

Board of Health: Agenda

A Board of Health meeting will be held **Wednesday February 25, 2026**, at **12:00 PM**
in the **THIRD FLOOR CONFERENCE ROOM C** at **101 W. 9th St.**
Lunch for Board Members will be served at 11:30 AM.

- A. 12:00 PM – Call to Order and Approval / Changes to Agenda (**Action Required**)
- B. 12:01 PM – Approval of Board of Health Meeting Minutes held January 28, 2026 (**Action Required**)
- C. 12:03 PM – Public Forum
- D. 12:05 PM – Board of Health Discussion and Updates
- E. 12:10 PM – Board of Health Election of Officers
- F. 12:15 PM – EH Data Grants Presentation
- G. 12:40 PM – Budget and Finance
 - Monthly Financial Report – January 2026 (**Action Required**)
 - Contracts (**Action Required**)
- H. 12:50 PM – Director’s Report
 - Legislative Updates
 - Riverstone Academy
 - Director’s Annual Evaluation & Contract Renewal
 - General Updates

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Pueblo Board of Health Meeting Minutes

January 28, 2026

The Pueblo Board of Health meeting was held at the Pueblo Department of Public Health and Environment (PDPHE) building at 101 W 9th St.

Board Members Present:

Donald Moore, Board President
Zsuzsa Glasscock, Board Vice President
Abel M. Chavez, Board Member
Heather Hankins, Board Member
Zolanye McCulley-Bachicha, Board Member

Legal Counsel:

Marci Day, Assistant County Attorney

Administrative Staff Present:

Randy Evetts, Public Health Director
Katie Davis, Deputy Director
Chad Wolgram, Environmental Health (EH) Director
Shylo Dennison, Community Engagement, Prevention, and Response (CEPR) Director
Maria Telfer, Community Health Services (CHS) Director
Georgia Alfonso, Budget and Finance Office (BFO) Director
Jonathan Hontz, Administrative Assistant

Other Staff Members Present:

Trysten Garcia, Public Information Officer
Alicia Solis, Program Manager (via Zoom)
Alex Tapia, Communicable Disease Specialist
Justin Gage, Program Manager
Courtney Kincannon, Program Manager
Jessica Apodaca, Program Manager

Other Guests:

None present.

Call to Order:

Donald Moore, Board President, called the meeting to order at 12:01PM.

Approval of Agenda

MOVED by Zolanye McCulley-Bachicha, seconded by Zsuzsa Glasscock, to approve the January 28, 2026, Board of Health meeting agenda, as presented.

MOTION CARRIED UNANIMOUSLY

Approval of Minutes

Donald Moore asked the Board for revisions to the minutes. There were none.

Abel Chavez asked for clarification about the difference between the approved 2026 budget proposal from 12/23/26 and the approved City ordinance for PDPHE funding. Director Evetts explained that PDPHE receives a General Operating Appropriation and separate program-specific dollars for Waste Diversion totaling \$100,000. No revisions to the minutes were required.

MOVED by Heather Hankins, seconded by Zsuzsa Glasscock, to approve the December 23, 2025, BOH meeting minutes as submitted.

MOTION CARRIED UNANIMOUSLY

Public Forum

There were no requests for public comment.

Board of Health Discussion and Updates

- Abel Chavez inquired about the BOH charter and the BOH role in setting policy. He is interested, specifically, in what the BOH can do with policies to support PDPHE's work in prevention. The Director and BOH members discussed current examples of program and policy work. Donald Moore commented on PDPHE's experience during the COVID pandemic in which the policies it issued were heavily dependent on public will to comply and elected official support. Mr. Chavez mentioned several poor and costly health outcomes that are negatively impacting the community. There was discussion about the influence of state and federal policy and funding on the PDPHE's capacity to affect these outcomes. Mr. Moore suggested that he, Mr. Chavez, and Director Evetts meet before the next meeting to discuss this topic further. Mr. Chavez request more information about what BOH policies are in place and which ones are public.

Sunshine Law C.R.S. 24-6-402 (2) (c)

Public Health Director Randy Evetts requested the 1st floor vestibule and the Department's website, pueblohealth.org, be the designated sites to post notices for the Board of Health meetings for 2026.

MOVED by Zolanye McCulley-Bachicha, seconded by Heather Hankins, to approve the 1st floor vestibule and the Department's website, pueblohealth.org, be the designated sites to post

notices for the Board of Health meetings for 2025.

MOTION CARRIED UNANIMOUSLY

Immunization Program Presentation

Justin Gage, Program Manager gave an overview of PDPHE's immunization program. A copy of the presentation is attached to these minutes.

Director Evetts praised the Immunization program team for their efforts to control costs and manage vaccine inventory effectively, minimizing wastage.

