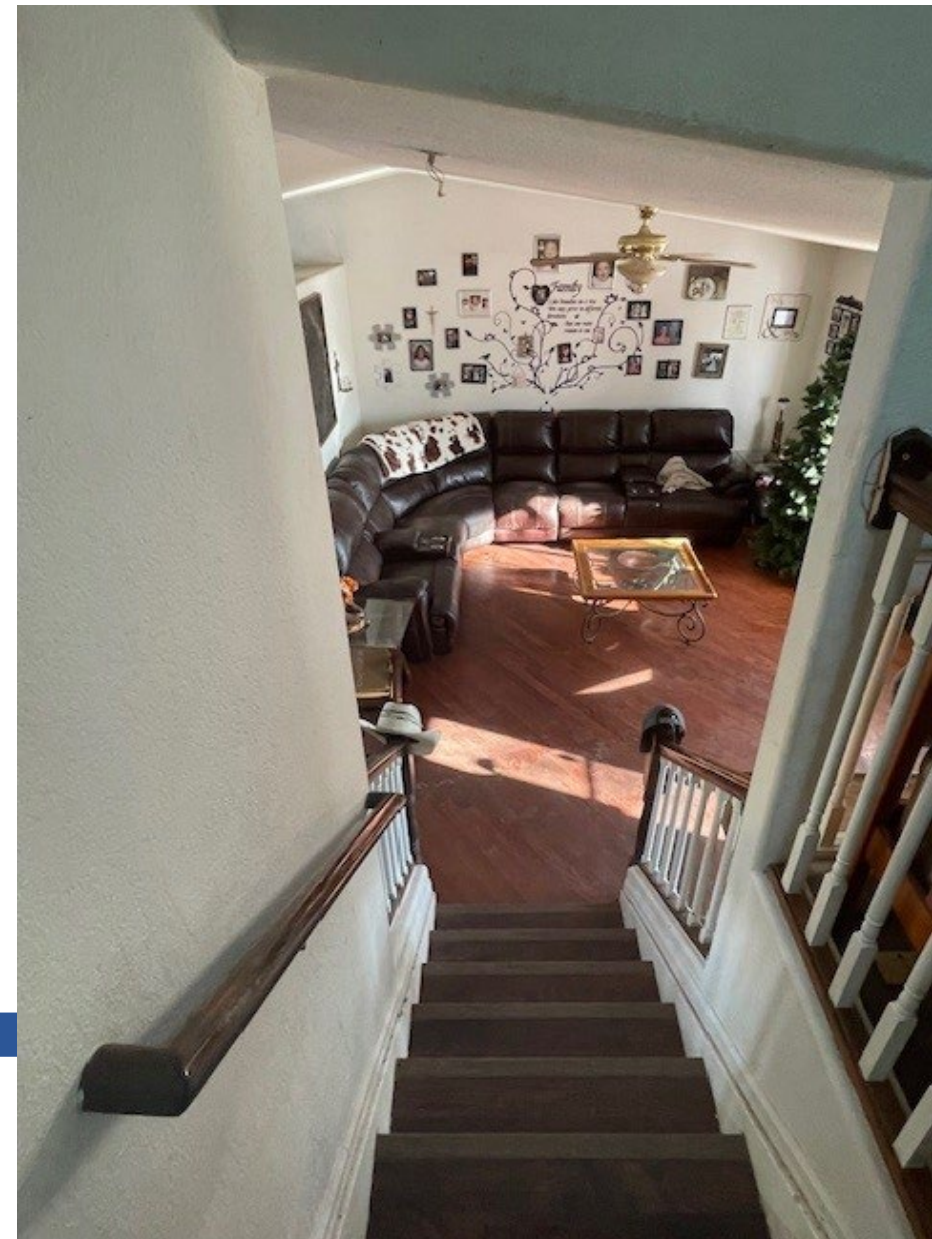
Kids Bedrooms After



Successful transformation #2

After

Before



