

# Body Art Temporary Event Application

Incomplete applications or applications without payment (if required), will not be processed.

All body art temporary events held in Pueblo County, Colorado that offer body art to the public must have a license and comply with the Pueblo Department of Public Health and Environment Body Art Regulation No. X.

**Temporary Event:** An industry trade show, convention, procedural/product demonstration, educational seminar, or other similar event at which body artists perform body art services and procedures outside of a permanent body art establishment approved by the Department. And that last no longer than fourteen (14) consecutive days.

**Mobile Unit:** An enclosed unit on wheels, and is readily moveable, which may only be used for the performance of body art services in conjunction with a temporary event approved the Department.

**Event Coordinator:** The person responsible for obtaining health department approval for a temporary event, and the person responsible for ensuring compliance with these regulations at temporary events.

## Body Art temporary event requirements

### Body artist are either:

- Affiliated with a body art establishment approved by the appropriate body art regulatory authority for their home jurisdiction; or
- Sponsored by the operator of a body art establishment approved in the jurisdiction of the Pueblo Department of Public Health and Environment, provided a written sponsorship agreement is submitted to the health department with the temporary event application. The operator-sponsor will be responsible for ensuring that the body artist understands the requirements of these regulations; and
- Body artists have complied with Section 2-201 of these regulations and are available at [https://county.pueblo.org/sites/default/files/2020-01/2016%20Body%20Art%20Regs%20FINAL\\_0.pdf](https://county.pueblo.org/sites/default/files/2020-01/2016%20Body%20Art%20Regs%20FINAL_0.pdf)

## Process

**Step 1** – Complete this application and submit the following documentation

- Blood borne pathogens certificates for all participating body artists
- Hepatitis B vaccination or declination for all participating body artists
- Basic first aid certificate for all participating body artists
- Sharps and infectious/regulated waste disposal plan
- Client consent form and aftercare instructions

**Step 2** – Submit this application at least 30 days prior to proposed start date of temporary event

**Step 3** – Pay temporary event fee of \$ 200.00 for one event or \$385.00 for multiple events. Follow-up/or special inspection \$150.00/hour.

Applicant information							
Facility name				Owner's name			
Address				City		State	Zip
Phone				Email			

Event Coordinator information							
Event coordinator name							
Address				City		State	Zip
Phone				Email			

Temporary event information							
Name of event							
Location of event				City		State	Zip
Event date(s)				Event time(s)			
Event services	<input type="checkbox"/> Tattoo <input type="checkbox"/> Body Piercing <input type="checkbox"/> Other _____						

Body Art Sponsor information (if applicable)							
Sponsor name							
Sponsor business name							
Address				City		State	Zip
Phone				Email			

Event layout	
Provide a detailed floor plan of the event. Include the location and identification of all equipment listed below.	
<input type="checkbox"/> Procedure area <input type="checkbox"/> Hand sinks <input type="checkbox"/> Waiting areas <input type="checkbox"/> Instrument storage	<input type="checkbox"/> Restrooms <input type="checkbox"/> Exits <input type="checkbox"/> Mop sink

Temporary handwash stations
<input type="checkbox"/> Hand washing stations shall provide a hands-free, continuous flow of warm potable water. All water shall be from an approved source and the water supply must be of adequate volume and pressure to facilitate proper hand washing. Any temporary hand sink must be approved by the department prior to the event.
<input type="checkbox"/> Liquid soap or detergent and individual paper towels shall be provided.
<input type="checkbox"/> Temporary hand washing stations shall be used only for hand washing and located in such a manner as to not potentially contaminate a body artist's workstation.
<input type="checkbox"/> The event coordinator is responsible for ensuring that wastewater containers are drained into an approved sanitary sewage system as frequently as needed.
<input type="checkbox"/> How many portable hand washing sinks will be supplied? _____

**Floors**

Floors in temporary event spaces must be smooth, durable, and easily cleanable.

What is the flooring constructed of in the event space?

If it is carpet or another absorbent surface, how will it be covered?

**Other requirements**

- All instruments used for a body art procedure shall be single use, and commercially sterilized.
- Discarded sharps shall be disposed of in approved sharps containers. Infectious/regulated waste, other than sharps shall be placed in impervious, tear resistant, plastic bags, which are red in color and marked with the Universal Biological Hazard Symbol. Sharps and infectious/regulated waste shall be disposed of by an approved, off-site treatment facility in accordance with Pueblo Department of Public Health and Environment Body Art Regulation No X.

Print applicant name		Date	
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Applicant signature	
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**PDPHE use only**

Comments:

Approved by		Approval date	
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Credit card payments call 719-583-4307, option #3. Send check/money orders to Pueblo Department of Public Health and Environment 101 W 9<sup>th</sup> Street Pueblo, CO 81003.

## Attachment

Temporary event coordinators must provide a list of all body art vendors and their associated body artists that will be providing services at the temporary event – use table below.

Only those body artists listed in that table, including mobile units, may operate at the body art temporary event once a license is granted and all requirements have been met. Body art vendors are those businesses who are occupying a booth(s) at the temporary event. Body artists are those individuals who will be providing body art services for a vendor at the temporary event.

Booth #	Name of licensed facility or sponsoring facility	Vendor business name	Vendor address and phone #	Name and phone number