Zolanye McCulley-Bachicha thanked the program for the notifications and communication regarding vaccines. Justin explained that those notifications are done in conjunction with CIIS to determine who is due for vaccinations or boosters.

Abel Chavez asked if there was an opportunity to negotiate for cost reimbursement by pooling together with other local counties. Justin answered that PDPHE does participate in a State group that focuses on billing, but not specifically group purchasing.

Zsuzsa Glasscock asked if it was possible for outside providers to buy surplus vaccine from PDPHE for use in a private clinic. Georgia Alfonso answered that this would be against the rules for vaccines purchased under 340b. It was also noted that PDPHE cannot distribute medications to other entities.

Donald Moore emphasized the importance of the immunization program and the return on investment for the community. He expressed concern about potential funding cuts for immunization work and suggested the board could utilize reserves to keep the program intact if needed.

Website Data Dashboard Presentation

Alicia Solis, Program Manager, and Alex Tapia, Communicable Disease Specialist, gave a presentation detailing the PDPHE public dashboards available on its website. They guided the Board through the dashboards, showing what information was available and explaining how the data is obtained and updated. The dashboards are available at pueblohealth.org/data and are regularly updated with the most current data.

In addition to disease incidence data, some of the dashboards also track hospitalizations and contain prevention data. Many of the dashboards feature options to filter the data and drill down to more specific information.

Alicia also showed the Board what the state's data dashboard looks like, particularly the COVID, RSV, and wastewater dashboards.

Abel Chavez asked if there are any measures we can check to determine population immunity levels. Alicia answered that immunizations and hospitalizations can be tracked, and when

combined with wastewater data, immunity can be inferred, but there is no specific, hard data on immunity levels.

Mr. Moore asked if web site hosting on the County platform presents technology or other limitations to the information PDPDE need to publish to inform the public well, and the staff responded there are no limitations in that regard but they have received feedback that navigation to find information is difficult.

Budget and Finance

Monthly Financial Reports

BFO director Georgia Alfonso presented financial reports for December 2025. The YTD income statement reflects a positive balance of \$130,388.81. The total variance to the budget is positive \$291,743.05, representing 2.48% less expenses and 3.24% greater revenues than projected. The balance sheet reflects an Unassigned Fund Balance of \$1,373,701.37, an increase of \$65,315.93 over December 2024.

MOVED by Abel Chavez, seconded by Heather Hankins, to accept the December 2025 financial reports as presented.

MOTION CARRIED UNANIMOUSLY

Contracts

There were no contracts for review this month.

Director's Report and Legislative Updates

- Randy Evetts and Marci Day gave an update on the Riverstone Academy:
 - County issued a Cease and Desist order; but Riverstone did not comply. In turn, Riverstone has filed a restraining order to prevent the County from shutting off its utilities. Marci Day, County Attorney, continues to represent the County.
- Deputy Director Davis gave a summary of the current legislative session events affecting PDPHE:
 - Expanding Colorado Cottage Foods Act is being closely monitored. Chad Wolgram further clarified what current Cottage Foods regulations cover, and what would likely happen if the Act were to pass. He further explained that passage of this Act would likely lead to increased foodborne illnesses, and very minimal ability to track down where illnesses originate or do anything to prevent them.
 - There will also be a bill concerning raw milk that is likely to be put forth this legislative session, and CALPHO and PDPHE are closely monitoring how it proceeds.
- Director Evetts gave two updates:
 - Public Health Director evaluation process will start next month: Donald

Moore will send further information to Board members via email with instructions for how to proceed with this process.

- Public Health Champion award is coming up: Abel Chavez volunteered to sit on the committee to select the Champion.

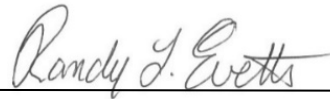
Donald Moore adjourned the Board of Health Meeting at 1:16PM.

Next BOH Meeting

Wednesday, February 25, 2026, at 12:00 PM.



Donald Moore, Board of Health President



Randy Evetts, MPA, Public Health Director

Submitted by Jonathan Hontz
Administrative Assistant

Immunization Program

Justin Gage, Clinic Manager | January 28, 2026

Immunization Programs

Comprised of Two Independent Programs

1. Core Immunizations

- Vaccines for Children Program (VFC)
- Section 317 Program

2. Purchased Vaccine Program (also known as Adult Health)



Vaccines for Children

As a VFC provider we are required to offer all recommended vaccines, by either the ACIP or AAP, to VFC eligible patients.

VFC eligibility includes:

- Children under 19 years old
- Currently on Medicaid
- Uninsured
- Underinsured
- American Indian/Alaskan native



We adequately screen these patients, and if eligible provide them the vaccines they need at no cost for the vaccine, a \$22 administration fee will be assessed (or billed to Medicaid). However, no patient will be denied service for inability to pay.