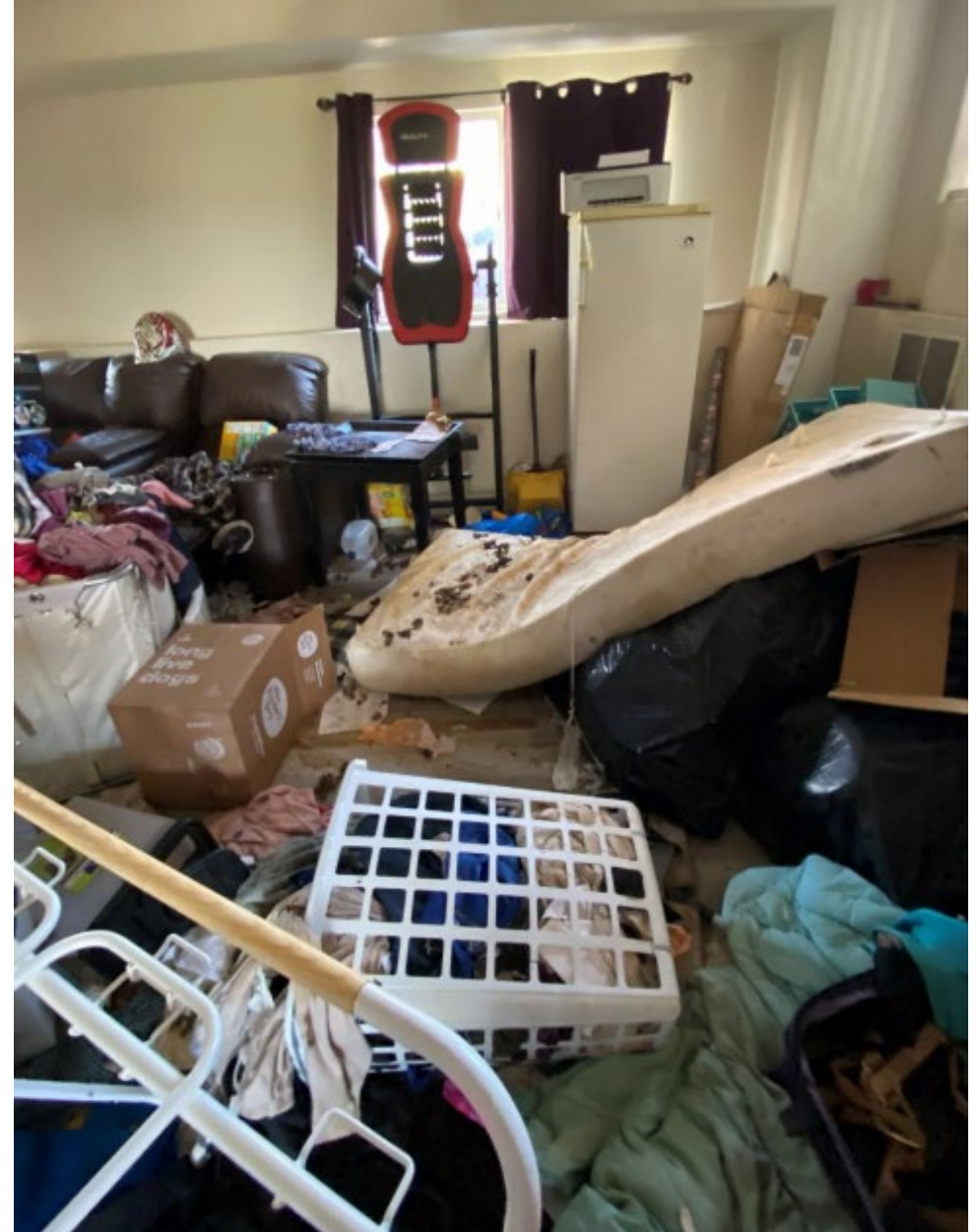
Before



After



Downstairs Before



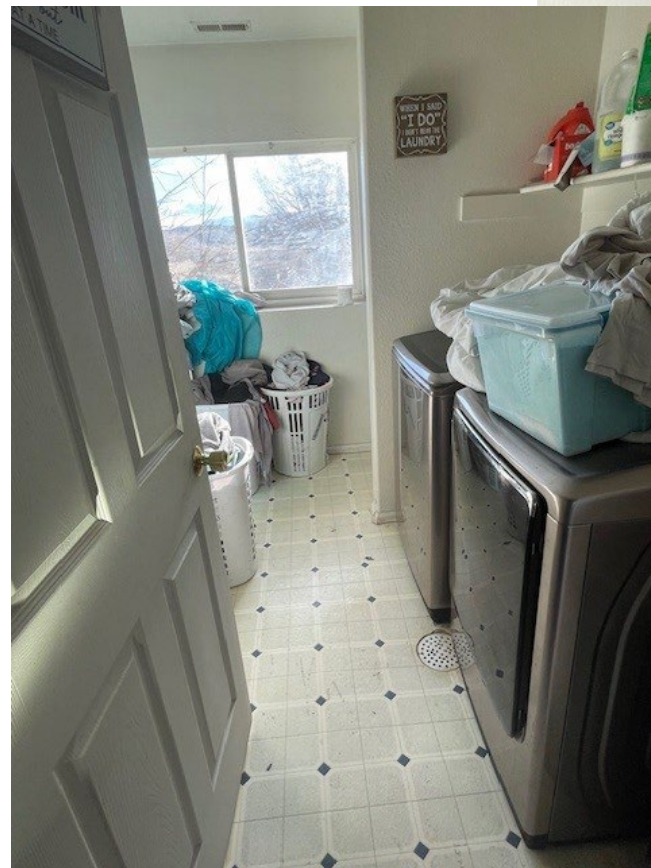
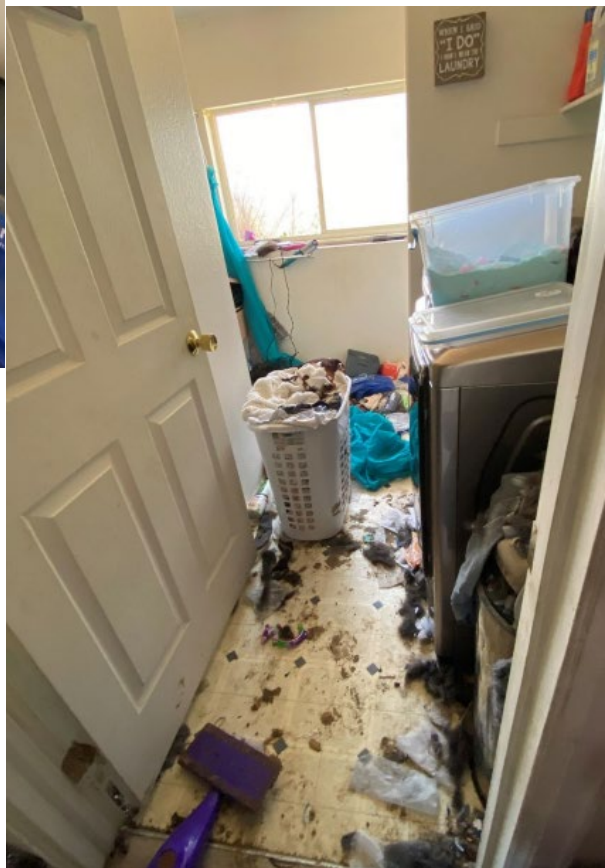
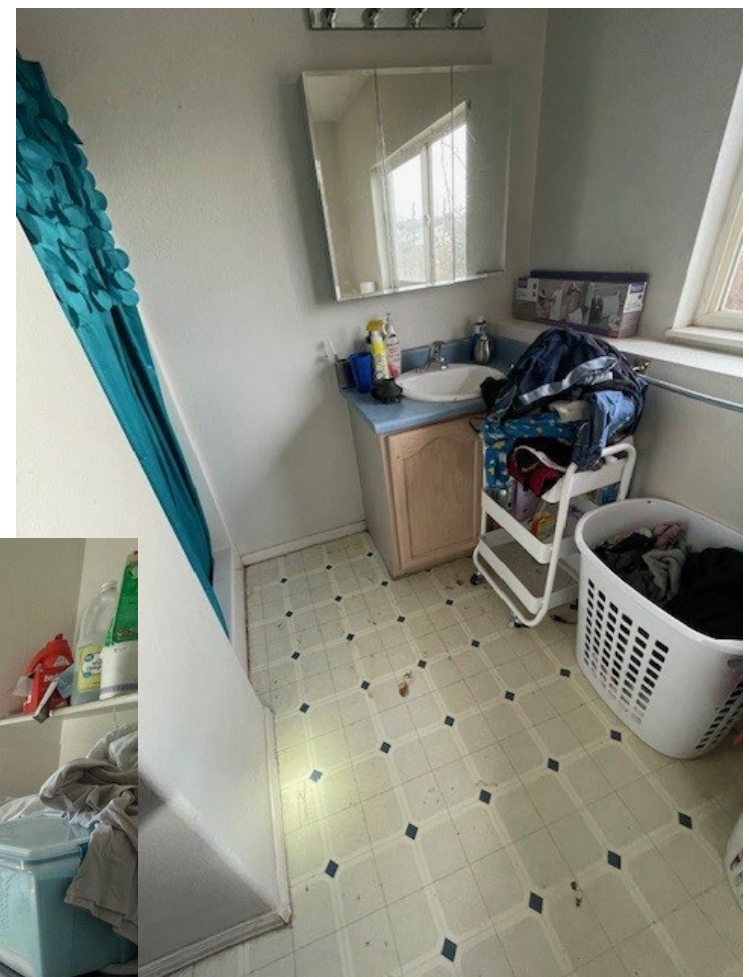
Downstairs After