Vaccines for Children

Additional Requirements for VFC Providers:

- Use of CIIS (Colorado Immunization Information System)
- Monitoring if vaccine refrigerator/freezer temperatures
- Maintain records including Routine Vaccine Storage Plan, Emergency Vaccine Storage Plan, temperature records, enrollment, recertification, and training.



VFC Routine Vaccine Management Plan

Keep this plan near vaccine storage units

Update and review plans when VFC Program guidelines change and when staff with designated vaccine management responsibilities change.

All job aids and policy documents referenced throughout this document can be found on our website at www.coloradovfc.com. All VFC documentation must be kept for three years.

Vaccine Management Plans must be kept near the storage unit and contain a review date that is within the last 12 months.

Office/Practice Name:	VFC PIN:
Address:	Main Phone:



Emergency Vaccine Management Plan

Keep this plan near vaccine storage units

This Emergency Vaccine Management Plan instructs staff on what to do in case of an emergency that might put your vaccines at risk. Update and review plans whenever VFC Program guidelines change and when staff with designated vaccine management responsibilities change.

All job aids and policy documents referenced throughout this document can be found on our website at www.coloradovfc.com. All VFC documentation must be kept for three years.

Vaccine Management Plans must be kept near the storage unit and contain a review date that is within the last 12 months.

Office/Practice Name	VFC PIN



Manual Temperature Log (1-15)

Month/Year _____
 Unit Location/ID _____
 Logger Serial # _____
 VFC PIN _____

Storage Unit Type (Select One)			Units (Select One)			
<input type="checkbox"/> Refrigerator (36 to 46° F / 2 to 8° C) <input type="checkbox"/> Freezer (-40 to 5° F / -40 to -15° C)			<input type="checkbox"/> Fahrenheit <input type="checkbox"/> Celsius			
Day of Month	Time	Initials	Alarm	Current	Maximum	Minimum
Example	8:16 a.m.	NB	Y N	40.5	43.7	38.1
	4:10 p.m.	NB	Y N	34.4		
1	a.m.		Y N			
	p.m.		Y N			
2	a.m.		Y N			
	p.m.		Y N			
3	a.m.		Y N			
	p.m.		Y N			
4	a.m.		Y N			
	p.m.		Y N			
5	a.m.		Y N			
	p.m.		Y N			
6	a.m.		Y N			
	p.m.		Y N			
7	a.m.		Y N			
	p.m.		Y N			
8	a.m.		Y N			

TOO WARM! **MAX TOO WARM?**

Refrigerator
46.1° F & above
8.1° C & above

Freezer
5.1° F & above
-14.9° C & above

1. Stop data logger and download data.
2. Make sure unit door is shut.
3. Post "Do Not Use" sign on vaccines.
4. Alert your supervisor.
5. Report excursion to VFC program.

OK **MIN & MAX OK**

Refrigerator
36.0° F to 46.0° F
2.0° C to 8.0° C

Freezer
-40.0° F to 5.0° F
-40.0° C to -15.0° C

1. Press REVIEW/MARK button.
2. Record MIN/MAX and current temp in the morning. Circle N if there is no alarm indicated on the data logger.
3. Make sure unit door is shut.

317 Vaccine Program

Depending on vaccine availability at the state level, vaccines for adults are offered at no cost uninsured or underinsured.

Current 317 Vaccines on hand

- Hep A
- Hep B
- HPV
- MMR
- Pneumococcal
- Varicella
- Influenza
- Tdap
- Meningitis
- MPOX

ADULTS NEED IMMUNIZATIONS TOO

Vaccines Can Help Prevent Certain Contagious Diseases


Insurance accepted*:

- Medicaid
- Cigna
- Blue Cross/Blue Shield
- Kaiser
- United Healthcare

For information or an appointment call

***Special Vaccine Program for Uninsured or Underinsured Adults**

- No charge for the vaccine itself
- \$22.00 administration fee per shot
- No one is turned away if unable to pay

 Pueblo Department of Public Health & Environment

October 2019

Purchased Vaccine Program

In accordance with our Vaccines for Children Immunization contract:

- Our goal is to reduce vaccine-preventable diseases by increasing or maintaining immunization coverage.

Activity one of our work plan is to implement core immunization services, including:

- Promoting, within the jurisdiction, all ACIP-recommended vaccines available through privately purchased vaccines for the eligible insured population served.



Purchased Vaccine Program

The purchased vaccine program is used to serve patients with insurance and ensure they are getting the proper childhood and adult vaccines.



Insurance Companies contracted with:

Health First Colorado - Medicaid

Colorado Access/CHP+

United Health Care

Cigna

Anthem Blue Cross Blue Shield

Kaiser

Purchased Vaccine - Self Pay vs Insurance

Purchased vaccine stock is used for patients who are considered self-pay. The price that is determined on our fee schedule will affect them the most.