Before

After





Before



After



Successful Transformation #3



Before



After

Before

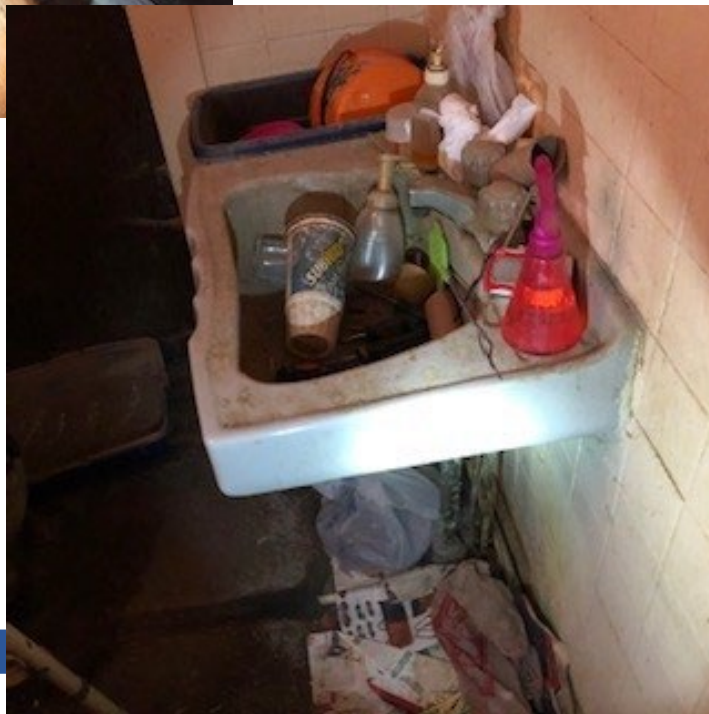


After





Before



After





Successful transformation #4



Before



Successful transformation #4

After





Before



After





Before



After

Questions



Thank you

Aaron Martinez Program Manager

719-583-4341

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Martinezaa@pueblocounty.us

Ebonie Bense EHS

719-583-4576

Bensee@pueblocounty.us