- Patients include those with insurance that we cannot bill. However, they still want to receive services here (including international travel patients who are already here for their specific travel vaccines).
- Patients without insurance for the vaccines that our 317 adult vaccine program is unable to obtain (ex. Polio).
- In 2025, 586 patients were served through the purchased vaccine program. 12% were self-pay patients with a total charge of \$26,000.
 - Through November we have been able to collect \$13,043.46 of those charges.



Purchased Vaccine Program

Vaccinations Given



	VFC		317		Private	
	Vaccines	Patients	Vaccines	Patients	Vaccines	Patients
2023	2951	980	121	69	1090	529
2024	2432	791	179	103	1154	583
2025	2250	760	275	176	1122	586

Cost and Expenditure

2025 Total Expenditures (as of November)

Staff, supplies, vaccines:
\$126,516.97

Indirect: \$39,258.22

Revenue: \$116,950.65

Current fees nearly cover direct operating costs.



Insurance Contracts

Reimbursement \$\$

The amount we are reimbursed by private insurance is determined by a contract we have in place with the insurance company to receive the maximum amount allowed.

Message	Procedure Code	Cost	Billed Amount	Maximum Allowed Amount	PDPHE Loss	
Adult- Hepatitis A		90632	\$105.00	\$158.00	\$88.45	\$16.55
Adult- Hepatitis B		90746	\$85.00	\$128.00	\$74.85	\$10.15
Adult- Hib		90648	\$60.00	\$90.00	\$13.50	\$46.50
Adult- HPV-9 (Gardasil)		90651	\$307.00	\$524.00	\$322.04	\$(15.04)
Adult- Influenza (Flu)		90688	\$18.00	\$27.00	\$20.65	\$(2.65)
Adult- IPV (Polio)		90713	\$38.00	\$57.00	\$47.76	\$(9.76)
Adult- Menveo		90734	\$130.00	\$195.00	\$176.23	\$(46.23)
Adult- Meningococcal B		90620	\$281.00	\$422.00	\$250.60	\$30.40
MMR (MCV40)		90707	\$114.00	\$171.00	\$103.59	\$10.41
Adult- Pneumonia (PCV13)		90670	\$269.00	\$404.00	\$253.60	\$15.40
Adult- Pneumonia (23 valent)		90732	\$148.00	\$222.00	\$131.13	\$16.87
Adult- Pneumococcal 20 (PCV20)		90677	\$302.00	\$453.00	\$292.95	\$9.05
Adult- Rabies (Immovax)		90675	\$394.00	\$591.00	\$463.58	\$(69.58)
Adult- Td (Tetanus)		90714	\$35.00	\$53.00	\$31.35	\$3.65
Adult- TDAP (Boostrix)		90715	\$39.00	\$59.00	\$53.08	\$(14.08)
Adult- Twinrix (HepA & Hep B)		90636	\$157.00	\$236.00	\$141.34	\$15.66
Adult- Varicella		90716	\$217.00	\$326.00	\$195.24	\$21.76
Covid- Pfizer 6mo-4yrs		91318	\$77.00	\$116.00	\$64.00	\$13.00
Covid- Pfizer 5-11yrs		91319	\$77.00	\$116.00	\$86.24	\$(9.24)
Covid- Pfizer 12+		91320	\$119.00	\$179.00	\$129.00	\$(10.00)
Covid- Moderna 6mo-11yrs		91321	\$115.00	\$173.00	\$143.76	\$(28.76)
Covid- Moderna 12+		91322	\$116.00	\$174.00	\$143.76	\$(27.76)
DTaP (Infanrix)		90700	\$22.00	\$33.00	\$32.26	\$(10.26)
DTaP-IPV- Hib- Hep B (vaxelis)		90697	\$131.00	\$198.00	\$168.95	\$(37.95)
DTaP-IPV- /Hib		90698	\$134.00	\$201.00	\$128.26	\$5.74
Hepatitis A		90633	\$47.00	\$71.00	\$42.27	\$4.73
Hepatitis B		90744	\$35.00	\$53.00	\$30.37	\$4.63
Influenza (Flu)		90685	\$18.00	\$27.00	\$21.40	\$(3.40)
Kinrix		90696	\$54.00	\$81.00	\$68.41	\$(14.41)
MMRV		90710	\$339.00	\$509.00	\$302.57	\$36.43
Pediarix		90723	\$69.00	\$104.00	\$109.73	\$(40.73)
RSV 100mg/ml		90381	\$421.00	\$632.00	\$582.12	\$(161.12)
Rotarix- Rotavirus		90681	\$182.00	\$273.00	\$155.39	\$26.61

Thank you!

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